

Town of Epping, NH

Incorporated 1741

Water & Sewer Commissioners
157 Main Street
Epping, NH 03042

Water & Sewer Administrator
603-679-5441 x108

WATER & SEWER COMMISSION MEETING MINUTES May 7, 2019

Attendance:

Chairman Tom Gauthier, Commissioner Bob Bean, Commissioner John Dold
BOS Rep. Mike Yergeau, W&S Administrator Dennis Koch
W&S Operators Jim Pouliot & Norm Dionne

1. Call to Order:

Chairman Gauthier called the meeting to order at 7:00 PM in the Epping Town Hall.

The Pledge of Allegiance to the Flag followed.

2. Approval of Minutes: Motion by Commissioner Bean to approve the minutes of April 2, 2019 as submitted. Seconded by Commissioner Dold. Motion carried 3-0.

3. Appointments: Rob Graham came in to discuss Equestrian Estates water and sewer plans and the water allocation agreement. The Planning Board will have the easements in place for connection on Fogg Rd., flushing and inspecting. If we connect on Fogg Rd., we will take ownership of the water line. Other items discussed to be added in the final plan:

Backflow devices for each building.
Gate valve on Rt. 125.
All water line to be ductile iron.
The easement will be kept maintained.
Built to Town standards.
One meter per building.
Clubhouse has its own meter.
Air testing of the sewer line.
Irrigation on private wells.
Transfer agreement for 20,000 GPD (4 x 5,000 GPD).
As-built plans included, CAD file and hard copy.
Add a few isolation valves in the over-land line.
Send updated plan to Tighe & Bond for review.

Motion by Chairman Gauthier to approve the conceptual design pending final plan review. Seconded by Commissioner Bean. Motion carried 3-0.

The water allocation swap is for 20,000 GPD and water connection fees will be paid.

Motion by Commissioner Bean to approve the water allocation agreement. Seconded by Commissioner Dold. Motion carried 3-0.

4 Administrator's Report:

DK presented Underwood's quarterly report to the EPA for signature.

Motion by Commissioner Dold to sign the report. Seconded by Commissioner Bean, Motion carried 3-0.

DK requested that the W&SC approve contractor payment #8 for the Penta Corp. for work at the WWTF for \$585,878.99.

Motion by Commissioner Bean to approve the payment to Penta. Seconded by Commissioner Dold. Motion carried 3-0.

Abatement request for \$135.54, 16 Church Street due to reading error.

Motion by Commissioner Bean to approve the abatement. Seconded by Commissioner Dold. Motion carried 3-0.

DK requested that the Board approve a write-off of bad debt totaling \$4,629.02 for a customer that has gone out of business and the debt is un-collectable.

Motion by Commissioner Bean to write-off the bad debt. Seconded by Commissioner Dold. Motion carried 3-0.

DK presented a PO to Renew Mechanical for the installation of new equipment in the Headworks building for a total of \$94,860.00.

Motion by Commissioner Bean to approve the PO to Renew Mechanical. Seconded by Commissioner Dold. Motion carried 3-0.

DK presented a PO to MB Tractor for a zero-turn mower at \$6,099.00.

Motion by Commissioner Bean to approve the PO to MB Tractor. Seconded by Commissioner Dold. Motion carried 3-0.

DK reviewed a letter from Town Planner Brittany Howard addressing W&S construction regulations being part of the Planning Board process. A discussion followed.

DK stated that Jim Rogier is planning to demo the house at 23 Water Street with no intentions of relinquishing water or sewer rights, should he decide to re-build or sell the property. OK, not a problem, as long as there is no large increase in water use.

5. Operator's Report: Norm Dionne, nothing.

Jim Pouliot: Reviewed construction regulations. TG wants them smaller. JP & MY will review.

JP discussed the quote from Northern Test Borings for decommissioning the Tier 1 wells at Epping Crossing for \$5,825.00.

Motion by Commissioner Dold to approve the work. Seconded by Commissioner Bean. Motion carried 3-0.

JP reports that well E1 went down due to an electrical problem related to the wiring. It is fixed now.

Hydrant flushing will resume May 13th.

JP would like to have an open house at the WWTF in September to show residents the recent work. DK will check on insurance issues.

Start-up of new building should be around June 17-21.

MY says the Headworks building warranty should commence with Penta's substantial completion date.

Fork lift was received today.

6. Commissioner's Reports:

Chairman Gauthier: Nothing.

Commissioner Bean: Nothing.

Commissioner Dold: Nothing.


**Motion to adjourn made by Commissioner Bean.
Seconded by Commissioner Dold. Motion carried 3 – 0.
Meeting adjourned at 8:45 pm.**

Respectfully Submitted

Dennis W. Koch Jr.
Water & Sewer Administrator

Minutes approved:

Tom Gauthier, Chairman



Robert Bean, Commissioner



John Dold, Commissioner

