

**BOARD OF SELECTMEN MEETING MINUTES  
TOWN OF EPPING, NEW HAMPSHIRE**

**January 4, 2016**



**ATTENDANCE**

Chairman Tom Gauthier; Selectmen Tom Dwyer and Bob Jordan; Town Administrator Gregory C. Dodge; Executive Secretary Joyce Blanchard; Selectmen James P. McGeough and Mike Yergeau were excused.

**CALL TO ORDER**

Chairman Gauthier called the public session to order at 7 PM at the Epping Town Hall.

**PLEDGE ALLEGIANCE TO THE FLAG**

**MINUTES**

Minutes from December 21, 2015 as were submitted for approval.

**Motion by Selectman Dwyer to accept the minutes of December 21, 2015. Seconded by Selectman Jordan. Motion carried 3-0.**

**SIGNING OF PAYROLL MANIFEST**

Payroll manifest for pay period ending 12/31/2015 in the amount of \$88,486.99 was submitted for approval.

**Motion by Selectman Dwyer to approve the payroll manifest for pay period ending 12/31/2015 in the amount of \$88,846.99. Seconded by Selectman Jordan. Motion carries 3-0.**

**SIGNING OF ACCOUNTS PAYABLE MANIFEST**

Accounts payable manifest for week ending 12/31/2015 in the amount of \$151,588.10 for the town was submitted for approval.

**Motion by Selectman Dwyer to approve the Accounts Payable Manifest for week ending 12/31/2015 in the amount of \$151,588.10. Seconded by Selectman Jordan. Motion carried 3-0.**

**BUSINESS**

**AUDITOR – FORM MS-60A**

New Hampshire Department of Revenue Administration form MS-60A that shows the state that the Town of Epping has hired an auditor was submitted for approval.

**Motion by Selectman Dwyer to approve the State form MS-60A and have Chairman Gauthier sign on behalf of the Board of Selectmen. Seconded by Selectman Jordan. Motion carried 3-0.**

## **PETITION WARRANT ARTICLES**

### **BY PETITION: ROCKINGHAM NUTRITION & MEALS ON WHEELS PROGRAM**

To see if the Town will vote to raise and appropriate the sum of Four Thousand Four Hundred Sixty Four Dollars (\$4,464.00) to enable Rockingham Nutrition & Meals on Wheels Program to continue to provide the meal service to elder, homebound and disabled Epping residents.

**Motion by Selectman Dwyer to recommend the Rockingham Nutrition & Meals on Wheels Program petition. Seconded by Selectman Jordan. Motion carried 3-0.** Chairman Gauthier commented that is the same amount as last year.

### **BY PETITION: RICHIE MCFARLAND CHILDREN'S CENTER**

To see if the Town will vote to raise and appropriate the sum of Six Thousand, Six Hundred Dollars (\$6,600.00) for the Richie McFarland Children's Center's early intervention program that serves children from birth to three years of age and their families. This investment will support the cost of providing early childhood special education, pediatric therapies and family support services to Epping residents. RMCC bases the request on three hundred dollars (300.00) per child served which is less than 5% of the annual cost for the weekly home-based therapies. Although RMCC served twenty-four (24) children and their families this past year, we are requesting funding according to the average number of children served over the past five (5) years which is twenty two (22) children.

**Motion by Selectman Jordan to recommend the Richie McFarland Children's Center's petition. Seconded by Selectman Dwyer. Motion carried 3-0.** Chairman Gauthier commented that is the same amount as last year.

## **EPPING YOUTH ATHLETIC ASSOCIATION**

To see if the Town will vote to raise and appropriate the sum of Five Thousand Dollars (\$5,000.00) in support of the Epping Youth Athletic Association.

**Motion by Selectman Dwyer to recommend the Epping Youth Athletic Association article and add it to the Selectmen's Warrant Articles. Seconded by Selectman Jordan. Motion carried 3-0.**

## **PUBLIC WORKS**

Request to hire Ryan Martin to full time. He has already been hired for three days part time at the Transfer Station. Road Supervisor explained the need to have Mr. Martin work full time and work an additional 2 days with the highway crew at \$12.00 an hour.

**Motion by Selectman Dwyer to approve the hiring of Ryan Martin to full time at \$12.00 an hour. Seconded by Selectman Jordan. Motion carried 3-0.**

Request to contract Alan DeVarney Sr. for snow removal. He has his own 2002 Ford F-450 with plow and sander at \$75.00 an hour. Road Supervisor David Reinhold stated that the Progressive Insurance form still needs to be sent in.

**Motion by Selectman Dwyer to approve the contract with Alan DeVarney Sr. for snow removal at \$75.00 an hour. Seconded by Selectman Jordan. Motion carried 3-0.**

#### **7:15 PUBLIC HEARING - NEW ENGLAND DRAGWAY**

New England Dragway is hosting the NHRA NE Nationals in June. Mr. Lombardo has requested a Public Hearing for a beer tent on June 5th. Mr. Lombardo explained that the plans are the same as last year. There will be a Beer Garden and a non-public organization runs the tent after taking the appropriate training. Staff of the New England Dragway also takes the training. Chairman Gauthier opened the Public Hearing. As there wasn't any public present, Chairman Gauthier closed the Public Hearing.

**Motion by Selectman Dwyer to approve the proposed beer tent for the weekend of June 3, 4 & 5, 2016. Seconded by Selectman Jordan. Motion carried 3-0.**

#### **7:30 APPOINTMENT - PAUL LYNN – STINGY RIVER ROAD**

A resident of the Town of Raymond Paul Lynn and Raymond resident and property owner Carolyn D'Amico came before the board to discuss the use of a Class VI road; Stingy River Road. Even though their house is in Raymond it is closer to the Epping border. The road is a Class VI road in Raymond also but has a sharp grade to get to their home. Mr. Lynn and Ms. D'Amico have signed a waiver in Raymond to use this road in Raymond and received a building permit in Raymond. Chairman Gauthier explained that building permits on a Class VI road are not given in the Town of Epping. Epping Road Supervisor David Reinhold explained that in June when their foundation was poured he had a conversation with the owners describing the issue of traveling with a motorized vehicle on Stingy River Road. The Forester for South East Land Trust Paul Auger commented on the many reasons for towns to deny vehicles on a Class VI roads and other town right of ways. The Board of Selectmen explained that the Class VI rules were followed from State RSA's. The Town voted to make Stingy River Road a Class VI. Discussion continued regarding Mr. Lynn and Ms. D'Amico options before the use of Stingy River Road with a motorized vehicle can be approved.

**Motion by Selectman Dwyer to table the subject of Mr. Lynn and Ms. D'Amico use of Stingy River Road in Epping giving them more time to gather information regarding their options. Seconded by Selectman Jordan. Motion carried 3-0.**

#### **7:45 PUBLIC HEARING – LIBRARY BOND**

Library Trustees Elaine Miskinis and Michelle Wheeler explained the need for the \$600,000 bond. This would enable the library to double the size, have conference rooms for the use of the public, silent study and tutor rooms, along with general space for library use. With the age of the existing library building some general maintenance needs to be done also. The Trustees decided to put the Library Bond forward to the voters again as it only lost by 33 votes last year. Chairman Gauthier opened the Public Hearing. As there wasn't any public present, Chairman Gauthier closed the Public Hearing.

#### **CORRESPONDENCE & REPORTS**

## **ADMINISTRATOR'S REPORT**

Town Administrator Gregory C. Dodge reminded the board and public that Senator Ayotte's representative will be here at the town hall on Friday, Jan. 8<sup>th</sup> from 1:30-2:30 PM

Town Administrator Gregory C. Dodge announced that the NH Liquor Store will be having an open house on January 11<sup>th</sup> from 9 AM – 10:30 AM. If any of the board would like to go please let him know so he can RSVP.

Town Administrator Gregory C. Dodge wished everyone a Happy New Year

## **INDIVIDUAL SELECTMEN'S REPORTS**

### **Selectman McGeough**

Excused

### **Selectman Yergeau**

Excused

### **Selectman Jordan**

No Report

### **Selectman Dwyer**

Selectman Dwyer stated how well the new sidewalk plow worked. Some of the store sidewalks were not plowed and that needs to be looked into.

Selectman Dwyer would like to have the podium set up for discussion during meetings.

### **Selectman Gauthier**

Selectman Gauthier announced that filing for town offices will be January 20<sup>th</sup> thru January 29<sup>th</sup> at 5PM at the clerk's office. He would like to see that posted on ETV and the sign out front.

## **ADJOURN**

**Since there were no public comments, Selectman Dwyer made a motion to adjourn the meeting. Seconded by Selectman Jordan. Motion carried 3-0.**

Meeting was adjourned at 8:15 PM.

**Respectfully submitted,**

**Joyce Blanchard**  
**Executive Secretary**

---

**Tom Gauthier, Selectman**

---

**Tom Dwyer, Selectman**

---

**Bob Jordan, Selectman**

**Date** \_\_\_\_\_