

Town of Epping, NH

Incorporated 1741

Water & Sewer Commissioners
157 Main Street
Epping, NH 03042

Water & Sewer Administrator
603-679-5441 x108

WATER & SEWER COMMISSION MEETING MINUTES June 27, 2017

Attendance:

Chairman Henry DeBoer, Commissioner Paul Langdon, W&S Administrator Dennis Koch;
W&S Operators Norm Dionne & Jim Pouliot

1. Call to Order:

Chairman DeBoer called the meeting to order at 7:00 PM in the Epping Town Hall.

The Pledge of Allegiance to the Flag followed.

2. Approval of Minutes:

**Motion by Commissioner Langdon to approve the minutes of June 6, 2017 as submitted.
Seconded by Chairman DeBoer. Motion carried 2-0.**

3 Administrator's Report: DK presented a contract from Underwood Engineers for preparing the Dam Permit Application for the WWTF in the amount of \$3,500.00.

**Motion by Chairman DeBoer to approve the Underwood contract for \$3,500.00.
Seconded by Commissioner Langdon. Motion carried 2-0.**

DK presented a three year General Services Contract proposal from Underwood Engineers. This contract includes a fee schedule for services to be performed.

**Motion by Chairman DeBoer to approve the Underwood General Services contract.
Seconded by Commissioner Langdon. Motion carried 2-0.**

DK presented a letter of recommendation from Dave Mercier regarding the air system replacement at the WWTF. After review of all the proposals, DM suggest we go with Interstate Water and Wastewater's proposal for \$18,750.00

**Motion by Commissioner Langdon to accept the IWW proposal for \$18,750.00.
Seconded by Chairman DeBoer. Motion carried 2-0.**

DK reviewed an email from DM outlining work that needs to be done at the WWTF on the tank level sensors, float switches & IPS lock-out.

DK updated the Board on the proposal from Eastern Pipeline for the SMH rehabilitation project on Elm St.

**Motion by Commissioner Langdon to accept the Eastern Pipeline proposal for \$6,050.00.
Seconded by Chairman DeBoer. Motion carried 2-0.**

DK reviewed a letter from Stephanie Larson of NHDES regarding the Compliance Sampling Inspection.

Mark Votto, contracted WWTF Operator's current contract will expire on July 7th.
Extend MV for an additional 30 days, approved by consensus.

Jim Pouliot will start work on July 10th as the WWTF Chief Operator.

4. Operator's Report: Norm Dionne reports that Smith Pump has installed the new pump in Hoar Well #2 and chlorinated the well. We need A/D Instruments to program the new VFD to the new pump.

A recirc. pump at the WWTF has failed, this is original equipment and can't be rebuilt any more. Raymond Electric will provide a price for a new replacement.

The WWTF has been meeting permit for the last two months.

At the new water treatment building, ND has switched to a smaller tube for the ferric chloride, allowing him to run the pump faster and achieve a better dose.

5. Commissioner's Reports:

Commissioner Langdon: Nothing.

Chairman DeBoer: Has the State approved the pilot report yet? We will lift the outside watering ban once the State approves the pilot program.

**Motion to adjourn made by Commissioner Langdon.
Seconded by Chairman DeBoer. Motion carried 2 – 0.
Meeting adjourned at 8:00 pm.**

Respectfully Submitted

Dennis W. Koch Jr.
Water & Sewer Administrator