

Town of Epping  
Budget Committee Meeting  
June 20, 2018

Call to Order:

The budget committee meeting was called to order at 7:00pm. Pledge of Allegiance was recited by the members followed by a moment of silence for the troops

Attendance:

Budget Committee Members: Don MacLaren-Chairman, Jeff Leombruno, Adam Munguia-Town Selectman Rep., Jen Chapman, Marc Nickerson, Jacklyn Ulban, Michael Charkowski, Joe Perry, Joe Tremblay and Cynthia Hounam. Steve Ozols-Vice Chairman and Heather Clark-School Board Rep. are both excused.

Don said this will be a quick agenda tonight as there is not much to discuss. This is the one meeting before we take two months off. In September we will set the date for the upcoming budget season. Don asked anyone has anything they would like to discuss, if not we will go onto new business.

New Business:

Don said the main reason for this meeting is for an update on the HVAC and the cost increases. Don went over the information that he received from Heather that we will address in September. The original quote from Turner on November 10, 2017 was \$1,28,650.00 and the new quote from Meridian on June 7, 2018 was \$1,584,886.00 with a increase of \$308,236.00. The increase was due to the 50% increase in duct work. The options they have for covering the increase is the collect impact fess from the town which has a balance \$318,460.00, postpone some summer expenses such as new phones system and ground capital gain fund or both. The HVAC project will begin on June 25, 2018 and will end at some point in July.

Adam said that was all the information the selectmen received and the only thing they had to do was release the impact fees as they are the custodians. They came to the selectmen with ways to cover the increase without raising their budget and that was using the impact fees. Don asked if they do not tap into that account would that be given back to the town, Adam stated it would go into a revolving fund. Don mentioned on thing that was not talked about was postponing the plan one more year to see how it would play out since we are on the high end of the cost. Jeff asked if the vote is still valid after a year, Adam said he would have to check the RSA but he would have to say no. Don asked for any more question or comments, if not we will move on to the town.

Adam did an overview of the town:

- Water/sewer plant is starting work, the commissioners will handle all that but needs money that warrants attention from this committee.
- Library addition was put on hold for a short bit due to administrative issues but those have been resolved and we should be moving forward shortly.
- Per Lisa the town has spent 38% of the 42% so we are on track
- With no cost to the people of Epping, the police detail fund has purchased a new vehicle for the police chief

Adam spent 3 hours with the water/sewer and went on a tour of what the plant will look like and it is very well maintained and operated.

Don said we will start back on the 3<sup>rd</sup> week in September where we will be setting the meeting dates for the budget season. Don suggested to the new members to watch last years' meeting so you know what to expect. Don asked for any questions.

Don asked for a motion to accept the minutes from the April meeting, motioned by Marc, seconded by Adam, and abstained by Jacklyn. Motion carries.

Motion to adjourn by Marc, seconded by Jeff. Meeting adjourned at 7:25

Respectfully submitted by:  
Cynthia L Hounam