

**BOARD OF SELECTMEN MEETING MINUTES
TOWN OF EPPING, NEW HAMPSHIRE
July 2, 2018**



ATTENDANCE

Chairman Adam Munguia; Selectmen Mike Yergeau and Cody Belanger. Selectmen Bob Jordan and Tom Dwyer were excused as was Executive Secretary Joyce Blanchard. Town Administrator Gregory C. Dodge was also in attendance.

CALL TO ORDER

Chairman Adam Munguia called the public session to order at 5:40 p.m. in the Town Administrator's office at the Epping Town Hall.

PLEDGE ALLEGIANCE TO THE FLAG

MINUTES

Minutes from the June 18, 2018 Selectmen's meeting was submitted for approval.

Motion by Selectman Mike Yergeau to accept the minutes of June 18, 2018 Selectmen's meeting. Seconded by Selectman Cody Belanger. Motion carried 3-0.

PAYROLL MANIFEST

Payroll manifest for pay period ending June 28, 2018 in the amount of \$124,987.49 was submitted for approval.

Motion by Selectman Mike Yergeau to approve the payroll manifest for pay period ending June 28, 2018 in the amount of \$124,987.49. Seconded by Selectman Cody Belanger. Motion carried 3-0.

ACCOUNTS PAYABLE MANIFEST

Accounts payable manifest for week ending June 28, 2018 in the amount of \$371,898.99 (Wolcott payment \$149,788.65 and Town \$222,110.34) was submitted for approval.

Motion by Selectman Cody Belanger to approve the accounts payable manifest for the period of June 28, 2018 in the amount of \$371,898.99. Seconded by Selectman Mike Yergeau. Motion carried 3-0.

DEPARTMENT OF PUBLIC WORKS

Dave Reinhold was present to discuss road work on Janel Court. If the road were to be grinded first that would cost an estimated \$11,000.00. The developer has contributed \$10,000.00 to this project however if the Town's road work were not to be done that money would have to be returned. Selectman Yergeau has viewed the sewer lines video when the line was videotaped looking for potential problems. The video showed that there were noticeable cracks and depressions in the pipe that should be addressed in his opinion. The Water and Sewer Commission does not have the funds to do the work and though the Selectmen would like to see the work done while the road is already torn up for the new water line it would make sense to do it all together. The Selectmen cannot demand that the repairs be done and the sewer line replacement could cost up to \$110,000.00 and there may not be enough money to proceed with repairs at this point. Chairman Munguia said that we have informed the Water and Sewer Commission via letter that working together on road and water/sewer line infrastructure makes sense. Unfortunately without their cooperation and willingness to repair/replace the sewer line it did not make sense to repave the road knowing there are deficiencies below the surface.

Motion by Selectman Mike Yergeau to not repave Janel Court this year. Seconded by Selectman Cody Belanger. Motion carried 3-0.

iPAD and POLICE VEHICLE BIDS

Town Administrator Gregory C. Dodge said that there were three bids received for the six (6) iPads which had a minimum bid of \$30.00. Bids received; Tom Gauthier \$31.01, Irene Cote \$35.98 and Tasha Morrison \$40.00. It was suggested by Administrator Dodge that the Board accept the three bids and re-bid the remaining iPads. He asked that one of the iPads be retained by the Town so that the Public Works Department could order parts easier.

Selectman Cody Belanger made a motion to accept the bids for the iPads from Tom Gauthier \$31.01, Irene Cote \$35.98 and Tasha Morrison \$40.00 and that the Town retain one (1) for the Public Works Department and offer the two remaining iPads to Tasha Morrison or sell the remaining two iPads through bid. Seconded by Selectman Mike Yergeau. Motion carried 3-0.

Town Administrator Dodge received two (2) bids for the surplus police vehicles. Both bids were for the 2009 Dodge Charger; Emergency Remarking \$689.09 and James Bolstridge \$401.00.

Selectman Mike Yergeau made a motion to award the bid to Emergency Remarking at \$689.09 and to attempt to have the two remaining vehicles sold through State Surplus (White Farm). Seconded by Selectman Cody Belanger. Motion carried 3-0.

Town Administrator Gregory C. Dodge advised the Board that he received a phone call today from Selectman Jordan who has seen the old police vehicle used by Chief Michael Wallace. He wanted to know if the Board would consider retaining that vehicle (2006 Chevrolet Impala) and let him look at the vehicle to see if it was worthy to keep and give it to the Fire Chief as a take home car. Officer Stephen Soares was present and said that this vehicle has many mechanical issues and he felt that if the car was

feasible for the Police Chief to drive to and from Stratham, NH it surely would not be feasible for a drive to the Concord area and back each day. Officer Soares maintains the fleet of police vehicles and knows the condition of each unit. The Board discussed further with Chairman Munguia stating that if the Fire Chief needed a vehicle that perhaps we look for a new car for him. The other two Board members were not supportive of keeping the Chevrolet Impala for the Fire Chief.

No motion was offered but by consensus of the Board the 2006 Chevrolet Impala will be sold.

TRIO HOUSE/RAILROAD AVENUE – LEGAL

Town Administrator Gregory C. Dodge spoke with the Board about a house at the intersection of Railroad Ave./Fremont Rd./St. Laurent St. known as the Trio residence. (Pictures shown to the Board) This property has required extensive legal work to get the house condemned. Notice has been given to the owner to remove the hazards from within the house. Most items were thrown out on the lawn and not removed creating an additional problem. Attorney John Ratigan has begun a process whereby the homeowner will be fined so much per day for non-compliance in cleaning the debris. Legal fees will be liened to the property owner if the Board approves legal action. Should the Board not approve continued action Attorney Ratigan will cease any further efforts.

Selectman Cody Belanger made a motion to allow Attorney John Ratigan continue his legal efforts to get the property cleaned. Seconded by Selectman Mike Yergeau. Motion carried 3-0.

EPPING SALVAGE RENEWAL

Epping Auto Salvage submitted an application to renew their “Junkyard License”. The property has been inspected by Code Enforcement Officer Brittany Howard who stated in a letter that the applicant does meet the qualifications and recommends the Board’s approval.

Selectman Cody Belanger made a motion to approve the Junkyard License renewal for Epping Auto Salvage (Tibor or Michael Toth). Seconded by Selectman Mike Yergeau. Motion carried 3-0.

SURPLUS VEHICLE

Deputy Chief Joe Lombardo met with the Board to discuss the acquisition of a surplus military vehicle to be used as the Fire Department’s Forestry unit. The vehicle has 800 miles on it as reported to the Board via an email from Selectman Bob Jordan. The Police Department would have to make the acquisition and retain possession of the vehicle for one (1) year before signing it over to the Fire Department. Officer Stephen Soares was present and in support of acquiring this vehicle and will be responsible for the paperwork and annual audit for the Federal Government. Deputy Chief Lombardo said that the equipment from the old Forestry will be transferred to this new vehicle and that the only cost would be for fuel when the truck is picked up. Deputy Chief Dick Rodier offered to go to Fort Dix, New Jersey to get the vehicle and bring it back to Epping. If the Town is interested they would have to “bid” on it, this is not a monetary bid it is a show of interest bid. The truck is awarded to the department who shows the greatest need. The Town will be notified if it were chosen as the recipient of this truck. The Board seemed to think that this would be a good asset to have and it does replace a truck that is out of service.

Chairman Munguia is familiar with military vehicles and felt that this truck would certainly fit the Town's need. Deputy Chief Lombardo said that a new vehicle could cost up to \$160,000.00. At some point it would have to be lettered and there are no plans to paint it at this time.

Selectman Cody Belanger made a motion to have the Police Department accept the vehicle on behalf of the Town with the knowledge that in one year the vehicle will be transferred to the Fire Department. Seconded by Selectman Mike Yergeau. Motion carried 3-0.

ADMINISTRATOR'S REPORT

Town Administrator Gregory C. Dodge

An updated list of properties up for tax deeded was given to the Board. The list has changed much from the previous update. The Board will discuss some of these properties in non-public session. Some properties will be removed in the next few weeks with knowledge of pending sales and/or pay-offs. Mr. Dodge asked the Board to let him know if they wanted any history on any of the properties and he would seek the information for them.

Administrator Dodge also reported that Water and Sewer Commissioner Roxanna Chomas would like to address the Board. She will be coming to the July 16, 2018 meeting.

Selectman Belanger

Selectman Belanger asked that if anyone has used clothes that would fit a three year old he would be happy to take them. He is sharing custody of his three old nephew.

Selectman Yergeau

Selectman Yergeau said that he is concerned with the issues surrounding the Water and Sewer Commission.

He also spoke of the weekend "social media" comments made regarding the Harvey-Mitchel Memorial Library which was begun by former Trustee Lara Berry-Croft.

Selectman Munguia

Chairman Munguia said that he too was concerned with the Water and Sewer Commission and feels that a warrant article to remove the Commissioners was in order. Selectman Belanger said that a Special Town Meeting would remove the Board quicker since that when the vote is taken to have them removed it takes affect at the next Town election. The Board asked Mr. Dodge to check on time tables and estimated costs to have the Special Town Meeting.

Chairman Munguia was also concerned with the status of the Library expansion. No estimated costs have been received as of yet from Charlie Goodspeed. Chairman Munguia said that he will speak with Mr. Goodspeed.

ADJOURN

**Motion by Selectman Cody Belanger to adjourn the meeting. Seconded by Selectman Mike Yergeau.
Motion carried 3-0.**

Meeting was adjourned at 6:35 PM.

Respectfully Submitted,

**Gregory C. Dodge
Town Administrator**

Adam Munguia, Chairman

Michael Yergeau, Selectman

Cody Belanger, Selectman

Date _____