

# Town of Epping, NH

*Incorporated 1741*

Water & Sewer Commissioners  
157 Main Street  
Epping, NH 03042

Water & Sewer Administrator  
603-679-5441 x108

## WATER & SEWER COMMISSION MEETING MINUTES September 6, 2016

### **Attendance:**

Chairman Henry DeBoer, Commissioner Mike King, W&S Administrator Dennis Koch  
W&S Operators Norm Dionne & Chris Goodwin.

### **1. Call to Order:**

Chairman DeBoer called the meeting to order at 7:00 PM in the Epping Town Hall.

The Pledge of Allegiance to the Flag followed.

### **2. Appointments: None.**

### **3. Approval of Minutes:**

**Motion by Commissioner King to approve the minutes of August 2, 2016 as submitted.  
Seconded by Chairman DeBoer. Motion carried 2-0.**

**4 Administrator's Report:** DK presented an abatement request for 89 St. Laurent St. totaling \$189.08. The house is vacant, and was estimated at 16,500 gallons in error.

**Motion by Commissioner King to abate \$189.08 as requested.  
Seconded by Chairman DeBoer. Motion carried 2-0.**

Abatement request for 49 Main St. totaling \$138.13. Small business, estimated 16,500 gallons, adjusted down to 4,000 gallons.

**Motion by Commissioner King to abate \$138.13 as requested.  
Seconded by Chairman DeBoer. Motion carried 2-0.**

DK confirmed that we recently received our Groundwater Discharge Permit for the lagoons at the WWTF. Several new monitoring points are now required.

DK presented paperwork establishing the NET DMR program for signatures. HD needs to be set up as a signator, and Chris Goodwin will be set up as an editor.

Secondwind supplied an amended contract to include the electrical price and chemical feed pumps.

**Motion by Commissioner King to accept the changes to the Secondwind contract.  
Seconded by Chairman DeBoer. Motion carried 2-0.**

DK reported that Bob Kilham has been removed from the Lowe's account, and Chris Goodwin has been added.

Budget worksheets are out, W&S needs to complete theirs.

**5. Operator's Report: Norm Dionne** reports that the Pilot Study and Chemical buildings are coming along. The filter tanks are installed, the wires are pulled. Power is set to be connected on September 20<sup>th</sup> (DK will try to get that moved up).

USG performed a video inspection of the Pleasant Street water tank, and did an outside visual inspection of the Gauthier Tower. HD asked that DK check the schedule of inspections.

**Chris Goodwin** reports that he is getting up to speed with plant operations. The process is working well, but the plant needs some repairs and upgrades. The anoxic zone has a mixer at the bottom of the tank that needs to be retrieved.

- Making a list of long term and short term goals.
- Looking at EPA requirements.
- Fixing broken items.

#### **6. Commissioner's Reports:**

**Commissioner King:** MK received a call from a principal at the school concerned with water quality at the school. All customers have received two letters explaining the current situation. Another letter will be mailed out when the completion date is extended, per DES.

**Commissioner Langdon: Absent.**

**Chairman DeBoer:** HD suggested that we contact NHDES and request a 30 day extension for completing the pilot study building.

**Motion to adjourn made by Commissioner King.  
Seconded by Chairman DeBoer. Motion carried 2 – 0.  
Meeting adjourned at 7:45 pm.**

Respectfully Submitted

Dennis W. Koch Jr.  
Water & Sewer Administrator