

**BOARD OF SELECTMEN MEETING MINUTES
TOWN OF EPPING, NEW HAMPSHIRE
March 31, 2014**



ATTENDANCE

Chairman Tom Gauthier; Selectmen James P. McGeough, Tom Dwyer, Bob Jordan, and Mike Yergeau. Town Administrator Gregory C. Dodge; Executive Secretary Joyce Blanchard

CALL TO ORDER

Chairman Gauthier called the public session to order at 6:00 PM at the Epping Town Hall.

ADJOURN TO NON-PUBLIC 91:A:3 II. (a)(b)(c)(d)(e) Personnel; reputation (e) legal

Motion by Selectman Gauthier to adjourn to Non-Public Session. Seconded by Selectman Jordan Motion carried 5-0. Roll call vote was taken and carried unanimously.

Motion by Selectman McGeough to exit the Non-Public Session. Seconded by Selectman Dwyer. Motion carried 5-0.

RECONVENE

Chairman Gauthier called the public session to reconvene at 7:00 PM at the Epping Town Hall.

PLEDGE ALLEGIANCE TO THE FLAG

SEAL NON-PUBLIC MINUTES – March 31, 2014

Motion by Selectman Jordan to seal the Non-Public Minutes of March 31, 2014. Seconded by Selectman Yergeau. Motion carried 5-0.

MINUTES

Minutes from March 17, 2014 were submitted for approval.

Motion by Selectman Jordan to accept the minutes of March 17, 2014. Seconded by Selectman Dwyer. Motion carried 5-0.

SIGNING OF ACCOUNTS PAYABLE MANIFEST

Accounts payable manifest for week ending 3/28/2014 for \$333,231.03, \$105,000 for the Trustees of the Trust Fund – Capital Reserve Funds, \$52,319.00 is the New Fire Truck; \$175,912.03 is the town was submitted for approval.

Motion by Selectman Jordan to approve the Accounts Payable Manifest for week ending 3/28/2014 for \$333,231.03. Seconded by Selectman McGeough. Motion carried 5-0.

SIGNING OF PAYROLL MANIFEST

Payroll manifest for pay period ending 3/27/2014 in the amount of \$84,482.29 was submitted for approval.

Motion by Selectman Jordan to approve the payroll manifest for pay period ending 3/27/2014 in the amount of \$84,482.29. Seconded by Selectman Yergeau. Motion carried 5-0.

BUSINESS

SELECTMEN ASSIGNMENTS

Chairperson:

Motion by Selectman McGeough to nominate Selectman Gauthier as Chairman. Seconded by Selectman Jordan. Motion carried 5-0.

Vice Chairperson

Motion by Selectman Dwyer to nominate Selectman McGeough as Vice-Chairman. Seconded by Selectman Jordan. Motion carried 5-0.

Exeter Area Chamber of Commerce

Motion by Selectman Dwyer to nominate Town Administrator Gregory C. Dodge to the Exeter Area Chamber of Commerce. Seconded by Selectman Jordan. Motion carried 5-0.

Lamprey Regional Cooperative

Motion by Selectman Dwyer to nominate Public Works Director Dennis Koch to the Lamprey Regional Cooperative. Seconded by Selectman Jordan. Motion carried 5-0.

Alternate Lamprey Regional Cooperative

Motion by Selectman Jordan to nominate Selectman Dwyer as alternate to the Lamprey Regional Cooperative. Seconded by Selectman Yergeau. Motion carried 5-0.

Conservation Commission

Motion by Selectman McGeough to nominate Selectman Dwyer as representative to the Conservation Commission. Seconded by Selectman Gauthier. Motion carried 5-0.

Planning Board

Motion by Selectman Jordan to nominate Selectman Dwyer as representative to the Planning Board. Seconded by Selectman McGeough. Motion carried 5-0.

Alternate Planning Board

Motion by Selectman MGeough to nominate Selectman Yergeau as alternate representative to the Planning Board. Seconded by Selectman Jordon. Motion carried 5-0.

Budget Committee

Motion by Selectman Jordan to nominate Selectman McGeough as representative to the Budget Committee. Seconded by Selectman Dwyer. Motion carried 5-0.

Alternate Budget Committee

Motion by Selectman Jordan to nominate Selectman Dwyer as alternate representative to the Budget Committee. Seconded by Selectman McGeough. Motion carried 5-0.

Recreation Commission

Motion by Selectman McGeough to nominate Selectman Yergeau as representative to the Recreation Commission. Seconded by Selectman Jordan. Motion carried 5-0.

Historical Commission

Motion by Selectman Jordan to nominate Selectman McGeough as representative to the Historical Commission. Seconded by Selectman Yergeau. Motion carried 5-0.

Cable TV Representative

Motion by Selectman Jordan to nominate Selectman McGeough as representative to Cable TV. Seconded by Selectman Yergeau. Motion carried 5-0.

Alternate Cable TV Representative

Motion by Selectman Yergeau to nominate Selectman Dwyer as alternate representative to Cable TV. Seconded by Selectman Jordan. Motion carried 5-0.

Fire

Motion by Selectman McGeough to nominate Selectman Jordan as representative to the Fire. Seconded by Selectman Dwyer. Motion carried 5-0.

Police

Motion by Selectman McGeough to nominate Selectman Jordan as representative to the Police. Seconded by Selectman Dwyer. Motion carried 5-0.

Alternate Fire & Police Representative

Motion by Selectman McGeough to nominate Chairman Gauthier as alternate representative to the Fire & Police. Seconded by Selectman Jordan. Motion carried 5-0.

Water & Sewer Oversight

Motion by Selectman Jordan to nominate Selectman Gauthier as oversight to Water & Sewer. Seconded by Selectman Dwyer. Motion carried 5-0.

Stump Dump, Recycling & Transfer Station Oversight

Motion by Selectman Dwyer to nominate Selectman Yergeau to the Stump Dump, Recycling & Transfer Station Oversight. Seconded by Selectman Jordan. Motion carried 5-0.

Highway Oversight

Motion by Selectman Dwyer to nominate Selectman Yergeau as oversight to Highway Department. Seconded by Selectman McGeough. Motion carried 5-0.

Alternate Highway Oversight

Motion by Selectman Gauthier to nominate Selectman Jordan as an alternate for oversight to the Highway Department. Seconded by Selectman Yergeau. Motion carried 5-0.

275 Birthday Bash Committee

Motion by Selectman Jordan to nominate Selectman McGeough as representative to the 275 Birthday Bash Committee. Seconded by Selectman Dwyer. Motion carried 5-0.

Alternate 275 Birthday Bash Committee

Motion by Selectman Jordan to nominate Selectman Dwyer as alternate for the 275 Birthday Bash Committee. Seconded by Selectman Yergeau. Motion carried 5-0.

PUBLIC WORKS

Purchase Order to Accucut Tree Service for Hazardous Tree Removal in the amount of \$4000 was submitted for approval.

Motion by Selectman Dwyer to approve the purchase order to Accucut Tree Service for Hazardous Tree Removal in the amount of \$4000. Seconded by Selectman McGeough. Motion carried 5-0.

Purchase Order to Liberty International for a refurbished transmission, clutch, fly wheel, and rear main seal in amount of \$4,450 was submitted for approval.

Motion by Selectman Jordan to approve the purchase order to Liberty International for a refurbished transmission, clutch, fly wheel, and rear main seal in amount of \$4,450. Seconded by Selectman Dwyer. Motion carried 5-0.

Purchase Order to Liberty International Trucks of NH for a new 2015, 7400 4x2 truck in the amount of \$80,850 and to Viking Cives for a 10' dump body and plow in the amount of \$56,500 was submitted for approval.

Motion by Selectman Dwyer to approve the purchase order to Liberty International Trucks of NH for a new 2015, 7400 4x2 truck in the amount of \$80,850 and the purchase order to Viking Cives for a

10' dump body and plow in the amount of \$56,500. Seconded by Selectman Jordan. Motion carried 5-0.

Purchase Order to Liberty International Trucks of NH to lease a 2015, 7400 4x2 truck in the amount of \$137,350 was submitted for approval.

Motion by Selectman Jordan to approve the purchase order to Liberty International Trucks of NH to lease a 2015, 7400 4x2 truck in the amount of \$137,350. Seconded by Selectman Dwyer. Motion carried 5-0.

Public Works Director Dennis Koch requested guidance regarding the sidewalk extension project along Main Street to Route 125. A drawing was presented showing where the sidewalk would be built and where the crossings are. A granite curbing company will be hired to install the curbing with the Public Works Department doing the preparation work.

Motion by Selectman Jordan to approve the conceptual plan that the Public Works Department presented. Seconded by Selectman Dwyer. Motion carried 5-0.

7:30 ROAD NAME CHANGE

Hank Letourneau 911 Liaison with the state explained the reasons for changing the duplicate road names. The state recommends that the town changes any road names that are similar such as Plumer Court and Plumer Road. Mr. Letourneau spoke with the Historical Society and the suggested road name is Chandler Lane. John Chandler was born and grew up on Red Oak Hill. Chairman Gauthier asked who was present from Plumer Court; Donna Bibbo, Debra Troio, Bob Bouchard, Nick Hedstrom, Tracy Wood and Jerry Fichera were present. The Public Hearing started with Mr. Bouchard asking the difference between an apartment complex and a condo unit. He is concerned about the legal bill when they have to change the associations name and will the road remain a private road. The Town of Epping will purchase the road signs. There was discussion regarding the granite post that has Plumer Court engraved on it and how to fix that with the correct name. Mr. Letourneau explained the importance of the safety issues regarding emergency services with the ambulance, Fire and Police. The Public Hearing was closed at 8PM.

Motion by Selectman McGeough to change the name of Plumer Court to Chandler Lane, the town will purchase the road signs and the granite post will be fixed not to exceed \$500. Seconded by Selectman Jordan. Motion was withdrawn.

Motion by Selectman McGeough to change the name of Plumer Court to Chandler Lane and install new street signs. Seconded by Selectman Jordan. Motion carried 4-1. Selectman Dwyer voted nay.

Motion by Selectman McGeough to table the fixing of the granite post until the next meeting so Public Works can bring an option to the board on April 14th. Seconded by Selectman Jordan. Motion carried 4-1. Selectman Dwyer voted nay.

Chairman Gauthier announced that all road name signs will be purchased by the town, even private roads.

Mr. Letourneau reported that the next road names changes will be Delaney, E. Delaney, Woodlands and Dorothy Lane.

FIRE

Request to hire David Snyder as a part time EMT/Firefighter at minimum wage was submitted for approval.

Motion by Selectman Jordan to approve the hire request of David Snyder as a part time EMT/Firefighter at minimum wage. Seconded by Selectman Yergeau. Motion carried 4-0.

Selectman McGeough left the meeting.

Motion by Selectman Dwyer to approve Fire Chief Don DeAngelis as Forest Fire Warden. Seconded by Selectman Yergeau. Motion carried 4-0.

Selectman McGeough rejoined the meeting.

Motion by Selectman Dwyer to approve Paul Hanley, Charles Moorenovich, Amanda LaRochelle, Richard Rodier, Steven LaRochelle, Bruce Chapman and Roger Anderson as Deputy Forest Fire Wardens. Seconded by Selectman Jordan. Motion carried 5-0.

Purchase Order to Bergeron Protective Equipment for 4 sets of fire gear and helmets in the amount of \$7,048.23 was submitted for approval.

Motion by Selectman Jordan to approve the purchase order to Bergeron Protective Equipment for 4 sets of fire gear and helmets in the amount of \$7,048.23. Seconded by Selectman Dwyer. Motion carried 5-0.

FINANCE

Finance Director Lisa Fogg explained the Engagement Letter for the Bond Counsel Services. W & S will be paying the \$5,000-\$7,000 or it will be included in the bond.

Motion by Selectman Dwyer to approve the Engagement Letter for the Bond Counsel and have Chairman Gauthier sign the form on behalf of the board. Seconded by Selectman Jordan. Motion carried 5-0.

Municipal Leasing Credit Corporation Lease/Purchase Agreement for the new fire truck was submitted for approval.

Motion by Selectman Dwyer to approve the Municipal Leasing Credit Corporation Lease/Purchase Agreement for the new fire truck and have Chairman Gauthier sign the form on behalf of the board. Seconded by Selectman Jordan. Motion carried 5-0.

EMPLOYEE PAY INCREASE

Motion by Selectman Dwyer to approve a 3% raise across the board for all employees excluding Finance Director, Executive Secretary, non-union Police, and Fire Chief. Seconded by Selectman Jordan. Motion carried 5-0.

Chairman Gauthier explained that this will take effect April 1, 2014 and are in the budget.

PERAMBULATION FOR LEE

Motion by Selectman Dwyer to approve the Perambulation for Lee. Seconded by Selectman Yergeau. Motion carried 5-0.

Selectman Dwyer thanked Jerry Langdon for doing the perambulations; they are a lot of work and Mr. Langdon's time and effort is appreciated.

ELDERLY EXEMPTION

Elderly Exemption for Michael Whelan, 290 Calef Highway A-21, Map and Lot 023-039-021-A was submitted for approval.

Motion by Selectman Dwyer to approve the Elderly Exemption for Michael Whelan, 290 Calef Highway A-21, Map and Lot 023-039-021-A. Seconded by Selectman Jordan. Motion carried 5-0.

YIELD TAX

Timber Yield Tax Levy for Harvey Woodward off of New Lane, Map and Lot 014-010 in the amount of \$2,919.20 was submitted for approval.

Motion by Selectman Jordan to approve the Timber Yield Tax Levy for Harvey Woodward off of New Lane, Map and Lot 014-010 in the amount of \$2,919.20. Seconded by Selectman Yergeau. Motion carried 5-0.

ETV

Purchase Order to Access A/V for 4 "Kits" of JVC Gym 500 cameras in the amount of \$20,264 was submitted for approval.

Glenn Frederick explained the need for the new cameras (digital) versus using the old cameras (tape). These will not be loaned out. The cameras will be used to shoot in the field by ETV crew only.

Motion by Selectman McGeough to approve purchase order #1220 to Access A/V for 4 "Kits" of JVC Gym 500 cameras in the amount of \$20,264 being paid from the ETV revolving fund. Seconded by Selectman Dwyer. Motion carried 5-0.

CORRESPONDENCE & REPORTS

TOWN ADMINISTRATOR REPORT

TOWN ADMINISTRATOR

Town Administrator Gregory C. Dodge announced that the Canoe Race will be on April 26th. The Lions Club will be advertising soon.

Town Administrator Gregory C. Dodge explained that the \$3,500 that the Board approved for the library is in this week's manifest.

ABATEMENT

Chairman Gauthier submitted an abatement form for Donald and Donna Evans, 290 Calef Highway B-8, Map and Lot 023-039-008-B in the amount of \$10,303.71 due to legal matters.

Motion by Selectman Dwyer to approve the abatement form for Donald and Donna Evans, 290 Calef Highway B-8, Map and Lot 023-039-008-B in the amount of \$10,303.71. Seconded by Selectman Jordan. Motion carried 5-0.

INDIVIDUAL SELECTMEN'S REPORTS

Selectman Dwyer

Selectman Dwyer asked about LGC in reference to Watson Academy and the Warrant Article. Town Administrator Gregory C. Dodge has not received word yet. He stated that Charlie Goodspeed reported that he did the test and it is not a liquid fraction like he thought. Mr. Goodspeed will take a new path and will have a new plan. Mr. Goodspeed will be asked to come to the next meeting to share his findings going forward.

Selectman Jordan

No report

Selectman Yergeau

No Report

Selectman McGeough

Selectman McGeough spoke in reference to ball fields and a dirt parking lot being built on the new property purchased for W&S. The town will own the property and Selectman McGeough would like to see a committee formed as soon as possible to investigate the uses for this property. Town Administrator Gregory C. Dodge will discuss this subject with the W&S department.

Selectman McGeough talked to Ralph Robinson and his son regarding the handicapped ramp at the Town Hall. The rubber seals are being torn up and have crumbling cement. There is a new product that runways at airports use when this happens. Mr. Robinson has 3 companies' names that can fix this for approximately \$3,000 which would be general maintenance.

Motion by Selectman McGeough giving Town Administrator Gregory C. Dodge permission to investigate having this project accomplished. Seconded by Selectman Jordan. Motion carried 5-0.

Selectman Gauthier

No Report

PUBLIC

Margaret Napper, Vice President of the Melling Glen Condominium Association discussed her dislike naming Old Hedding Road east Coffin Road. She relayed a story about a boy dying on that road and 2 boys getting hurt. She thinks that it is not an appropriate name and is a poor choice by the town. Mrs. Napper understands the reason for the change regarding safety and that is why she didn't come to the Public Hearing. She believes that Coffin Road has bad connotations with it. Mrs. Napper would like a new name for the Road. Kathleen Bloomberg who lives at Melling Glen is concerned with selling her condo. She is afraid that potential buyers will not like the new road name and was hoping the Board of Selectmen would change their mind to something that sounds pleasant. Chairman Selectmen explained that the name Coffin was chosen to honor the gentleman that donated the land where the Transfer station is. Town Administrator pointed out that the wife and daughter still live in town and might be hurt by this conversation. Jamie Nuttoli requested the new road name to be changed due to the negative connotations. Discussion continued including instructing those who oppose the road name to have a written petition warrant article with 25 registered voters to do a road name change next March.

Motion by Selectman Dwyer to piggy back the change of Coffin Road to Fred Coffin Road when the change to Delaney, East Delaney and Woodland Roads are changed. Seconded by Selectman Jordan. Motion did not pass 0-5.

Motion by Selectman Dwyer to adjourn. Seconded by Selectman Jordan. Motion carried 5-0.

Meeting was adjourned at 9:35 PM.

Respectfully submitted,

**Joyce Blanchard
Administrative Assistant**

Thomas Gauthier, Chairman

Tom Dwyer, Selectman

James P. McGeough, Selectman

Bob Jordan, Selectman

Mike Yergeau, Selectman

Date _____