

**BOARD OF SELECTMEN MEETING MINUTES
TOWN OF EPPING, NEW HAMPSHIRE
September 28, 2015**



ATTENDANCE

Chairman Tom Gauthier; Selectmen James P. McGeough, Bob Jordan, Tom Dwyer and Mike Yergeau; Town Administrator Gregory C. Dodge; Executive Secretary Joyce Blanchard

CALL TO ORDER

Chairman Gauthier called the public session to reconvene at 6:30 PM at the Epping Town Hall.

ADJOURN TO NON-PUBLIC 91:A:3 II. (a)(b)(c) personnel, hiring, tax abatement

Motion by Selectman Gauthier to enter to Non-Public Session. Seconded by Selectman Jordan. Motion carried 4-0. Roll call vote was taken and carried unanimously.

Selectman Yergeau arrived at 6:48 PM.

Motion by Selectman Gauthier to exit the Non-Public Session. Seconded by Selectman McGeough. Motion carried 5-0.

PLEDGE ALLEGIANCE TO THE FLAG

SEAL NON-PUBLIC MINUTES – September 28, 2015

Motion by Selectman Dwyer to accept the non-public minutes of September 28, 2015. Seconded Selectman Jordan. Motion carried 5-0.

MINUTES

Minutes from September 14, 2015 as were submitted for approval.

Motion by Selectman Dwyer to accept the minutes of September 14, 2015. Seconded by Selectman Jordan. Motion carried 4-0. Selectman James P. McGeough abstained

PAYROLL MANIFEST

Payroll manifest for pay period ending 9/24/2015 in the amount of \$96,704.49 for the town was submitted for approval.

Motion by Selectman Dwyer to approve the payroll manifest for pay period ending 9/24/2015 in the amount of \$96,704.49. Seconded Selectman Jordan. Motion carried 5-0.

ACCOUNTS PAYABLE MANIFEST

Accounts Payable manifest for the period ending 9/25/2015 in the amount of \$69,345.19 was submitted for approval.

Motion by Selectman Jordan to approve the Accounts Payable manifest for pay period ending 9/24/2015 in the amount of \$96,704.49. Seconded Selectman Dwyer. Motion carried 5-0.

BUSINESS

PUBLIC WORKS

Purchase Order to Mike Sanborn Excavating for screening and sifting sand at the West Epping Sandpit in the amount of \$8,250 was submitted for approval. Selectman Dwyer made sure that this was in the budget.

Motion by Selectman Jordan to approve the purchase order to Mike Sanborn Excavating for screening and sifting sand at the West Epping Sandpit in the amount of \$8,250. Seconded by Selectman Dwyer. Motion carried 5-0. Selectman Dwyer asked how many days this would take. Road Supervisor said this is a budgeted item and it would take 4 days.

Purchase Order to Atlantic Recycling Equipment for a 40 yard roll-off container in the amount of \$6,500 was submitted for approval.

Motion by Selectman Dwyer to approve the purchase order to Atlantic Recycling Equipment for a 40 yard roll-off container in the amount of \$6,500. Seconded Selectman Jordan. Motion carried 5-0. Chairman Gauthier thought we were going to having 100 yard containers. Public Works Director Dennis Koch said not at this time. He explained for that to happen, the Transfer Station would have to be all reconfigured.

COMAC/GINACO ROAD

Road Supervisor Dave Reinhold explained the maps that were handed out. The blue highlights show where the work will be done. There are stakes already posted so the owners of the property know what is going on. Selectman Yergeau and Dave have already met with the Costa family are they are fine with the project. Mr. Reinhold went further into detail regarding the road, drainage and the road shoulder. Selectman Dwyer asked what the time line would be. Mr. Reinhold replied the end of October. There were 3 people from the neighborhood and none had any questions regarding this project.

Motion by Selectman Dwyer to go forward with the Comac/Ginaco Road project. Seconded Selectman Jordan. Motion carried 5-0.

Road Supervisor Dave Reinhold reported that the West Epping Sandpit had been surveyed. He will be Cutting some of the trees down. Road side mowing will continue for another 2 weeks then the machine will be getting ready for the winter. Selectman Dwyer would like to see a crew on Coffin Road cleaning up the side of the road. The roads will be striped the 3rd week of October. The seal coating on the Town Hall parking lot will not be done this year. The price was very high and there isn't enough in the budget. Selectman Jordan would like to see the seam fixed to prevent cracks.

Public Works Director Dennis Koch reported that the new wells were started last Thursday as the state gave temporary permission to use them until the end of November. The first day the generator died. The wells were pumped Saturday, Sunday and Monday which will give the Hoar Pond well a rest.

RECREATION

Request for approval to hire Carly DeLeeuw as Lead Staff for the after school program at \$10 an hour and Caitryn Collins-Bushor as Jr. Staff for the after school program at \$8.00 an hour was submitted for approval.

Motion by Selectman Dwyer to approve the hiring of Carly DeLeeuw as Lead Staff for the after school program at \$10 an hour and Caitryn Collins-Bushor as Jr. Staff for the after school program at \$8.00 an hour pending background check. Seconded Selectman Jordan. Motion carried 5-0.

FIRE

Chief Don DeAngelis addressed the Board in regards to his full-time employees and holiday pay. His personnel work 12-hour days versus a normal 8-hour day and therefore there is an inequity in pay. The Board discussed this at length with the Chief but it was difficult to understand how to make things equal for his people. The Board needs more time to look at this matter, and asked the Chief to return in four weeks to discuss further.

REPORT OF CUT

Report of Cut for Isobel Parke at 191 Blake Road, Map and Lot 013-019 in the amount of \$837.28 was submitted for approval.

Motion by Selectman Jordan to approve the Report of Cut for Isobel Parke at 191 Blake Road, Map and Lot 013-019 in the amount of \$837.28. Seconded by Selectman Dwyer. Motion carried 5-0.

INTENT TO CUT

Intent to Cut for Sig Sauer at 233 Exeter Road, Map and Lot 038-002 was submitted for approval.

Motion by Selectman Dwyer to approve the Intent to Cut for Sig Sauer at 233 Exeter Road, Map and Lot 038-002 as long as the Planner checks to make sure this timber cut is part of the site plan and is in compliance. Seconded by Selectman Jordan. Motion carried 5-0. Selectman Dwyer would the Planner and Building Inspector to ride out there to check the site.

BUDGET REVIEW

The Board of Selectmen had the summary budgets to go over. Town Administrator Gregory C. Dodge will have the Police and Fire Department at the first budget meeting on October 19th. He will have a schedule of departments to give the board and have them reviewed within 3 meetings.

Motion by Selectman Dwyer to have the budgets reflect a 3% raise for employees. Seconded by Selectman McGeough. Motion carried 5-0. Discussion continued regarding the hiring of part time and full time positions along with some personnel getting a higher percent increase.

TAX RATE

The board discussed buying down the tax rate. Town Administrator Gregory C. Dodge offered various options. Selectman Dwyer discussed the fund balance. As more information is needed, a decision was not voted on.

PREVIOUS ETV ROOM

Purchase Order to Dennis Gagnon Construction for repairing ceiling panels, walls, paint and carpet in the amount of \$3,255 was submitted for approval. Town Administrator Gregory C. Dodge explained that the equipment has been put out to bid ending October 9th. This room is going to be used for files and the expansion of the Planning Board Department.

Motion by Selectman Jordan to approve the purchase order to Dennis Gagnon Construction for repairing ceiling panels, walls, paint and carpet in the amount of \$3,255. Seconded by Selectman Dwyer. Motion carried 5-0.

MS 1

The MS 1 state form for the summary inventory of valuation of Epping was submitted for approval.

Motion by Selectman Jordan to approve the MS 1 form amending Public Service Company of NH to Eversource. Seconded by Selectman Dwyer. Motion carried 5-0.

CORRESPONDENCE & REPORTS

TOWN ADMINISTRATOR REPORT

TOWN ADMINISTRATOR

Town Administrator Gregory C. Dodge

Town Administrator Gregory C. Dodge would like to have a Selectmen's Representative at the next Recreation Commission meeting on October 7th. If Selectman Yergeau can't go Mr. Dodge would recommend appointing an alternate and send someone else.

Motion by Selectman Dwyer to appoint Chairman Tom Gauthier as alternate to the Recreation Commission. Seconded by Selectman Yergeau. Motion carried 5-0.

INDIVIDUAL SELECTMEN'S REPORTS

Selectman McGeough

No Report

Selectman Yergeau

No Report
Selectman Jordan

No Report

Selectman Dwyer

No Report

Selectman Gauthier

Selectman Gauthier wanted the public to know that the next Selectmen's meeting will be on Tuesday the 13th due to Monday being a holiday, Columbus Day.

Town Administrator Gregory C. Dodge explained to the board about an employee that does not have enough earned time and has taken 4 extra hours. The department head has told the employee that if this happens again he will have to take hours without pay. Special requests need to be made to borrow up to 10 hours of time. Town Administrator Gregory C. Dodge will draft a new policy for the board to review.

ADJOURN

Chairman Jordan made a motion to adjourn the meeting. Seconded by Selectman Dwyer. Motion carried 5-0.

Meeting was adjourned at 8:25 PM.

Respectfully submitted,

**Joyce Blanchard
Executive Secretary**

Thomas Gauthier, Chairman

Mike Yergeau, Selectman

James P. McGeough, Selectman

Bob Jordan, Selectman

Tom Dwyer, Selectman

Date _____