

# Town of Epping, NH

*Incorporated 1741*

Water & Sewer Commissioners  
157 Main Street  
Epping, NH 03042

Water & Sewer Administrator  
603-679-5441 x108

## **WATER & SEWER COMMISSION MEETING MINUTES August 1, 2017**

### **Attendance:**

Chairman Henry DeBoer, Commissioner Mike King, Commissioner Paul Langdon  
W&S Administrator Dennis Koch; W&S Operators Norm Dionne, Jim Pouliot & Chris Eaton

### **1. Call to Order:**

Chairman DeBoer called the meeting to order at 7:00 PM in the Epping Town Hall.

The Pledge of Allegiance to the Flag followed.

**2. Appointments: Dave Mercier of Underwood Engineers** discussed our letter from the EPA stating that we have satisfied the issues of the Administrative Order. The next step is to submit a short term and long term plan for implementing the changes, by September 1.

DK will request a 60 day extension.

DM will draft the letter for our review. The short term projects will consist of the 1.5 million in recommended repairs detailed in Underwood's AO response report.

NHDES has scored Epping #2 on its list of priorities for WWTF upgrade funding, with 10% principal forgiveness. Design this winter with construction in 2018-19.

Long term projects will include closing lagoon #2.

On the issue of the Lakeside screens, it is recommended that we have Lakeside come for a service visit. Although most mechanical issues have been repaired, there seems to be some programming issues.

**Motion by Commissioner Langdon to hire Lakeside for a site visit at \$3,500.00.**

**Seconded by Commissioner King. Motion carried 3-0.**

**Chris Albert of Jones & Beach** presented a contract proposal to produce the O&M Manual for the Epping Crossing Well pump house and treatment system for \$3,600.00.

**Motion by Commissioner King to accept the Jones & Beach O&M proposal for \$3,600.00.**

**Seconded by Commissioner Langdon. Motion carried 3-0.**

### **3. Approval of Minutes:**

**Motion by Commissioner Langdon to accept the minutes of June 27, 2017 as submitted.**

**Seconded by Chairman DeBoer. Motion carried 2-0. Commissioner King abstained.**

**4 Administrator's Report:** Abatement request for 14 Fogg Rd. of \$16.08, clerical error.

**Motion by Commissioner King to approve the abatement of \$16.08.**

**Seconded by Commissioner Langdon. Motion carried 3-0.**

DK received word from Cindy Klevens of NHDES that the Pilot Study Protocol has been approved.

She also said we can lift the water restrictions.

DK presented proposals from Stiles Co. and New England Backflow to purchase and install 50 new meters.

Purchase price has gone up to \$211.00 each while installation remains the same at \$125.00.

**Motion by Commissioner King to approve the new meter purchase from Stiles for \$10,550.00.**

**Seconded by Commissioner Langdon. Motion carried 3-0.**

**Motion by Commissioner Langdon to approve the installation of meters by NEBF for \$125.00 each. Seconded by Commissioner King. Motion carried 3-0.**

DK has a quote from F&S Construction to replace 260' of water main, replace a hydrant and install a stub across Main Street for \$21,700.00

A discussion followed and it was agreed that the Water Dept. would find the funds in this year's budget to pay for the project.

**Motion by Commissioner King to approve the F&S Construction water main replacement for \$21,700. Seconded by Commissioner Langdon. Motion carried 3-0.**

**5. Operator's Report:** Norm Dionne welcomed Chris Eaton and agreed it was OK to lift the water ban, Chris Eaton agreed. Please continue to conserve water. HD recommends rain sensors on all irrigation systems.

**Chris Eaton** thanked the Board for the job. CE stated the need for pH monitoring of the water system, raw and finished water. Also some SCADA would be nice. Secure control over the system is necessary.

CE proposed buying a HACH DR900 Color Meter for daily tests of the water.

HD says this device is not approved by the EPA and is for information gathering only.

**Motion by Commissioner King to approve the HACH DR3900 for \$1,341.00.**

**Seconded by Commissioner Langdon. Motion carried 3-0.**

**Jim Pouliot** said the septage receiving station demo held in July went well.

We should reevaluate our septage dumping fees.

JP feels that we could do more daily testing in-house and save fees, although we need approval from DES.

JP lost nitrification this week due to a problem with the air diffusers in tank #2. After cleaning tank #2, they will look for the problem.

JP is getting quotes to repair the fence around the plant. Several holes were noted.

## **6. Commissioner's Reports:**

**Commissioner King: Nothing.**

**Commissioner Langdon: PL urged** the new operators to keep trying to save the Town money.

**Chairman DeBoer:** HD announced that he will be moving in a month or two and stepping down as Chairman of the Water and Sewer Commission.

His position is open to any interested resident. Anyone interested should send a letter or email to Dennis and the remaining Commissioners will review them and make a recommendation to the Board of Selectmen.

**Motion to adjourn made by Commissioner King.**

**Seconded by Commissioner Langdon. Motion carried 3 – 0.**

**Meeting adjourned at 8:45 pm.**

Respectfully Submitted

Dennis W. Koch Jr.  
Water & Sewer Administrator