July 31

CEMETERY REGULATIONS 2015

Town of Epping

Adopted: July 31, 2015

Amended: September 16, 2015

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GRAVESTONE RUBBINGS

For further information regarding these Regulations, the purchase or use of burial sites, or for other related burial or cemetery issues please contact:

Epping Cemetery Trustees
157 Main Street
Epping, NH 03042
(603) 679-5441

E-mail: N/A
Website: http://www.townofepping.com

Trustees:

Dan Harvey	Jerry Langdon	Dave Reinhold
(603) 679-8692	(603) 770-9725	(603) 608-9488

OTHER RESOURCES

NH Board of Registration
Funeral Directors and Embalmers
6 Hazen Drive
Concord, NH 03301
(603) 271-4648; (603) 271-3447(F)
http://www.nh.gov/funeral/

Federal Trade Commission
600 Pennsylvania Avenue, N.W., Washington, D.C. 20580;
1-877-382-4357,
"Funerals – A Consumer Guide" at http://www.ftc.gov/bcp/conline/pubs/services/funeral.pdf

US Department of Defense
Military Funeral Honors
http://www.militaryfuneralhonors.osd.mil/

CEMETERY REGULATIONS
TOWN OF EPPING, NEW HAMPSHIRE

Adopted: July , 2015

Regulations governing the following cemeteries: All Town Maintained Cemeteries

SECTION 1. PURPOSE AND INTENT

The following regulations are hereby established for the mutual protection of Lot owners and the cemeteries as a whole. Lot owners and persons visiting and contracted to work within the cemeteries will be expected to abide by such regulations as herein enacted and as hereafter amended, which are intended to assist in maintaining these cemeteries as a peaceful, dignified, safe and beautiful area as well as a reverent symbol of respect for the dead and a valuable link to the heritage of the community.

These Regulations shall also apply to lots sold by deed prior to the adoption of these Regulations except as noted herein.

SECTION 2. AUTHORITY

These Regulations are established by the Cemetery Trustees in accordance with RSA 289:2, as amended, and may from time to time be amended for the operation and maintenance of all cemeteries and burial sites owned and/or maintained by the Town of Epping, and shall also apply to all sites declared abandoned by the Board of Selectmen under RSA 289:19-21.

SECTION 3. REFERENCES

These Regulations are based upon the following references, and specifically control where applicable.

RSA Chapter 289
RSA Chapter 290
RSA Chapter 635
RSA 561:1
RSA 31:19 – 22-a
RSA 485 – A:29
2007 Handbook for Trustees of Trust Funds, Cemetery Trustees, Library Trustees – Department of Justice, Office of the Attorney General

SECTION 4. DEFINITIONS

CEMETERY STAFF – Employee, contractor, and/or vendor of the Town of Epping, under the direction of the Cemetery Trustees.

CERTIFICATE OF RIGHT TO INTER – Certificate issued by the Cemetery Trustees transferring a limited right to inter remains in a specific lot to a purchaser for a fee.

DEED – Deed issued transferring a limited right to inter remains in a specific lot to a purchaser for a fee. Deeds were the form of transfer prior to the adoption of these Regulations.

GENERAL PERPETUAL CARE - Funds placed on deposit with the Epping Trustees of Trust Funds, the income from which can be spent for reasonable and practical care including raking, mowing and seeding of the entire cemetery including all lots, unsold areas of the cemetery, and such areas as lawn, roads, and shrubs and trees which have been established by the cemetery. In no case shall it mean the maintenance, repair, or replacement of any memorial, tomb, or mausoleum erected or placed upon a lot, nor the performing of any special or unusual work in the cemetery.

INTERMENT – The permanent disposition of the remains of a deceased person by cremation and interment, entombment or burial.

INTERMENT PROPERTY - Grave, plot, cremation space, lot or right to inter.

LOT OWNER – Person(s) who holds a valid deed or right to inter.

PERPETUAL CARE – Funds placed on deposit with the Epping Trustees of Trust Funds, the income from which can be spent for reasonable and practical care including raking, mowing and seeding of the specified lot(s). In no case shall it mean the maintenance, repair, or replacement of any memorial, tomb, or mausoleum erected or placed upon a lot, nor the performing of any special or unusual work on the specified lot(s) or in the cemetery.

REGULATIONS – Town of Epping, New Hampshire Cemetery Regulations, as amended.

RIGHT TO INTER – Exclusive right to a plot for the purposes allowed by these Regulations.

TRUSTEE – Cemetery Trustee of the Town of Epping, New Hampshire or his or her designee.

SECTION 5. GENERAL REGULATIONS

A. Administration

All business pertaining to cemeteries shall be processed through the Cemetery Trustees, Town of Epping, 157 Main Street, Epping NH 03042. Direct contact can be made to the Cemetery Trustees as listed in the Town records, through the regular business hours of the Town Office of the Town of Epping, or at a regularly scheduled Cemetery Trustee meeting as posted.

B. Cemetery Hours

Cemeteries shall normally be open to the public seven days a week during daylight hours. No person or persons, not an employee or trustee of these cemeteries, shall enter these cemeteries after sundown for any purpose. Cemeteries are not maintained for public access during winter months.

C. Pedestrians

Persons within cemeteries shall use roads and walks where available and no person shall walk upon or across lots or lawns unless it is necessary to gain access to a particular lot.

D. Vehicles

Vehicles are prohibited within the boundaries of cemeteries except for approved cemetery business or visiting graves. Where allowed the following regulations apply:

1. Maximum speed limit is **5** miles per hour.
2. No vehicle, except maintenance or other commercial vehicles involved in gravesite preparation or restoration shall be driven or parked on any part of the cemeteries except upon roads.
3. No person or persons shall park, or permit to be parked, a motor vehicle owned or controlled by them in the cemetery after sundown. Parking or leaving any car or vehicle is prohibited and a violation of this rule will be cause for the removal of such vehicle by the Trustees at the owner's expense.

E. Personal Conduct

All persons within cemeteries shall conduct themselves in a manner in keeping with a hallowed place. Indecorous behavior will not be tolerated and persons violating reasonable standards of behavior will be subject to removal from the grounds in the absolute discretion of the Trustees.

F. Loss or Damage

Damage done to the lots, walks, drives, trees, shrubs or other property by Lot owners, funeral directors, next of kin or designated agent, dealers, contractors, or their agents shall be repaired by same.

G. Sole Agreement

These regulations, including amendments thereto, constitute the sole agreement between the Cemetery Trustees, Town of Epping, and the Lot owners. The statement of any employee or agent, unless confirmed in writing by an authorized representative of the cemetery of the Town of Epping shall in no way bind the cemetery or the Town of Epping.

SECTION 6. LIMITS OF MUNICIPAL LIABILITY

The Trustees shall take reasonable precautions to protect Lot owners within cemeteries from loss or damage; but distinctly disclaim all responsibility for loss or damage from causes beyond their reasonable control, and, especially from damage caused by the elements, an act of God, common enemy, thieves, vandals, strikers, malicious mischief makers, explosions, unavoidable accidents, invasions, insurrections, riots, or order of any military or civil authority, whether the damage be direct or collateral, other than as herein provided.

SECTION 7. PROHIBITIONS

A. Persons within cemeteries are strictly prohibited from picking flowers, wild or cultivated, breaking or injuring any tree, shrub, or plant, or from writing upon, defacing, or injuring any memorial, fence, gate, or other structure within the grounds of any cemetery.

B. Children under the age of 15 are not to be on cemetery grounds unless accompanied by an adult.

C. No agricultural animals shall be permitted in the cemeteries. Domestic pets are allowed in the cemeteries provided they are on a leash; stay on roads, walks and alleys and persons responsible for the pet clean up after the pet.

D. Visitors, except while acting as a military escort, are prohibited from bringing firearms, explosives of any kind, or any offensive weapon such as bows and arrows, air rifles, or slingshots into the cemeteries. Discharging of any weapons or the hurling of rocks or pellets is strictly prohibited.

E. All hunting within cemeteries is prohibited.

F. No person shall be noisy or disorderly within the limits of the cemeteries, or otherwise conduct themselves as to desecrate the place or upon being requested by a Trustee, shall refuse or neglect to leave the premises, or discontinue the disturbance.

G. Horses, recreational bicycles, motor driven dirt bikes and off road vehicles are prohibited in the cemeteries. Skateboards, roller blades, manual scooters and any other such type of entertainment type of transportation are prohibited in the cemeteries.

H. The disposal of trash, flowers, containers or any other debris is prohibited within or adjacent to cemeteries, except in provided receptacles.

I. No alcoholic beverages to be consumed on cemetery grounds. No alcohol in any container, nor any alcohol related container shall be left as a decoration in the cemeteries.

J. Gravestone rubbing is by permission only (see RSA 289:22). After Selectman approval, requests for rubbing must receive final approval by a Cemetery Trustee. Proper protocols and precautions shall be used, see Gravestone Rubbing Protocols sheet, page 23.

SECTION 8. LOT SALES

Upon adoption of these Regulations, the sale and purchase of cemetery lots shall be by a Right to Inter only. Title to the real estate remains with the Town. No easement or right of interment is granted to any lot owner in any road, drive, or path within the cemetery, but such road, drive or path may be used as a means of access to the cemetery as long as it shall be devoted to such purpose.

A. Persons desiring to purchase burial rights should contact the Trustees who will aid them in making a selection. Regulations relating to such graves will be explained and a copy of the regulations will be given to each purchaser, who will acknowledge receipt in writing. Payment will also be explained and arrangements made for such.

B. At the time of sale, the purchaser shall submit to the Trustees a written list of names of those authorized to be interred within the lot. If the purchaser makes no designation, then by default these authorized persons include the lot owner, his/her mate at the time of his/her death, and his/her children, subject to the capacity of the lot, State Statutes and these Regulations. Only the current owner of the lot may designate or alter an existing designation, and must do so in writing to the Trustees. For further details on ownership see Section 9.

C. Burial rights can only be sold to a current or former Epping resident. However, persons authorized to be interred within the lot(s) by the purchaser are not so restricted.

D. The total sale price for each lot includes General Maintenance. It does not include the installation of granite corner posts (required). Additional Perpetual Care Funds can be donated towards the maintenance and care of the cemetery. Such donations are deductible under Internal Revenue Codes sections 170 (a)(1) and 170 (c)(1).

E. A Certificate of Right to Inter signed by the Cemetery Trustees will be issued when the total sale price is paid in full.

F. No interment may occur and no foundations, markers, or stones may be placed upon a lot until it is paid for in full. Lots sold by deed prior to July 31, 2015 are not exempt.

G. For rights to inter sold as of July 31, 2015; a cemetery lot is defined as a one-lot site.

1. One-lot sites are limited to the following:
   a. One full burial plus three cremation burials above; or
   b. One full burial plus two infant burials; or
   c. Three cremation burials.
2. Multiple adjacent one-lot sites may be purchased. This will allow additional burial marker configurations (see Section 14). For lots sold by deed prior to November 1, 2008, the Trustees upon their determination that adequate space can be documented may approve multiple interments based on G.1.

H. Each lot that is not pre-marked shall have installed at the time of purchase, at the expense of the purchaser, four (4) granite corner monuments. Monuments and

installation shall meet the approval of the Trustees. In the instance that multiple adjacent one-lot sites are purchased, granite corner posts are only required around the perimeter of the adjacent lots.

I. ot Costs: See Lot Sale and Price Sheet, see page 18

J. All lots and all non-lot areas within the cemetery are maintained under the responsibility of the Trustees. Perpetual and General Perpetual Care maintenance is limited to raking, mowing and seeding of lots when necessary. It includes reasonable and practical care of the unsold areas of the cemetery, such as lawn areas, roads, shrubs and trees, which have been established by the cemetery. In no case shall the Trustees be responsible to maintain, repair, or replace any memorial, tomb, or mausoleum erected or placed upon a lot, nor perform any special or unusual work in the cemetery.

K. Ledge, large boulders, or mature trees may reduce the capacity of a lot. The owner may ask the Cemetery Trustees to have these impediments removed. If the Trustees agree, the owner must pay for the work in advance. The owner may instead choose to accept the reduction in capacity or relinquish the lot as herein described.

L. The right to enlarge, reduce, re-plot, or change the boundaries or grading of the cemetery, or a section or sections thereof, from time to time, including the right to modify or change the location of or remove or re-grade roads, drives or walks, or any part thereof, is hereby reserved. The right to lay, maintain, and operate, or alter or change, pipelines or gutters for sprinkler systems and drainage purposes is also expressly reserved, as well as is the right to use cemetery property, not sold to lot owners, for cemetery purposes, including interment of the dead, or for anything necessary, incidental or convenient thereto. The Trustees reserve to themselves and to those lawfully entitled thereto, a perpetual right of ingress and egress over lots for the purpose of passing to and from other lots.

M. The Trustees reserve the right when they deem it to be in the best interests of the town to purchase outright, or by exchange for other graves, any unoccupied grave or graves or cremation spaces at the original price in accordance with Section 10.

SECTION 9. LOT/RIGHT TO INTER OWNERSHIP

A. RSA 290:24 and other applicable laws of the State of New Hampshire govern the descent of title for cemetery lots, as well as other matters relating to their ownership.

B. It is important that on the decease of an owner of the lot, the heirs or devisees of such person should file with the Trustees full proof of ownership for the purpose of correcting the record. Notarized statements as to relationship and certified copies of wills or probate records are normally sufficient.

C. No person shall be considered as the rightful owner of any lot unless he/she shall be in possession of a duly executed deed or Certificate of Right to Inter signed by the authority having jurisdiction. If a deed or Certificate cannot be presented in relation to a planned burial, a person shall sign an Interment Order. However,

the books of the Cemetery Trustees shall be considered as final in determining ownership of any grave or cremation space. The Trustees reserve the right to make an interment of any member of the immediate family of the lot owners upon their own authorization. No other person may be interred in any plot without proof of ownership or written consent of the owner. Description of graves or cremation spaces shall be in accordance with the cemetery graves or cremation spaces, which are kept on file by the Trustees.

D. The subdivision of plots is not allowed.

E. It shall be the duty of the lot owner to notify the Trustees of any change in address.

F. Notice sent to the lot owner at the last address on file with the Trustees shall be considered sufficient and proper legal notification.

SECTION 10. LOT/RIGHT TO INTER RESALE/RELINQUISHMENT

A. The owners of interment property, or their heirs, shall not grant, sell, alienate, or convey, the said interment property to any person or persons other than the Town of Epping. Resale of interment property to the Town shall be for the same sale amount as originally paid for the interment property.

B. Upon request of the lot owner, when interment property is relinquished or resold to the Town, the original sale amount shall be returned to the owner. The original general perpetual care monies, all income, and corner post installation are not refundable.

C. After completing the noticing required by RSA 289:18, as amended, the Trustees may declare forfeiture of unused lots meeting the stated conditions. Lots so forfeited may be resold.

SECTION 11. CARE FUNDS

All perpetual care funds held by the Town of Epping whether general, trust or perpetual care shall be invested by the Town of Epping under the direction and care of the Epping Trustees of Trust Funds as provided by law and will be expended only as provided by law. However, expendable trust funds established by the Town under RSA 31:19-a may be expended in accordance with said statute as amended.

SECTION 12. INTERMENTS/DISINTERMENTS

A. When an interment is requested, the applicant must provide a signed Interment Order, proof of ownership and/or proof of right of burial. In the instance of a preexisting lot for which the Town has insufficient burial records, no interment shall be allowed unless the applicant also provides proof that available burial space exists. In the instance where ground-sensing radar is utilized it shall be at the expense of the applicant. When instructions regarding the location of an

interment space in a lot cannot be obtained, or are indefinite, or when, for any reason, the interment space cannot be opened where specified, the Trustees may, in their discretion, authorize it opened in such location in the lot as they deem best and proper, so as not to delay the funeral; and the Town shall not be liable in damages for any error so made. The Trustees and the Town shall not be responsible for any mistake occurring from the want of precise and proper instructions as to the particular space, size and location in a plot where interment, disinterment or removal is desired.

B. The cemetery will be open for interments only upon appointment with the Trustees. A minimum notice of 24 hours shall be given for an interment. The Trustees reserve the right to postpone interment time due to acts of God, nature, weather, and civil and national emergencies.

C. Generally interments will not be made on Sundays, Holidays, if snow covered, or between December 1 and April 15 except with the prior consent of the Trustees. Every effort will be made to accommodate requests, however, permission will be granted subject to availability of staff and weather conditions that allow gravesites to be located and opened without damage to cemetery property or other gravesites.

D. A contractor pre-approved by the Trustees shall do all interments, including cremains, under the supervision of the Trustees.

E. The funeral director, next of kin or designated agent shall present all burial documents upon arrival in the cemetery.

F. Once a casket containing a body is within the confines of the cemetery, it shall not be opened except by a funeral director or his assistants or on an order signed by a court of competent jurisdiction.

G. The Trustees do not provide services for interment, disinterment, ceremonial activities, or monument, marker or foundation installation, repair or maintenance. A funeral director, next of kin or designated agent, shall provide all burial services. Services shall include grave opening/closing, artificial grass, lowering devices and any other materials and/or equipment associated with the burial ceremony.

H. Once opened, the funeral director, next of kin or designated agent and contractor shall be liable to see that graves are adequately covered/secured until the burial.

I. Once an interment has been made, graves will be opened only by Trustees in their sole and exclusive judgment that such opening is proper, necessary, and duly authorized or when directed to make a disinterment by an order of a court of competent jurisdiction and a certified copy of such order has been filed with the Trustees. In all cases, the responsibility of the Trustees shall be limited to authorizing the opening. The person authorized to do so must make the opening of the grave and the actual disinterment.

J. The Trustees and the Town shall in no way be liable for any delay in the interment of a body where a protest to the interment has been made, or when the Regulations have not been complied with; and further, said Trustees reserve the right, under such circumstances, to place the body in a receiving vault until the full rights of the parties have been determined. The Trustees shall be under no

duty to recognize any protests of interment unless they are in writing and filed with the Trustees.

K. Removal, by the heirs, of a body or cremated remains so that the plot may be sold, or removal contrary to express or implied wish of the original plot owner, is forbidden.

L. A body, or cremated remains, may be removed from its original plot to a larger or better plot in the cemetery, where there has been an exchange or purchase for that purpose.

SECTION 13. CREMATIONS

A. Refer to Section 8 of these Regulations for allowed cremains configurations per lot.

B. Only a token scattering of ashes on a lot is permitted and requires the approval of the lot owner. Notice is to be made to the Trustees for record keeping purposes. Token scattering of ashes may not occur in other areas or on other non-owned lots with the exception of within Cremains Garden areas where provided.

SECTION 14. MINIMUM STANDARDS

A. No granite or other curbing, fence, or enclosure of any kind will be permitted in or around any grave or cremation space, and no post, indicating either an extreme or intermediate boundary in any grave or cremation space will be allowed to protrude above the level of the walkway or ground adjacent to said grave or cremation space.

B. Graves shall be used for no other purpose than a place of burial.

C. No animal(s) will be allowed to be buried in or on any cemetery site, or property with the exception that pet cremains may be included with a human interment.

D. All pre-marked lots shall measure forty-two (42") inches by ten (10') feet. All other graves shall be determined by the Trustees to keep within existing established boundary limits.

E. All non-cremains interments shall be enclosed in a sealed cemetery cement vault.

F. Cremains shall be interred in a non-biodegradable container. An outer container/chamber or urn vault can be used in conjunction with a biodegradable container. If a concrete outer chamber or urn vault is not used, then cremains shall be enclosed by, in what is considered good judgment, a non-breakable/rigid container (e.g. *not* low impact plastic, glass, or what could be crushed under normal weight when buried). If there is doubt the funeral director, next of kin, or designated agent shall confer with the Trustees. The Trustees decision shall prevail.

G. All subjects for burials including amputated limbs must be received in an enclosed, rigid container.

H. No monument or other structure shall be erected until a suitable foundation is laid. All foundations for monuments and markers shall be no less than 4 feet in depth. Deeper foundations will be used when deemed advisable by the Trustees.

I. Monuments and Markers:
For rights to inter sold after July 31, 2015

1. The total number of markers per lot is not to exceed the internments per lot.
2. A burial is allowed either:
   a. A flush marker not exceeding 2' x 1'
   b. One monument per lot with a base not exceeding 2' wide by 1'2" deep and the monument 1.5' in total height (unless one of the joint monument options below is utilized), where remaining lot internments shall utilize a flush marker if a marker is desired.
   c. Two or more adjacent lots may have one joint monument, the base not to exceed 4' wide by 1' 2" deep and the monument 2' in total height, placed at the center of the lots.
   d. Four or more adjacent lots may have one joint monument not to exceed 3.5' wide by 14" deep 3.5' in total height, with a base not to exceed 5' in width placed at the center of the lots.
   e. For lots sold by deed prior to November 1, 2008, the Trustees upon their determination that adequate space exists may approve the above configurations.

J. No monument or other structure on a lot above ground shall be constructed of any other material than cut marble, granite, natural stone, or real bronze.

K. Monument installation shall be by the owner's contractor under the supervision of the Cemetery Trustees.

L. Should any monument, memorial, mausoleum or tomb become unsightly, dilapidated, or a menace to visitors, the Town shall have the right to either correct the condition or to remove same at the expense of the lot owner.

M. No monument or marker shall be removed from the cemetery. In the instance where a replacement monument or marker is installed, the original stone shall remain within the lot. It shall be placed, face down, on the grave at ground level.

N. Changing the surface of a lot is not permitted.

SECTION 15. PLANTS, SHRUBS, FLOWERS, DECORATIONS

A. Flowers, wreaths, baskets, etc. left on graves or lots will be removed by Trustees or cemetery staff as soon as possible after they fade or become unsightly.

B. Planting of shrubs and trees is prohibited. Shrubs and trees, which were planted in the cemeteries prior to the adoption of these Regulations, will be left. However, existing plantings shall not hinder maintenance or the aesthetics of the cemetery or by means of its roots or branches become detrimental to the subject lot or adjacent lots or areas. It shall be the duty of the Trustees and they shall

have the right to enter the said lot and remove the said tree, shrub, or such parts thereof as are thus detrimental, dangerous or inconvenient.

C. The in-ground planting of flowers on lots with aboveground monuments is allowed, but is limited to an area eight inches in front of the aboveground monument.

D. Only removable pots will be permitted on graves with flush markers.

E. Urns and pots are to be emptied before the winter season, and winter wreaths, etc. are to be removed before the spring season.

F. No glass jars, unsightly metal receptacles, or breakable flower containers shall be placed on lots. True floral containers and rustic baskets are recommended. No plastic flowers containing wires shall be placed on lots. Plants or silk flowers are recommended.

G. The placing of small flags on graves is allowed between Memorial Day and Veteran's Day. The Trustees have the right to remove flags at other times or in the case of a flag in deteriorated condition.

H. No decorative landscaping stones will be permitted on any lot. It is not permissible to place fences, curbs, or other articles on any lot.

I. The placing of boxes, shells, toys, ornaments, chairs, settees, statues, vigil lights, breakable objects of any kind, any items containing wires or similar unauthorized items upon lots will not be permitted.

J. The cemetery has the right to remove non-conforming items from any lot after an attempt has been made to contact the lot owner to remove said item.

K. If, as the result of work done, the good appearance of the cemetery is affected, the Trustees may put such lots in order at the expense of the owners.

SECTION 16. CORRECTION OF ERRORS

The Trustees reserve the right to correct any errors that may be made by them in making interments, disinterment's, or removals; or in the description, transfer, or conveyance of any interment property.

SECTION 17. ENFORCEMENT

A. The Trustees are hereby empowered to enforce the foregoing Regulations and to exclude from the cemetery any person deliberately violating such Regulations. The said Trustees shall have charge of the cemetery grounds and shall have supervision and control of employees and all persons visiting the cemetery, whether lot owners or otherwise.

B. It shall be the duty of the Trustees to report any violations to the Police Department who shall then prosecute any such offense as defined by law.

SECTION 18. WAIVER

Upon written request, the Trustees may waive or modify the requirements of these regulations when, in the opinion of the Trustees, specific circumstances surrounding a proposal indicate that such waiver or modification will properly carry out the purpose and intent of these Regulations.

THE FOREGOING REGULATIONS ARE SUBJECT TO CHANGE BY VOTE AT A LEGALLY NOTICED MEETING OF THE CEMETERY TRUSTEES.

Effective Date: July 31, 2015
Amended: September 16, 2015

CEMETERY TRUSTEES:

_____
Jerry Langdon, Chairman

_____
Dave Reinhold, Trustee

_____
Dan Harvey Trustee

INTERMENT ORDER

TOWN OF EPPING, NEW HAMPSHIRE

Cemetery Trustees, 157 Main Street, New Hampshire 03042
(603) 679-5441 – (603) 679-3002 FAX – townofepping.com

The remains of _____ are to be interred in
(Full Name)

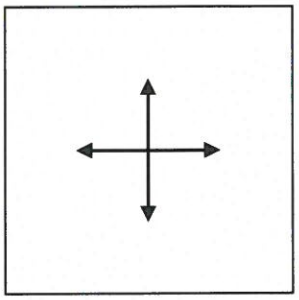
Lot #_____ on _____ at _____, as indicated in the diagram below.*
(Date) (Time)

#___ #___ #___ #___ #___ #___ #___ #___

39" 10'							

#___ #___ #___ #___ #___ #___ #___ #___

(Indicate location of burial & stone placement on appropriate open lot above)



Indicate orientation (N, E, S, W) with landmarks (e.g. Rt 13, fence)

( ) Full Burial ( ) Cremation Burial ( ) Infant Burial

This is the: ( )1st ( )2nd ( )3rd ( )4th interment in this grave

Other information:_____

_____

_____

The undersigned warrants that the individual being interred:

( ) Is the lot owner of record with the Trustees; or

( ) Has the written notarized authorization of said owner of record (on file with the Trustees or attached); or

( ) Is otherwise authorized to be interred (see Lot Owner/Right to Inter Rules). Requires submission of all legal documents. Authorization consists of:

_____

_____

The undersigned agrees to hold harmless the town and its servants if they act in prudence and good faith and a problem should arise.

Date: _____ Signature: _____

Printed Name: _____ Signer is: ( )Owner ( )Authorized Agent

*Circumstances discovered during excavation may necessitate a change in location within the lot. If no changes are permitted, cross out this footnote. If ledge or existing interments are encountered, there is some risk the grave will not be ready at the indicated time.

RECEIPT FOR
EPPING CEMETERY REGULATIONS

TOWN OF EPPING, NEW HAMPSHIRE

Cemetery Trustees, 157 Main Street, Epping, New Hampshire 03042
(603) 679-5441 – (603) 679-3002 FAX – townofepping.com

I, _____, as purchaser/owner of a Right to Inter in the _____ Cemetery, identified as Lot #_____ have received a copy of the Cemetery Regulations, Town of Epping, NH, dated _____, and acknowledge that my use of said lot(s) and my activity within said cemetery shall conform to said Regulations and Ordinance (both as amended).

Signature: _____

Printed Name: _____

Mailing Address: _____

_____

Date: _____

CERTIFICATE OF RIGHT TO INTER

TOWN OF EPPING, NEW HAMPSHIRE

Cemetery Trustees, 157 Main Street, Epping, New Hampshire 03042

The Cemetery Trustees of the Town of Epping, Rockingham County, New Hampshire, in consideration of the fee indicated below having been paid to the Town of Epping, do hereby grant to: _____
Address: _____

the right to inter human remains in _____ Cemetery in said Town in the Cemetery Lot designated below subject to the Regulations of said Cemetery and the Laws of New Hampshire.

Interments to be in Section _____, Lot _____ with a capacity of for full burials or a combination of full burials and cremations as calculated per Section 8 of the Town of Epping Cemetery Regulations and Laws of the State of New Hampshire, both as amended. This capacity may be compromised if ledge is encountered.

The owner has the right to designate the person or persons who may be interred in said lot and to change that designation at any time in the future. The initial designation, if any, is indicated below. If there is no designation below then by default, these persons include the owner, the owner's mate at the time of the owner's death, and the owner's children, subject to the capacity of the lot and the rules of the cemetery.

Consideration Received	Right to Inter, from Sale Sheet	$_____.00
	Perpetual Care Funds, from Sale Sheet	$_____.00

The above named individual(s) shall resell or relinquish this right only to the Town of Epping. Upon request at the time of resale or relinquishment, the original Right to Inter fee, not including Perpetual Care principal and income, recording and corner post fees, shall be refunded in accordance with the Town of Epping Cemetery Regulations and Laws of the State of New Hampshire, both as amended.

Perpetual Care funds shall be placed on deposit with the Epping Trustees of Trust Funds, the income from which may be spent for reasonable and practical care as outlined in the Town of Epping Cemetery Regulations and Laws of the State of New Hampshire, both as amended.

In the instance where this lot is found by the Cemetery Trustees to meet the Forfeiture conditions outlined in RSA 289:18, as amended, the Trustees may declare the lot forfeited and may resell the lot.

Executed this _____ day of _____, 20___.

_____
TOWN OF EPPING
Cemetery Trustee

_____
TOWN OF EPPING
Cemetery Trustee

_____
TOWN OF EPPING
Cemetery Trustee

In accordance with the Town of Epping Cemetery Regulations, the following individuals are authorized to be interred within the specified lot(s). In the instance that all allowed spaces are not designated, subsequent designations may be made and the Trustees shall allow additional interments in accordance with applicable Regulations and State Statutes.

Interment Designations: (Please Print)

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

The undersigned hereby agrees to be bound by the terms of this agreement and the Cemetery Ordinance and Regulations, as amended.

Executed this _____ day of _____, 20___.

_____
PURCHASER'S SIGNATURE

GRAVESTONE RUBBINGS

TOWN OF EPPING, NEW HAMPSHIRE

Cemetery Trustees, 157 Main Street, New Hampshire 03042
(603) 679-5441 – (603) 679-3002 FAX – townofepping.com

Please note this practice has been regulated or banned in some states and in many cemeteries (particularly in colonial graveyards) due to the damage it can cause to the stone. Because old gravestones are an important part of our national heritage, you should be as careful with them as you are when handling other ancient folk art treasures. Many cemeteries now ask for permits before you are allowed to do rubbings. Common courtesy tells us that we should first ask for permission from the cemetery or graveyard Trustees, superintendent, or sexton prior to doing rubbings or taking photographs.

Permission:

The Epping Cemetery Trustees hereby grants permission to the following named Visitor, named below and other persons under the supervision of said visitor to enter in order to gain access to perform gravestone rubbings in _____ Cemetery, with the understanding that such efforts shall follow the rules and procedure set forth below.

_____
Signature of Trustee

Date Signed: _____

Visitor Name: _____

Address: _____

_____

Phone Number(s): _____

Association or Group Name: _____

Special Instructions to Visitor(s), and list of stones to be used

_____

_____

_____

Rules:

- Permission must be in writing from at least one Trustee.
- Gravestones to be rubbed shall be listed in advance on the permission form; only those stones listed are allowed to be used for rubbings.
- Be sure that the tombstone that you have chosen is completely stable. If it is wobbly or the surface is crumbling, then **DO NOT** do a rubbing. Take a photograph instead. Lightly rap on the stone; if it has a "hollow" sound, **DO NOT** use this stone to make a rubbing because it is vulnerable to accidental damage.
- DO NOT use shaving cream, chalk, flour or anything else **on** gravestones! These have many ingredients harmful to tombstones (like butane) and in some cases can be abrasive.
- The following procedure is the only procedure to be used in Dunbarton cemeteries, unless the Trustees allow specific changes. Those wishing to use a different procedure must appear before the Trustees, and receive permission before utilizing anything different than written below.

Procedure:

- Clean the tombstone with plain water and a soft bristle (natural or nylon) brush. Scrub the stone from the bottom up to avoid further streaking and staining. Flush well with water when you are done.
- Cut a piece of plain white paper, butcher paper, rice paper or Pellon interfacing material to a size slightly larger than the tombstone.
- Tape the paper to the tombstone. Make sure that it is secure so that it won't slide as you are rubbing and cause a blurred image, and that it covers the face of the stone completely, so that you won't get marks on it when rubbing.
- Using rubbing wax, a large crayon, charcoal, or chalk, gently start to rub along the outside edges of your paper or material, carefully working your way in. Or you may choose to begin at the top and work your way down the tombstone.
- Rub lightly to start with, and then apply more pressure to darken in the design if it suits you. Be very careful and gentle so as not to damage the tombstone.
- If you used chalk for your tombstone rubbing, then carefully spray the paper with a chalk spray such as Krylon. Hairspray is another alternative. Be very careful not to get any on the tombstone.
- When the rubbing is done, carefully remove it from the tombstone and trim the edges to suit your liking.

Materials Needed:

- ***Soft-bristle brush***
  Metallic brushes are entirely too harsh, can cause damage to the stone, and they also leave particles on the surface of the stone that can rust. You should use the softest bristle brush possible.
- **At least one large sponge**
  Used for among other things, soaking up excess water when washing a stone.
- **Cleaning Water**
  You may also want to bring a small spray bottle of water for gently cleaning dirt and debris from the stone. The spray bottle, should contain **ONLY** water and **NOT** detergent or chemicals of any kind that would damage and further erode the stone's material. You might want to use Photo Flo, which is made by Kodak and used in photo developing. Mix one cap full per gallon of water. Wash stone with solution, then rinse stone with clean water.
- **Kneeling Pads**
  Can be found in most nurseries, garden supply stores or department stores such as Target.
- **Towel or old rags**
  Used to kneel on or clean polished granite stones. Launder them first, but do **NOT** use fabric softener. The softener will affect their ability to absorb liquids as well as cutting down on the "magnetism" for dirt and dust.
- **Hand cleaner**
  Bring along a sample size of antibacterial waterless hand cleaners or wipes.
- **Masking (painters blue) or drafting tape**
  Keep in mind here that most, if not all tapes - duct, masking, strapping tape, etc. all leave adhesive behind. You want to try to find a way to attach the paper to the stone that will leave nothing behind. As an alternative, you may want to hook together several rubber bands to make a long rubber band that will go around the gravestone, using one at the top and one at the bottom of the stone to hold the paper in place.
- **Scissors**
  To cut paper or trim tall grass around the base of a stone.