

**BOARD OF SELECTMEN MEETING MINUTES
TOWN OF EPPING, NEW HAMPSHIRE
July 16, 2018**



ATTENDANCE

Chairman Adam Munguia; Selectmen Tom Dwyer; Mike Yergeau and Cody Belanger; Town Administrator Gregory C. Dodge; Executive Secretary Joyce Blanchard; Selectmen Jordan was excused.

CALL TO ORDER

Chairman Adam Munguia called the public session to order at 6:00 pm at the Epping Town Hall.

ENTER IN TO NON-PUBLIC 91:A:3 II. (c)

Motion by Selectman Munguia to enter in to Non-Public Session. Seconded by Selectman Belanger. Motion carried 4-0. Roll call vote was taken and carried unanimously.

Motion by Selectman Belanger to exit the Non-Public Session. Seconded by Selectman Dwyer. Motion carried 4-0.

PUBLIC SESSION

Chairman Munguia called the public session to reconvene at 7:00 PM at the Epping Town Hall.

PLEDGE ALLEGIANCE TO THE FLAG

NON-PUBLIC MINUTES

Motion by Selectman Dwyer to accept the non-public minutes from July 16, 2018. Seconded by Selectman Yergeau. Motion carried 4-0.

MINUTES

Minutes from the July 2, 2018 Selectmen's meeting was submitted for approval.

Motion by Selectman Belanger to accept the amended minutes of July 2, 2018 with the correction requested from Selectmen Yergeau. Seconded by Selectman Yergeau. Motion carried 4-0.

7:10 APPOINTMENT

Water and Sewer Commissioner Roxanna Chomas read her resignation letter from the Commission. The letter will be attached to these minutes.

Motion by Selectman Dwyer to forward Mrs. Chomas' resignation to the Water and Sewer Commission with regrets. Seconded by Selectman Yergeau. Motion carried 3-0-1. Selectman Belanger abstained due to his different opinion.

PAYROLL MANIFEST

Payroll manifest for pay period ending 7/12/2018 in the amount of \$132,142.53 was submitted for approval.

Motion by Selectman Dwyer to approve the payroll manifest for pay period ending 7/12/2018 in the amount of \$132,142.53. Seconded by Selectman Yergeau. Motion carried 4-0.

ACCOUNTS PAYABLE MANIFEST

Accounts payable manifest for week ending 7/12/2018 at \$1,549,344.24; \$1,000,000 is for the school, \$110,194 insurance, \$28,537.92 if for the truck lease, \$260,000 if for the Fire Truck and \$150,612.32 is for the town was submitted for approval.

Motion by Selectman Dwyer to approve the accounts payable manifest for period ending 7/12/2018 at \$1,549,344.24. Seconded by Selectman Yergeau. Motion carried 4-0.

BUSINESS

TOWN HALL USAGE

Rental of Town Hall by Jocelyn King for court ordered mediation during the day with dates unknown was submitted for approval. Mrs. King explained her need for a neutral setting for court ordered mediation sessions. Town Administrator Mr. Dodge offered to call the police department for her as they have a room that could be used for this purpose at no cost. He will be in touch with more information.

Motion by Selectman Munguia to table the rental of the upstairs meeting room in the town hall by Jocelyn King for court ordered mediation hoping to gather information for a better venue for these meetings. Seconded by Selectman Belanger. Motion carried 4-0.

Rental of Town Hall on July 25th, 6 pm-7 pm by Robert Graham from Realty Acquisitions to meet with the residents of Pine & Pond regarding a possible building project that abuts the property was submitted for approval.

Motion by Selectman Belanger to approve the rental of Town Hall on July 25th 6 pm-7 pm by Robert Graham from Realty Acquisitions to meet with the residents of Pine & Pond regarding a possible building project that abuts the property. Seconded by Selectman Munguia. Motion carried 4-0.

DPW

Town Planner Brittany Howard provided a map and explained the changes regarding the property lines for the sidewalk project on Academy and Main Street. Road Supervisor David Reinhold described how the triangles at the corners would be completed. If this plan is accepted by the BOS the plans will go before the Planning Board.

Motion by Selectman Dwyer to approve the plans and to move forward with the sidewalk project. Seconded by Selectman Belanger. Motion carried 4-0.

Road Supervisor David Reinhold requested guidance paving Old Nottingham Road. There is 2 different techniques to go forward and 2 different prices.

Motion by Selectman Dwyer to fully shim, drain, replace culverts on Old Nottingham Road and encumber any funds for next year to finish paving. Seconded by Selectman Yergeau. No vote taken. Discussion continued regarding the length of time each procedure would last concerning the road.

Motion by Selectman Dwyer to fully shim, drain, culvert and pave Old Nottingham Road this year. Seconded by Selectman Yergeau. Motion carried 4-0.

FIRE

Purchase Order# #127 to Witmer Public Safety Group/The Fire Store for tools and equipment for Engine 2 in the amount of \$1,516.99 was submitted for approval. Fire Chief Donald DeAngelis reported this would be paid from the revolving fund.

Motion by Selectman Dwyer to approve the purchase order #127 to Witmer Public Safety Group/The Fire Store for tools and equipment for Engine 2 in the amount of \$1,516.99. Seconded by Selectman Belanger. Motion carried 4-0.

Purchase Order #126 to Fire Tech and Safety of NH for 4 sets of SCBA's in the amount of \$32,852 was submitted for approval. Fire Chief Donald DeAngelis reported this would be paid from impact fees.

Motion by Selectman Dwyer to approve the purchase order #126 to Fire Tech and Safety of NH for 4 sets of SCBA's in the amount of \$32,852. Seconded by Selectman Belanger. Motion carried 4-0.

State appointment slips for Joseph Lombardo, Paul St. Cyr, Paul Hanley and Jonathan Markey to be Deputy Forest Fire Wardens was submitted for approval.

Motion by Selectman Belanger to approve the state appointment slips for Joseph Lombardo, Paul St. Cyr, Paul Hanley and Jonathan Markey to be Deputy Forest Fire Wardens pending the Forest Wardens signature. Seconded by Selectman Dwyer. Motion carried 4-0.

Fire Chief Donald DeAngelis requested permission to put the 1988 Tank #2 out to bid for \$500.

Motion by Selectman Belanger to approve the bid process for the 1988 Tank #2 with a minimum bid of \$500 for 30 days having the Town Administrator manage the bid process. Seconded by Selectman Yergeau. Motion carried 4-0.

NATURAL GAS RFP's

The Natural Gas Distribution RFP was submitted for approval. Unitil and Liberty Utilities will be the companies that the RFP will be sent to.

Motion by Selectman Dwyer instructing the Town Administrator to mail out the proposals to both parties, Unitil and Liberty Utilities. Seconded by Selectman Belanger. Motion carried 4-0.

SANSOUCY CONSULTING CONTRACT

The general consulting contract by George Sansoucy for the Granite Bridge Project was submitted for approval.

Motion by Selectman Munguia to table the approval for 2 weeks giving the board members plenty of time to study/review the contract. Seconded by Selectman Belanger. Motion carried 4-0.

YIELD TAX

Yield Tax for David Rich, 9 Fisher Drive, map and lot 023-073 in the amount of \$54.00 was submitted for approval.

Motion by Selectman Dwyer to approve the Yield Tax for David Rich, 9 Fisher Drive, map and lot 023-073 in the amount of \$54.00. Seconded by Selectman Belanger. Motion carried 4-0.

EXEMPTION

Application for a charitable exemption on map and lot 030-007 that was previously granted a PILOT agreement was submitted for approval.

Motion by Selectman Dwyer to approve the application for a charitable exemption on map and lot 030-007 that was previously granted a PILOT agreement. Seconded by Selectman Yergeau. Motion carried 3-0-1. Selectman Belanger abstained as he doesn't know what the PILOT agreement is and he is not comfortable voting for it.

CHARITABLE EXEMPTION

Charitable Exemptions for the American Legion Post #51, map and lot 30-10, Rockingham Grange #183, map and lot 022-114, One Sky Community, map and lot 013-029 and Sullivan Lodge, map and lot 029-117 was submitted for approval.

Motion by Selectman Belanger to approve the Charitable Exemptions for the American Legion Post #51, map and lot 30-10, Rockingham Grange #183, map and lot 022-114, One Sky Community, map and lot 013-029 and Sullivan Lodge, map and lot 029-117. Seconded by Selectman Dwyer. Motion carried 3-0-1. Selectman Belanger abstained as he has a conflict of interest with One Sky Community, he has applied for employment with them.

EDUCATIONAL EXEMPTION

Educational Exemption for the Epping Historical Society at map and lot 029-166 was submitted for approval.

Motion by Selectman Dwyer to approve the Educational Exemption for the Epping Historical Society at map and lot 029-166. Seconded by Selectman Yergeau. Motion carried 4-0.

RELIGIOUS EXEMPTIONS

Religious Exemptions for Epping Bible Baptist Church at map and lot 021-002, Epping Community Church at map and lot 029-026, Hedding Camp Meeting Association at map and lot 024-026, Providence Baptist Church at 026-032, Society of Friends at 027-149, Roman Catholic Bishop at 028-042 and St. Josephs Roman Catholic Church at 030-065 was submitted for approval.

Motion by Selectman Dwyer to approve the Religious Exemptions for Epping Bible Baptist Church at map and lot 021-002, Epping Community Church at map and lot 029-026, Hedding Camp Meeting Association at map and lot 024-026, Providence Baptist Church at 026-032, Society of Friends at 027-149, Roman Catholic Bishop at 028-042 and St. Josephs Roman Catholic Church at 030-065. Selectmen Dwyer mentioned in full disclosure that he is a member the Hedding Camp Meeting Association. **Seconded by Selectman Yergeau. Motion carried 4-0.**

POLICE VEHICLE BID

Town Administrator Gregory C. Dodge explained that the same gentleman who bought the police vehicle (charger) has made an offer to buy the two remaining police vehicles for \$200 each. Mr. Dodge's question was to go back out to bid with the remaining 2 vehicles or to accept the gentleman's offer.

Motion by Selectman Munguia to rescind the previous vote on July 2nd to send these vehicles to bid or White Farm. Seconded by Selectman Yergeau. Motion carried 4-0.

Motion by Selectman Dwyer to allow the 2 remaining vehicles to be sold for \$200 each to the awarded bidder of the Dodge Charger. Seconded by Selectman Munguia. Motion carried 4-0.

ABATEMENT

Abatement for Christa Mae Weaver for map and lot 010-058 on Old Nottingham Road in the amount of \$950.71 was submitted for approval.

Motion by Selectman Dwyer to approve the abatement for Christa Mae Weaver for map and lot 010-058 on Old Nottingham Road in the amount of \$950.71. Seconded by Selectman Yergeau. Motion carried 4-0.

ADMINISTRATOR'S REPORT

Town Administrator Gregory C. Dodge

Town Administrator Gregory C. Dodge introduced the Special Town Meeting Timeline from Attorney Ratigan needed if the Board of Selectmen decide to go forward with dissolving the Water and Sewer Commission and taking over those duties. Mr. Dodge has contacted the Moderator and the Supervisor of the Checklist with the possibility of having the Special Town Meeting on September 11th. After a lengthy discussion that is available on DVD or on line at ETV a motion was made.

Motion by Selectman Belanger to accept the letter from DTC Lawyers going forward with the September 11, 2018 Special Town Meeting provided this vote can be rescinded after meeting with the Water and Sewer Commission at a special meeting of the Board of Selectmen meeting scheduled July 23, 2018 at 7PM. Selectman Belanger requested a roll call vote; Selectmen Dwyer – nay, Selectmen Munguia – I, Selectman Yergeau – I, Selectman Belanger– I. Motion carried 3-1-0.

Town Administrator Gregory C. Dodge requested permission to send the license agreement between Soaring Hawk LLC and the Town of Epping to the town attorney for review. This agreement pertains to leasing the auditorium at 38 Ladd's Lane for the recreation community theater program.

Motion by Selectman Dwyer to send the license agreement between Soaring Hawk LLC and the Town of Epping to the town attorney for review. Seconded by Selectman Belanger. Motion carried 4-0.

Town Administrator Gregory C. Dodge updated the board regarding the Raymond Perambulation. Mr. Dodge has met with the Raymond Town Administrator and Jerry Langdon reviewing maps. The town line was moved 49 years ago and changed 38 years ago. The Board of Selectman and the Raymond Board of Selectmen will need to agree on a town line at some point.

Town Administrator Gregory C. Dodge reported the past meetings are now uploaded onto ETV on the new website.

INDIVIDUAL SELECTMEN'S REPORTS

Selectman Belanger

Selectman Belanger announced the resignation of Lara Berry from the Library Trustees. Mr. Belanger's fiancé was interested in being a trustee but they decided that it would be a conflict of interest as he is the Selectman's representative.

Selectman Belanger has bought a house in Epping.

Selectman Belanger said there were 58 days until the State Primary, please plan to vote.

Selectman Yergeau

No Report

Selectman Dwyer

Selectman Dwyer clarified his reason for his vote during the Water and Sewer conversation.

Selectman Dwyer complimented the road crew on the painted lines and crosswalks, they look good.

Selectman Jordan

Excused

Selectman Munguia

Selectman Munguia met with Charles Goodspeed regarding the library addition. The plans are in the preliminary stages and estimates will be next. Mr. Goodspeed has negotiated using the Community Church with storing library items.

Selectman Munguia informed the public the Granite State project information in moving along. There is a intervenor in place to protect the town.

Selectman Munguia explained that he must take action regarding the Water and Sewer situation. It is not in his DNA to sit back.

ADJOURN

Motion by Selectman Dwyer to adjourn the meeting. Seconded by Selectman Belanger. Motion carried 4-0.

Meeting was adjourned at 9:50 PM.

Respectfully submitted,

**Joyce Blanchard
Executive Secretary**

Adam Munguia, Chairman

Tom Dwyer, Selectman

Mike Yergeau, Selectman

Cody Belanger, Selectman

Date _____