

**BOARD OF SELECTMEN MEETING MINUTES  
TOWN OF EPPING, NEW HAMPSHIRE  
February 3, 2014**



**ATTENDANCE**

Chairman Thomas Gauthier; Selectmen Karen Falcone, Tom Dwyer and James P. McGeough; Town Administrator Gregory C. Dodge; Administrative Assistant Joyce Blanchard; Selectmen Bob Jordan attended the Non-Public meeting then was excused.

**CALL TO ORDER**

Chairman Gauthier called the public session to order at 6:30 PM at the Epping Town Hall.

**ADJOURN TO NON-PUBLIC 91:A:3 II. (a)(b)(c)(d)(e) Personnel; reputation (e) legal**

**Motion by Selectman Gauthier to adjourn to Non-Public Session. Seconded by Selectman Falcone. Motion carried 5-0. Roll call vote was taken and carried unanimously.**

**Motion by Selectman Falcone to exit the Non-Public Session. Seconded by Selectman Jordan. Motion carried 5-0.**

**RECONVENE**

Chairman Gauthier called the public session to reconvene at 7:00 PM at the Epping Town Hall.

**PLEDGE ALLEGIANCE TO THE FLAG**

**SEAL NON-PUBLIC MINUTES – February 3, 2014**

**Motion by Selectman Dwyer to accept the Non-Public Minutes of February 3, 2014. Seconded by Selectman Falcone Motion carried 4-0.**

**MINUTES**

Minutes from January 21, 2014 were submitted for approval.

**Motion by Selectman Dwyer to accept the minutes of January 21, 2014. Seconded by Selectman Jordan. Motion carried 3-1. Selectman Falcone abstained.**

**Motion by Selectman McGeough to amend the November 4, 2013 minutes to read that the Selectmen voted 4-0 to pay legal fees of \$2,477.86 as requested by the Library Trustees. Seconded by Selectman Dwyer. Motion carried 4-0.**

**SIGNING OF PAYROLL MANIFEST**

Payroll manifest for pay period ending 1/30/2014 in the amount of \$85,675.43 was submitted for approval.

**Motion by Selectman Dwyer to approve the payroll manifest for pay period ending 01/30/2014 in the amount of \$85,675.43. Seconded by Selectman Falcone. Motion carried 4-0.**

## **SIGNING OF ACCOUNTS PAYABLE MANIFEST**

Accounts payable manifest for week ending 1/31/2014 for \$1,079,123.83; \$750,000 for the School, \$112,745 to Primex, and \$216,378.83 for the town was submitted for approval.

**Motion by Selectman Dwyer to approve the Accounts Payable Manifest for week ending 1/31/2014 for \$1,079,123.83. Seconded by Selectman Falcone. Motion carried 4-0.**

## **BUSINESS**

### **PUBLIC WORKS**

Proposal from Stantex Consulting Services to conduct water quality sampling at the Epping Waste Landfill along with the purchase order for \$8,000 was submitted for approval.

**Motion by Selectman Dwyer to approve Stantex Consulting Services to conduct water quality sampling at the Epping Waste Landfill along with the purchase order for \$8,000. Seconded by Selectman McGeough. Motion carried 4-0.**

Proposal from Wolcott Construction to pave various town roads in 2014 was submitted for approval.

**Motion by Selectman Falcone to approve the proposal from Wolcott Construction to pave various town roads in 2014 and have Chairman Gauthier sign the proposal on behalf of the Select Board. Seconded by Selectman McGeough. Motion carried 4-0.**

Chairman Gauthier reported that 40% of snowplow budget has been spent. Road Supervisor David Reinhold assured the board that the budget has enough in it for the rest of the winter and next December.

## **RECREATION**

Request to hire Lorena Mancini to the recreation program as lead staff/after school program at \$10 an hour was submitted for approval.

**Motion by Selectman Dwyer to approve the request to hire Lorena Mancini to the recreation program as lead staff/after school program at \$10 an hour pending the criminal background check. Seconded by Selectman Falcone. Motion carried 4-0.**

Recreation Director Nicole Bizzaro requested the use of remaining grant money for financial aid towards 2 Epping families.

**Motion by Selectman Falcone to approve the use of remaining grant money for financial aid towards 2 Epping families. Seconded by Selectman Dwyer. Motion carried 4-0.**

## **DRA – AUDIT**

**Motion by Selectman Falcone to approve the MS-60A that tells the NH DRA the Town of Epping hires an independent auditor. Seconded by Selectman Dwyer. Motion carried 4-0.**

## **LAND USE CHANGE TAX**

Land Use Change Taxes for Red Oak Hill Trust, Map and Lot 9-022 in the amount of \$1,500, Map and Lots 009-015-001, 009-015-005, and 009-022-004 in the amount of \$7,500 each was submitted for approval.

**Motion by Selectman Falcone to approve the Land Use Change Taxes for Red Oak Hill Trust, Map and Lot 9-022 in the amount of \$1,500, Map and Lots 009-015-001, 009-015-005, and 009-022-004 in the amount of \$7,500 each. Seconded by Selectman Dwyer. Motion carried 4-0.**

## **LARGE ASSEMBLY PERMIT**

Large Assembly Permit for EYAA to hold a 5K Road Race on March 15, 2014 from 10:30 AM to 11:30 AM was submitted for approval.

**Motion by Selectman Dwyer to approve the Large Assembly Permit for EYAA to hold a 5K Road Race on March 15, 2014 from 10:30 AM to 11:30 AM. Seconded by Selectman Falcone. Motion carried 4-0.**

## **VETERAN'S CREDIT**

Veteran's Credit for Jerome Jean at 34 Fremont Road, Map and Lot 036-007 was submitted for approval.

**Motion by Selectman Dwyer to approve the Veteran's Credit for Jerome Jean at 34 Fremont Road, Map and Lot 036-007. Seconded by Selectman McGeough. Motion carried 4-0.**

## **RAFFLE PERMIT**

Raffle Permit for the Sons of the American Legion Post 51 on Calef Highway to sell 200 tickets at \$5.00 each for a kegerator was submitted for approval.

**Motion by Selectman Dwyer to approve the Raffle Permit for the Sons of the American Legion Post 51 on Calef Highway to sell 200 tickets at \$5.00 each for a kegerator. Seconded by Selectman Falcone. Motion carried 4-0.**

## **WARRANTS**

The warrants were discussed regarding which Selectman would present the articles at the Deliberative Session:

Articles 2 through 6 will be presented by the Planning Board.

Article 7: The Land Purchase for Town Water Wells will be presented by Henry Deboer from the Water and Sewer Commission.

- Article 8: Operating Budget will be presented by Selectman Dwyer.  
Article 9: Town Hall Improvement Expendable Trust Fund will be presented by Selectman McGeough  
Article 10: Highway Truck Capital Reserve Fund will be presented by Selectman Jordan or Chairman Gauthier.  
Article 11: Highway Equipment Capital Reserve Fund will be presented by Selectman Jordan or Chairman Gauthier.  
Article 12: Town's Birthday Celebration will be presented by Selectman McGeough and Selectman Falcone.  
Article 13: Revaluation Capital Reserve Fund will be presented by Chairman Gauthier.  
Article 14: Landfill Engineering Design/Closure Expendable Trust Fund will be presented by Selectman Dwyer.  
Article 15: Additional Full Time Police Officer will be presented by Selectman McGeough.  
Article 16: Highway Truck Lease will be presented be presented by Selectman Jordan.  
Article 17: Highway Truck with Plow will be presented by Selectman Jordan.  
Article 18: Watson Academy Engineering Study will be presented by Chairman Gauthier.  
Article 19: Contingency Fund will be presented by Selectman Dwyer.  
Article 20: Fire Department will be presented and amended by Selectman Falcone.  
Article 21: Discontinue Public Safety Facilities Special Revenue Fund will be presented by Selectman Dwyer.

## **CORRESPONDENCE & REPORTS**

### **TOWN ADMINISTRATOR REPORT**

#### **TOWN ADMINISTRATOR**

Town Administrator Gregory C. Dodge presented a Highway Safety Project Application from the Police Department.

**Motion by Selectman Falcone to approve the Highway Safety Project Application and have Chairman Selectman sign on behalf of the board. Seconded by Selectman Dwyer. Motion carried 4-0.**

Town Administrator Gregory C. Dodge reminded everyone at home that the Deliberative Session is Tuesday at 7 PM in the Middle School.

## **INDIVIDUAL SELECTMEN'S REPORTS**

### **Selectman McGeough**

Selectman McGeough thanked the volunteers that came to the 275<sup>th</sup> Birthday Bash Committee meeting. More volunteers are needed but so far there are a lot of good ideas. Selectman McGeough suggested to have the meeting on ETV so the people at home will know what is going on. There are a lot of businesses in town that should get involved and maybe donate a gift to the town. Selectman McGeough would also like everything that is sold for the Birthday to be made in USA, such as mugs, flags and t-shirts. Selectman McGeough requested agreement from the Board of Selectmen.

**Motion by Selectman Falcone to support all of Selectman McGeough's ideas that he presented. Seconded by Selectman Dwyer. Motion carried 4-0.**

Selectman McGeough also mentioned having the blank frames on the clock tower painted with a mural, maybe the past governors or the town seal. Also, the signs that welcome you into town need to be replaced and they are off marker of the Epping lines, some by miles.

**Selectman Falcone**

Selectman Falcone invited everyone to the Deliberative Session on Tuesday. Please come and ask questions to be informed.

**Selectman Dwyer**

Selectmen Dwyer requested information regarding the state sending out proposals on the sidewalks, road and lights. Selectmen Dwyer would like to know if the Public Works Director Dennis Koch has heard from the state about this subject.

**Selectman Jordan**

Excused

**Chairman Gauthier**

Chairman Gauthier asked for confirmation that the auditors were starting next week.

Chairman Gauthier questioned when Cumberland's would be finished with their new building and their move.

Chairman Gauthier announced that the next Selectmen's meeting will be held on Tuesday the 18<sup>th</sup>.

**Motion by Selectman Falcone to adjourn. Seconded by Selectman Dwyer. Motion carried 4-0.**

Meeting was adjourned at 7:40 PM.

**Respectfully submitted,**

**Joyce Blanchard  
Administrative Assistant  
JB/**

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**Thomas Gauthier, Chairman**

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**Tom Dwyer, Selectman**

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**James P. McGeough, Selectman**

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**Karen Falcone, Selectman**

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**Bob Jordan, Selectman**

**Date** \_\_\_\_\_