

Town of Epping, NH

Incorporated 1741

Water & Sewer Commissioners
157 Main Street
Epping, NH 03042

Water & Sewer Administrator
603-679-5441 x108

WATER & SEWER COMMISSION MEETING MINUTES March 7, 2017

Attendance:

Chairman Henry DeBoer, Commissioner Mike King, Commissioner Paul Langdon;
W&S Administrator Dennis Koch; W&S Operator Norm Dionne

1. Call to Order:

Chairman DeBoer called the meeting to order at 7:00 PM in the Epping Town Hall.

The Pledge of Allegiance to the Flag followed.

2. Appointments: Roxanna Chomas, resident and WWTF operator in Allenstown, NH came in to discuss some current operational issues at the plant. HD gave a brief history of the WWTF and some of the issues we face today. A discussion followed.

Chris Albert of Jones & Beach gave an update on the Epping Crossing Wells. The original pilot study contract has run out, and Secondwind is looking for a four week extension to continue. Arsenic levels have started to climb, more time is needed to get this under control.

Motion by Commissioner King to approve the Secondwind pilot study extension for \$10,000.00. Seconded by Commissioner Langdon. Motion carried 3-0.

3. Approval of Minutes:

Motion by Commissioner Langdon to approve the minutes of January 31, 2017 as submitted. Seconded by Commissioner King. Motion carried 3-0.

4 Administrator's Report: Jerry Langdon asked if we are going to shut down the Fremont well. We need to look at the terms of the lease first, and wait until the new wells are officially on-line.

Proposal from Weston & Sampson to provide a Grade 3 operator for the WWTF, up to 20 hours per week, \$95.00/hour, 60 day initial term.

Motion by Commissioner King to accept Weston & Sampson's proposal for a Grade 3 operator. Seconded by Commissioner Langdon. Motion carried 3-0.

DK presented a proposal from Abby Fopiano of EW&P for the installation of three pressure transducers, annual water quality testing and year end reporting for \$7,250.00.

Motion by Commissioner King to accept the EW&P proposal for \$7,250.00 Seconded by Commissioner Langdon. Motion carried 2-0. Chairman DeBoer recused himself.

DK reviewed a letter from Ken Kessler of NHDES regarding the lagoons at the WWTF. One of the recommendations in KK's letter is that we should upgrade our laboratory equipment by purchasing a HACH DR3900.

Motion by Commissioner King to purchase a HACH DR3900, not to exceed \$4,600.00. Seconded by Commissioner Langdon. Motion carried 3-0.

DK discussed moving reserve funds around for the 2016 end-of-year adjustments.

The following funds will be moved:

\$48,000.00 from water reserves to water inter-fund account.

\$596,863.80 from sewer reserves to water inter-fund account.

\$400,000.00 from sewer inter-fund account to sewer reserves.

\$1,688.76 from water escrow to water inter-fund account.

Motion by Commissioner King to move the above funds for the year-end adjustment. Seconded by Commissioner Langdon. Motion carried 3-0.

DK presented two abatements for a total of \$821.10.

Motion by Commissioner King to approve the two abatements for \$821.10. Seconded by Commissioner Langdon. Motion carried 3-0.

5. Operator's Report: Norm Dionne reports that the temperature and flood alarms have been installed at ECW.

6. Commissioner's Reports:

Commissioner King: MK said the lagoons are high partially due to failure of the membranes.

Commissioner Langdon: PL was glad to see interest in the W&S Board and welcomes future input from any concerned resident.

Chairman DeBoer: Nothing.

Motion to adjourn made by Commissioner King. Seconded by Commissioner Langdon. Motion carried 3-0. Meeting adjourned at 9:15 pm.

Respectfully Submitted

Dennis W. Koch Jr.
Water & Sewer Administrator