

Town of Epping, NH

Incorporated 1741

Water & Sewer Commissioners
157 Main Street
Epping, NH 03042

Water & Sewer Administrator
603-679-5441 x108

WATER & SEWER COMMISSION MEETING MINUTES January 3, 2017

Attendance:

Chairman Henry DeBoer, Commissioner Mike King, Commissioner Paul Langdon;
W&S Administrator Dennis Koch; W&S Operator Norm Dionne

1. Call to Order:

Chairman DeBoer called the meeting to order at 7:00 PM in the Epping Town Hall.

The Pledge of Allegiance to the Flag followed.

2. Appointments: Dave Mercier and Steve Clifton of Underwood Engineers presented a contract for work to be done at the WWTF relating to the Administrative Order. The contract also includes work on an Asset Management Plan and an Energy Audit. We have preliminary approval for two grants covering the AM and EA portions, but a Warrant Article is needed to allow the Town to accept a SRF Loan before we can receive principal forgiveness. DM has agreed to be present at the Town deliberative session to help explain the process.

Chris Albert of Jones & Beach reports that Secondwind has started the pilot study at the Epping Crossing Wells.

CA also presented estimates for fencing at the new well sites. We will pursue a grant for the fencing.

3. Approval of Minutes:

Motion by Commissioner King to approve the minutes of December 6, 2016 as corrected. Seconded by Commissioner Langdon. Motion carried 3-0.

4 Administrator's Report: DK presented an abatement request for Gauthier in the amount of \$193.80.

Motion by Commissioner King to approve the abatement of \$193.80. Seconded by Commissioner Langdon. Motion carried 3-0.

According to the agreement with Pine & Pond, the master water meters need to be calibrated every four years.

Disposal of the old water and sewer truck? Try to donate.

Gary Crossman, HVAC guy is coming to look at the units in the new treatment building.

5. Operator's Report: Norm Dionne reports that treatment of the EC Wells started today.

Most of the water meters have been read for the 4th quarter.

6. Commissioner's Reports:

Commissioner King: Nothing.

Commissioner Langdon: Check with the Epping PD / Rich McFadden regarding police details during water and sewer emergencies.

Chairman DeBoer: Does Norm need any new tools? Put a list together.

**Motion to adjourn made by Commissioner Langdon.
Seconded by Commissioner King. Motion carried 3 – 0.
Meeting adjourned at 8:00 pm.**

Respectfully Submitted

Dennis W. Koch Jr.
Water & Sewer Administrator