

# Town of Epping, NH

*Incorporated 1741*

Water & Sewer Commissioners  
157 Main Street  
Epping, NH 03042

Water & Sewer Administrator  
603-679-5441 x108

## **WATER & SEWER COMMISSION MEETING MINUTES December 2, 2014**

### **Attendance:**

Chairman Henry DeBoer, Commissioner Mike King, Commissioner Paul Langdon;  
W&S Administrator Dennis Koch; W&S Operator Norm Dionne

### **1. Call to Order:**

Chairman DeBoer called the meeting to order at 7:00 PM in the Epping Town Hall.

The Pledge of Allegiance to the Flag followed.

**2. Appointments: Chris Perkins & Jeff McClure of Weston & Sampson** presented an outline of their Asset Management Plan structure.

HD explained that we want a physical description of the water system, estimated life span of all the critical components and estimated costs of replacement. HD also touched on our current method of funding improvements/replacements through water connection fees.

Jeff McClure then reviewed their Asset Management Plan structure and gave examples. A discussion followed, and JM agreed to have a proposal over to us by the end of next week.

### **3. Approval of Minutes:**

**Motion by Commissioner King to approve the minutes of October 7, 2014 as submitted. Seconded by Chairman DeBoer. Motion carried 2-0.**

**4 Administrator's Report:** DK presented the Old Stagecoach Sewer Agreement for approval. The agreement was drafted by Attorney Ratigan and signed by OSC and the Epping BOS. The W&SC is allowing OSC to pay the \$72,000 sewer connection fee over a period of ten years at an interest rate of 5.52%.

**Motion by Commissioner King to have Chairman DeBoer sign the OSC agreement. Seconded by Commissioner Langdon. Motion carried 3-0.**

During the latest round of backflow testing, New England Backflow discovered that the new Cumberland Farms has the wrong type of backflow device installed on their irrigation system. They currently have a low hazard device installed, and they need a high hazard device (RPZ). DK will send a letter to CF explaining that the device must be changed before the system can be used.

Reviewed Verizon Wireless plan for re-attachment of antennas to Gauthier Tower. USG approves this new design.

Update on Verizon Wireless interest in the Pleasant Street tower: discussion has gone silent, not sure if they are still interested.

Reviewed a letter from Stacey Herbold of DES regarding replacing old water meters as part of our Water Conservation Plan. W&SC agree to begin replacing 50 residential water meters per year with new, radio read type meters.

Reviewed the cost estimate of \$40,831.17 from PSNH to run three phase power out to the new well pump house.

Discussed the current situation with half of the new water meters in Pine & Pond not functioning properly. P&P is getting Stiles to replace all of the heads with new radio read heads. We currently do not have the equipment to read this type of head. Stiles has agreed to collect the data quarterly and provide the figures to W&S. We have no written agreement stating this. It was discussed that Pine & Pond should supply W&S with the equipment necessary to read these new meters.

Several abatements were discussed and approved, mostly corrections in Pine & Pond.

HD will be going in front of the Budget Committee on 12/3/14 to discuss next year's W&S budget. Due to increased expenses; mainly to cover the new bond payment for the land and well purchase, it is necessary to implement a water rate increase effective January 1, 2015.

The new water rates are:

\$6.07 / 1,000 gallons Commercial

\$4.02 / 1,000 gallons Residential

**Motion by Commissioner King to approve the new water rates effective January 1, 2015. Seconded by Commissioner Langdon. Motion carried 3-0.**

**5. Operator's Report:** Norm Dionne reports that the work on Gauthier Tower is almost complete. They still need to install a new hatch in the bottom of the bowl.

ND reports that the wells are pumping 17 -18 hours a day and it will be tough to re-fill the tank.

**6. Commissioner's Reports:**

**Commissioner King:** MK would like to send a letter to the Town Administrator regarding EMP's. What does it mean for us? Are we protected?

**Commissioner Langdon:** Nothing.

**Chairman DeBoer:** Nothing.

**Motion to adjourn made by Chairman DeBoer.  
Seconded by Commissioner King. Motion carried 3 – 0.  
Meeting adjourned at 8:30 pm.**

Respectfully Submitted

Dennis W. Koch Jr.  
Water & Sewer Administrator

