

**BOARD OF SELECTMEN MEETING MINUTES  
TOWN OF EPPING, NEW HAMPSHIRE  
September 12, 2016**



**ATTENDANCE**

Chairman Tom Gauthier; Selectmen Bob Jordan, Susan McGeough, Tom Dwyer and Mike Yergeau (arrived late); Town Administrator Gregory C. Dodge; Executive Secretary Joyce Blanchard

**CALL TO ORDER**

Chairman Tom Gauthier called the public session to order at 7:00 PM at the Epping Town Hall.

**PUBLIC SESSION**

Chairman Gauthier called the public session to reconvene at 7:00 PM at the Epping Town Hall.

**PLEDGE ALLEGIANCE TO THE FLAG**

**MINUTES**

Minutes from August 29, 2016 was submitted for approval.

**Motion by Selectman Dwyer to accept the minutes of August 29, 2016. Seconded by Selectman Jordan. Motion carried 3-0. Chairman Gauthier abstained.**

**SIGNING OF PAYROLL MANIFEST**

Payroll manifest for pay period ending 9/8/2016 in the amount of \$111,875.43 was submitted for approval.

**Motion by Selectman Dwyer to approve the payroll manifest for pay period ending 9/8/2016 in the amount of \$111,875.43. Seconded by Selectman Jordan. Motion carried 4-0.**

**SIGNING OF ACCOUNTS PAYABLE MANIFEST**

Accounts Payable manifest for week ending 9/9/2016 in the amount of \$1,230,953.83; \$1,000,000 for the school and \$230,953.83 for the town was submitted for approval.

**Motion by Selectman Jordan to approve the accounts payable manifest for week ending 9/9/2016 in the amount of \$1,230,953.83. Seconded by Selectman Dwyer. Motion carried 4-0.**

## **BUSINESS**

### **PUBLIC WORKS**

Purchase Order to JAF Industries for 2 36” culverts and 2 48” culverts in the amount of \$2,851.20 was submitted for approval. Road Supervisor David Reinhold explained that he hoped the developer would reimburse the town for the culverts as this needs to be done to widen the road on French Road.

Selectman Michael Yergeau joined the meeting.

Purchase Order to Granite State Minerals for rock salt for the winter in the amount of \$25,865 was submitted for approval. This is the state bid price.

**Motion by Selectman Dwyer to approve the purchase order to JAF Industries for 2 36” culverts and 2 48” culverts in the amount of \$2,851.20 and Granite State Minerals for rock salt for the winter in the amount of \$25,865. Seconded by Selectman Jordan. Motion carried 5-0.**

Purchase Order to Wolcott Construction for Maintenance shims on various roads in the amount of \$161,000 was submitted for approval. Discussion continued concerning shims versus grinding and paving. Road Supervisor David Reinhold requested guidance on how to proceed with his budget to get the most done for the money. Chairman Gauthier would like to see a priority list in 2 weeks before a decision is made.

**Motion by Selectman Gauthier to table the purchase order to Wolcott Construction for Maintenance shims on various roads and made viable for the next meeting. Seconded by Selectman McGeough. Motion carried 5-0.**

Road Supervisor David Reinhold requested direction regarding the budget. Does he put a truck in the budget or as a warrant article to lease a truck? He will gather some prices for trucks. Selectman Dwyer spoke in favor of a lease schedule to put equipment on a replacement cycle. He would like to have a rotation list of the 11 pieces of equipment for budget purposes.

**Motion by Selectman Dwyer to put a truck into the budget as a lease. Seconded by Selectman Jordan. Motion carried 5-0.**

Selectman Dwyer asked for prices to create a warrant article for sidewalks on Main Street; from Prospect Street to North River Road.

### **7:30 CHRISTOPHER WYSKIEL – DELANEY ROAD**

Mr. Wyskiel is representing Black Birch LLC which has been before the Planning Board to discuss a 5 lot subdivision on Delaney Road. There is a paper road that would need to be finished to benefit the purchaser and the residents in the Woodlands and on Delaney road as another means of egress. Mr. Wyskiel explained that the developer would like to pay for a portion of building the road. Chairman Gauthier stated that the town would need to vote to open a Class VI road. Mr. Gauthier also thinks that the developer should pay for the total road build before he would consider accepting the road. Selectman McGeough is against approving this road unless the developer pays for the whole project.

**Motion by Selectman Jordan to deny having the town pay for anything towards building this road. Seconded by Selectman Dwyer. Motion carried 5-0.**

## **RECREATION**

Request to Hire Kaitlyn Donnelly as Lead Staff, Before and After School Program at \$10.00 an hour and Marlee Scott as Youth Program Coordinator at \$15.00 an hour was submitted for approval.

**Motion by Selectman Dwyer to approve the request to hire Kaitlyn Donnelly as Lead Staff, Before and After School Program at \$10.00 an hour and Marlee Scott as Youth Program Coordinator at \$15.00 an hour pending background check. Seconded by Selectman Yergeau. Motion carried 5-0.**

Recreation Director Nicole Bizzaro requested guidance on what to do about the blue van.

**Motion by Selectman Dwyer to have Town Administrator Gregory C. Dodge create a sealed bid “as is, as seen” due 2 weeks from the day the bid is sent out. Seconded by Selectman Jordan. Motion carried 5-0.**

Recreation Director Nicole Bizzaro has passed out information regarding the LCHIP grant finalization. The stewardship explains that the Watson Academy needs to be taken care of for 5 years. The building needs to be open to the public. Some of the items that need to be budgeted for in the future are gutters in some areas, roof replacement and under the bell tower is deteriorating.

## **FIRE**

Requests to hire Mercedes Murphy as an EMT/Firefighter at \$7.25 an hour, Curt Fitton as Firefighter at \$7.25 and Joseph Doyle as a Firefighter/EMT at \$7.25 was submitted for approval. Mr. Doyle will be in EMT school ending in October.

**Motion by Selectman Dwyer to approve the requests to hire Mercedes Murphy as an EMT/Firefighter at \$7.25 an hour, Curt Fitton as Firefighter at \$7.25 and Joseph Doyle as a Firefighter/EMT at \$7.25 pending background checks. Seconded by Selectman Jordan. Motion carried 5-0.**

## **HALLOWEEN**

**Motion by Selectman Jordan to approve the suggested date by the Police Department to have Halloween on October 31, 2016, 5pm-7pm. Motion by Selectman Dwyer. Motion carried 5-0.**

## **ABATEMENT**

Abatement for Tibor and Diana Toth Trustees for Pleasant Street, Map and Lots 021-001-002 & 001-003 for 2015 was submitted for approval. The assessor’s memo explained that the applicant has not met his burden to prove good cause and recommends denying this abatement.

**Motion by Selectman Jordan to deny the abatement for Tibor and Diana Toth Trustees for Pleasant Street, Map and Lots 021-001-002 & 001-003 for 2015. Seconded by Selectman Dwyer. Motion carried 5-0.**

## **ANTI-NEPOTISM POLICY**

Town Administrator introduced an anti-nepotism policy for discussion. He explained that this is a standard policy and the town needs this for the records going forward.

**Motion by Selectman Dwyer to add the anti-nepotism policy to the Town's policies. Seconded by Selectman Yergeau. Motion carried 5-0.** Chairman Gauthier requested that all personnel be given a copy.

## **ADMINISTRATION**

### **CORRESPONDENCE & REPORTS**

### **ADMINISTRATOR'S REPORT**

Town Administrator Gregory C. Dodge announced that the Household Hazardous Waste Day is October 15, 8am-1pm at the Exeter Public Works Garage. No electronics will be taken and a \$5.00 donation is requested.

Town Administrator Gregory C. Dodge publicized Election Day for the State Primary's. Selectman Dwyer and Selectman McGeough will be present to open the polls. Selectmen Jordan, Gauthier and Yergeau will be there to close the polls. On November 8<sup>th</sup> the State of New Hampshire wants 4 Selectmen all day at the polls. The AG's inspectors will be there.

Town Administrator Gregory C. Dodge introduced 2 grants from the police department that need to have the Chairman of the Board of Selectmen's signature. The grants are for STEP (speed, traffic, enforcement and patrol) in the amount of \$1,800 and a distracted driver grant in the amount of \$5,000.

**Motion by Selectman Dwyer to have Chairman Gauthier sign the documents where needed. Seconded by Selectman Jordan. Motion carried 5-0.**

Town Administrator Gregory C. Dodge thanked the Board of Selectmen for their compassion and understanding during his and his family's difficult time.

## **INDIVIDUAL SELECTMEN'S REPORTS**

### **Selectman McGeough**

Selectman McGeough thanked everyone who supported Adam McPhee at the Highnote Festival. It was a great family event and everyone had a wonderful time. There was a sign given to the McPhee family that they would like to donate to the Town of Epping for display. The park by the river was suggested. The value of the sign needs to be found out before the town accepts the gift.

### **Selectman Yergeau**

No Report

### **Selectman Jordan**

Selectman Jordan announced that Touch the Trucks will be on September 18<sup>th</sup> from 10am-2pm in the Epping High School parking lot. Proceeds will benefit the End of 68 Hours of Hunger. There will be Fire Trucks, Public Works Equipment and vehicles from where Selectman Jordan works. This will be a great time for kids and residents.

### **Selectman Dwyer**

Selectman Dwyer would like to hear from residents regarding the budgets.

Selectman Dwyer reminded everyone to come out to vote tomorrow.

### **Chairman Gauthier**

Chairman Gauthier congratulated Officer Filipowicz for playing for “Chad, Battle of the Badges” on the baseball team at the Fisher Cats Stadium, Well Done.

Chairman Gauthier would like to find out how much a dog waste dispenser would cost to have installed in the downtown area.

**Motion by Chairman Gauthier to have Town Administrator Gregory C. Dodge look into prices for 2 dog waste dispensers for downtown. Seconded by Selectman Jordan. Motion carried 5-0.**

Chairman Gauthier reminded everyone of the Primary’s tomorrow.

**Motion by Selectman Jordan to adjourn the meeting. Seconded by Selectman McGeough. Motion carried 5-0.**

Meeting was adjourned at 8:30 PM.

**Respectfully submitted,**

**Joyce Blanchard  
Executive Secretary**

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**Tom Gauthier, Selectman**

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**Susan McGeough, Selectman**

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**Mike Yergeau, Selectman**

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**Tom Dwyer, Selectman**

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**Bob Jordan, Selectman**

**Date** \_\_\_\_\_