

**BOARD OF SELECTMEN MEETING MINUTES
TOWN OF EPPING, NEW HAMPSHIRE
February 29, 2016**



ATTENDANCE

Chairman Tom Gauthier; Selectmen Tom Dwyer, Bob Jordan and Mike Yergeau; Town Administrator Gregory C. Dodge; Executive Secretary Joyce Blanchard; Selectmen James P. McGeough was excused.

CALL TO ORDER

Chairman Gauthier called the public session to order at 7 PM at the Epping Town Hall.

PLEDGE ALLEGIANCE TO THE FLAG

MINUTES

Minutes from February 16, 2016 as were submitted for approval.

Motion by Selectman Dwyer to accept the minutes of February 16, 2016. Seconded by Selectman Yergeau. Motion carried 3-0-1. Selectman Jordan abstained.

SIGNING OF PAYROLL MANIFEST

Payroll manifest for pay period ending 2/25/2016 in the amount of \$101,119.07 was submitted for approval.

Motion by Selectman Dwyer to approve the payroll manifest for pay period ending 2/25/2016 in the amount of \$101,119.07. Seconded by Selectman Jordan. Motion carries 4-0.

SIGNING OF ACCOUNTS PAYABLE MANIFEST

Accounts payable manifest for week ending 2/26/2016 in the amount of \$963,232.18; \$800,000 is for the school and \$163,232.18 is for the town was submitted for approval.

Motion by Selectman Dwyer to approve the Accounts Payable Manifest for week ending 2/26/2016 in the amount of \$963,232.18. Seconded by Selectman Jordan. Motion carried 4-0.

BUSINESS

DEPARTMENT OF PUBLIC WORKS

Purchase Order to Foss Motors for a 2016 3500 4x4 in the amount of \$29,998 and Purchase Order to Perfection Truck Body for a flat bed and plow for the new truck in the amount of \$9,700 was submitted for approval. Discussion regarding the warranty of 3 years or 36,000 miles and 70,000 for the running gear continued with Road Supervisor David Reinhold.

Motion by Selectman Dwyer to approve the purchase order to Foss Motors for a 2016 3500 4x4 in the amount of \$29,998 and Purchase Order to Perfection Truck Body for a flat bed and plow for the new truck in the amount of \$9,700. Seconded by Selectman Jordan. Motion carried 4-0.

Road Supervisor David Reinhold requested permission to place “Mud Season” signs on all Class VI roads. Mr. Reinhold needs 16 signs, he has ten signs and will put the correct RSA on stickers for the 6 others. Mud Season runs from March 1st-June 30th and that closes the road for all vehicles.

Motion by Selectman Dwyer to approve signs placed on all Class VI roads with the correct RSA listed on the signs regarding being closed. Seconded by Selectman Jordan. Motion carried 4-0.

Road Supervisor David Reinhold advised the board that he will start cutting trees in the West Epping sandpit soon. An Intent to Cut is not necessary at there aren't enough trees to cut.

TOWN REPORT

Agreement for JLM Graphics Design and Publishing Service for a 2 year contract with the Town of Epping and Epping School District was submitted for approval. This contract continues the design and layout of the Town Report identical to the past 2 years without an increase in cost.

Motion by Selectman Dwyer to approve the 2 year agreement for JLM Graphics Design and Publishing Service to design the Town Report. Seconded by Selectman Jordan. Motion carried 4-0.

INTENT TO CUT

Intent to Cuts for Joseph Patterson on Shirking Road, Map and Lot 035-026 and David Emerson on Towle Road, Map and Lot 004-008 was submitted for approval.

Motion by Selectman Dwyer to approve both Intent to cuts for Joseph Patterson on Shirking Road, Map and Lot 035-026 and David Emerson on Towle Road, Map and Lot 004-008. Seconded by Selectman Jordan. Motion carried 4-0.

ETV

Purchase Order for a one year renewal to Access A/V for Peg Central and Live Streaming in the amount of \$5,960 was submitted for approval.

Motion by Selectman Dwyer to approve the purchase order for a one year renewal to Access A/V for Peg Central and Live Streaming in the amount of \$5,960. Seconded by Selectman Jordan. Motion carried 4-0.

RENTAL OF TOWN FACILITIES

Rental of Town Facilities for the Epping High School Class of 1966 was submitted for approval. Dave Allen and 6 people would like to use the small meeting room on March 10th 11AM – 1 PM to discuss their 50th year reunion. Mr. Allen has requested a fee waiver for the use of the room.

Motion by Selectman Jordan to approve the rental of the small meeting room for the Epping High School Class of 1966 with no fee. Seconded by Selectman Dwyer. Motion carried 4-0.

DRA

Transfer of the Prospect Cemetery by the Association to the Town of Epping DRA PA-34 form was submitted for approval.

Motion by Selectman Jordan to approve DRA form PA-34 that reports the transfer of the Prospect Cemetery from the Association to the Town of Epping. Seconded by Selectman Dwyer. Motion carried 4-0.

NE DRAGWAY

New England Dragway is requesting permission to use Town Property (the old Keefe Environment Property) for parking during their June 3-5, 2016 event. They are trying to alleviate congestion and overflow parking that has to be shuttled from another location farther down Route 27. Town Administrator Gregory C. Dodge reported that Mr. Lomardo is trying to minimize usage of private properties also.

Motion by Selectman Gauthier to table this request to give the Selectmen time to visit the property. Seconded by Selectman Dwyer. Motion carried 4-0.

CORRESPONDENCE & REPORTS

ADMINISTRATOR'S REPORT

Town Administrator Gregory C. Dodge stated that the Town Reports are in. They can be picked up at the Town Hall, reviewed online and they will be handed out at the Middle School during town voting.

Town Administrator Gregory C. Dodge announced a program for WWII and Korean Veterans being flown to Washington DC. A group called Honor Flight New England will transport them to see their memorial in Washington DC at no cost.

Town Administrator Gregory C. Dodge said the Historical Society sent the Board of Selectmen a thank you letter for dedicating the Town Report to them. The clock is hanging proudly on the wall of the Historical Society.

Town Administrator Gregory C. Dodge reminded everyone to vote on March 8th, 8 AM - 7 PM in the Middle School Gym. School will not be in session.

Town Administrator Gregory C. Dodge reported that Attorney LaPointe reviewed the Solar Pilot Program.

Town Administrator Gregory C. Dodge invited everyone to attend the 275th Birthday Adult Dance at the American Legion on March 18th, 7 PM – 11 PM. Raffle items are still needed and being accepted.

INDIVIDUAL SELECTMEN'S REPORTS

Selectman McGeough

Excused

Selectman Yergeau

Selectman Yergeau reminded everyone to “get out and vote”.

Selectman Jordan

Selectman Jordan wants everyone to vote also.

Selectman Dwyer

Selectman Dwyer wanted to thank the DPW for helping with the test pit excavating at the Elementary School. Utilizing the town resources only makes sense.

Selectman Dwyer said to come out and vote next Tuesday, 8 AM – 7 PM.

Selectman Gauthier

Selectman Gauthier reviewed the Selectmen that would be covering the polls. He and Selectmen Dwyer will be there all day, Selectman Yergeau and Jordan can help cover ½ day.

Selectman Gauthier asked everyone to vote for the town budget.

ADJOURN

Selectman Dwyer made a motion to adjourn the meeting. Seconded by Selectman Jordan. Motion carried 4-0.

Meeting was adjourned at 7:25 PM.

Respectfully submitted,

**Joyce Blanchard
Executive Secretary**

Tom Gauthier, Selectman

Tom Dwyer, Selectman

Mike Yergeau, Selectman

Bob Jordan, Selectman

Date _____