

**BOARD OF SELECTMEN MEETING MINUTES
TOWN OF EPPING, NEW HAMPSHIRE
April 11, 2016**



ATTENDANCE

Chairman Tom Gauthier; Selectmen Bob Jordan, Jim McGeough, Tom Dwyer and Mike Yergeau; Town Administrator Gregory C. Dodge. Executive Secretary Joyce Blanchard was excused.

CALL TO ORDER

Chairman Gauthier called the public session to order at 7:00 p.m. at the Epping Town Hall.

PLEDGE ALLEGIANCE TO THE FLAG

MINUTES

Minutes from March 28, 2016 were submitted for approval.

Motion by Selectmen Tom Dwyer to accept the minutes of March 28, 2016. Seconded by Selectman Jim McGeough. Motion carried 5-0.

UNSEAL NON-PUBLIC MINUTES

The non-public minutes from March 28, 2016 were recommended to be unsealed. The reason to seal no longer exists in that the Board will act on the employment agreement with Chief Michael Wallace.

Motion by Selectman Tom Dwyer to unseal the non-public meeting minutes of March 28, 2016. Seconded by Selectman Jim McGeough. Motion carried 5-0.

SIGNING OF PAYROLL MANIFEST

Payroll manifest for pay period ending April 8, 2016 in the amount of \$97,364.15 was submitted for approval.

Motion by Selectman Tom Dwyer to approve the payroll manifest for pay period ending April 8, 2016 in the amount of \$97,364.15. Seconded by Selectman Bob Jordan. Motion carried 5-0.

SIGNING OF ACCOUNTS PAYABLE MANIFEST

Accounts payable manifest for the week ending April 8, 2016 in the amount of \$1,017,761.94 for the Town was submitted for approval. \$800,000.00 of that amount was for the Epping School District.

Motion by Selectman Tom Dwyer to approve the Accounts Payable Manifest for week ending April 8, 2016 in the amount of \$1,017,761.94. Seconded by Selectman Bob Jordan. Motion carried 5-0.

BUSINESS

POLICE DEPARTMENT PROMOTION AND HIRE

Chief Wallace came before the Board with a recommendation to hire **James Saltzman** as a part-time police officer. Mr. Saltzman went through the hiring process and resides in Fremont, NH and is a full-time employee of Sig-Sauer in Epping. He speaks and reads Russian fluently. Mr. Saltzman has worked with and trained with the Epping officer. If approved he will be paid \$18.50 per hour per the Union contract.

Motion by Selectman Tom Dwyer to appoint James Saltzman as a part-time police officer at a rate of \$18.50 per hour. Seconded by Selectman Jim McGeough. Motion carried 5-0.

The newly appointed officer spoke briefly and expressed his thanks to the Board for approving his appointment. He then came forward and was congratulated by the Board.

The Board brought up for discussion the Employment Agreement of Chief Michael Wallace. This was discussed in a non-public setting of the Board's March 28, 2016 meeting. The agreement gives the Chief a \$5,595.20 annual increase (6.8%) with a 3% increase each subsequent year of the agreement.

Motion by Selectman Tom Dwyer to approve the Employment Agreement of Chief Michael Wallace. Seconded by Selectman Bob Jordan. Motion carried 5-0.

Chief Michael Wallace brought forward his recommendation for promotion of Stephen Soares to the rank of Detective. The Chief expressed his desire to make this promotion based on Officer Soares' outstanding performance and work ethic. Many well-wishers were in attendance to celebrate Officer Soares' achievement.

Motion by Selectman Tom Dwyer to approve the promotion of Stephen Soares to the rank of Detective. Seconded by Selectman Bob Jordan. Motion carried 5-0.

This promotion comes with a rank differential of 3%. Congratulations were extended by the Board of Selectmen to Detective Soares.

PARKS AND RECREATION

Recreation Director Nicole Bizzaro though not present brought forward the following individuals as part-time employees. John DeAngelo of Malden, MA as Assistant Director Summer Camp Grades 1-4 at a rate of \$12.00 per hour and Shayla Riggs of Portsmouth, NH as Assistant Director Summer Camp Grades 5-8 with a rate of \$11.00 per hour.

Motion by Selectman Tom Dwyer to hire John DeAngelo (\$12/hour) and Shayla Riggs (\$11/hour). Seconded by Selectman Bob Jordan. Motion carried 5-0.

The copying machine agreement from Seacoast Business Machines was presented for consideration. Term on the agreement is 60 months at a cost of \$95.00 per month which is about \$3.00 less per month than they currently pay.

Motion by Selectman Tom Dwyer to approve the copying machine agreement with Seacoast Business Machines and to have Town Administrator Dodge sign the contract on behalf of the Board. Seconded by Selectman Bob Jordan. Motion carried 5-0.

PUBLIC WORKS

David Reinhold presented a purchase order for a 2016 Chevrolet 4x4 truck to be purchased from Bonneville & Sons in the amount of \$30,124.00. This purchase order will replace a previously approved purchase order for the same truck from Foss Motors signed by the Board on February 29, 2016. Dave explained to the Board that he was having a problem getting the truck through Foss Motors. This truck is \$126.00 more.

Motion by Selectman Tom Dwyer to void purchase order #1399 and to approve purchase order # 1411 for Bonneville and Sons in the amount of \$30, 124.00. Seconded by Selectman Bob Jordan. Motion carried 5-0.

TRANSFER STATION

A purchase order was submitted to buy a compactor and hopper at a cost of \$21,310 from Atlantic Recycling, includes freight and installation. This had been submitted for approval at the March 28th meeting but there was a question about warranty. It has since been learned that the purchase is warranted for a period of one year.

Motion by Selectman Tom Dwyer to approve the purchase of a compactor and hopper from Atlantic Recycling in the amount of \$21,310. Seconded by Selectman Bob Jordan. Motion carried 5-0.

BEAVER DAM ISSUE

Dave Reinhold explained to the Board that there were issues with beaver building dams in and around the old Fox Run Campground pond. Dave was seeking permission from the Board to trap the beavers on Town owned land only.

Motion by Selectman Tom Dwyer to allow Dave Reinhold to trap beavers on Town owned properties and to have Town Administrator Dodge sign the permit on behalf of the Board. Seconded by Selectman Bob Jordan. Motion carried 5-0.

7:30 P.M. APPOINTMENT – Peter Ricciardi

Mr. Peter Ricciardi of 11 Witch Hole Rd. addressed the Board in regards to his dissatisfaction of how the Town maintains his road in the winter months. He had previous communications with the Town Administrator Dodge on this and was assured the problem had been resolved. It seems as though his road is always plowed/sanded last and said that at times it never gets plowed. Mr. Reinhold was present for this appointment and expressed that secondary roads are normally last after the major roads are attended to. Sometimes after one pass the plow truck can't return for almost six hours or more. Mr. Ricciardi said that he doesn't want to be first and does not want special treatment he just wants the road plowed. Mr. Reinhold countered that the road gets attention but with limited manpower there is sometimes a delay. The conversation continued until Selectman Dwyer ended the discussion by saying, "the squeaky wheel gets the grease, you have a problem and need to fix it". It was also suggested that Dennis Koch come out for every storm to help out no matter of the severity. Mr. Ricciardi thanked the Board for their time and departed the meeting.

Before Mr. Reinhold left Selectman Dwyer wanted to announce that this weekend (April 16 and 17) was the Town wide clean up. Trash bags are available at Town Hall. Mr. Reinhold confirmed this and said that the Highway Department would go around on Monday to pick up the bags.

STAR SPEEDWAY AND NEW ENGLAND DRAGWAY LICENSE

The Pre-License requirements were submitted on behalf of Star Speedway and New England Dragway. All necessary signatures and/or inspections have been obtained and the Town has a copy of each tracks Certificate of Insurance. The \$100.00 license fees have been paid as well.

Motion by Selectman Tom Dwyer to approve the operating license for Star Speedway and New England Dragway's 2016 season. Seconded by Selectman Bob Jordan. Motion carried 5-0.

INTENT TO CUT WOOD OR TIMBER

An Intent to Cut was presented for David Emerson Towle Rd. Map #4 Lot #008 and David Jenkins 80 Camp Lee Rd. Map #12 Lot #027-000. An additional Intent to Cut was submitted for Star Speedway Exeter Rd. Map #38 Lot #9. This cut has already taken place and the paperwork was submitted after the fact. Initially much less wood was to be removed.

Motion by Selectman Tom Dwyer to approve the Intents to Cut for David Emerson and David Jenkins, and Star Speedway. Seconded by Selectman Bob Jordan. Motion carried 5-0.

TIMBER TAX

Timber Tax Levy was submitted to the Board for David Emerson Towle Rd. Map #4 Lot #008 in amount of \$130.43.

Motion by Selectman Tom Dwyer to approve the Timber Tax for David Emerson in the amount of \$130.43. Seconded by Selectman Bob Jordan. Motion carried 5-0.

VETERAN TAX CREDITS

Veteran Tax Credits were submitted for Jenanne and David Simon Tax Map and Lot # 023-039-029-B and Robert O'Connell Tax Map and Lot #023-039-028C. All proper paperwork has been submitted and reviewed and it is recommended that they be approved.

Motion by Selectman Tom Dwyer to approve the Veteran Tax Credit Application for Jenanne/David Simon and Robert O'Connell. Seconded by Selectman Bob Jordan. Motion carried 5-0.

TOWN HALL PURCHASE ORDER

Town Administrator Gregory Dodge submitted a purchase order to add two additional security cameras to Town Hall. This is a budgeted item and the cameras will cover the area behind Town Hall and inside the Town Clerk's office. The vendor is Cen-Com in the amount of \$2,264.00 which includes installation.

Motion by Selectman Tom Dwyer to approve the purchase order for two additional security cameras from Cen-Com in the amount of \$2,264.00. Seconded by Selectman Bob Jordan. Motion carried 5-0.

GRAVEL SECURITY BOND

A Gravel Security Bond was submitted on behalf of Louise Beard in the amount of \$420.00. The bond has been paid.

Motion by Selectman Tom Dwyer to approve the Beard Bond in the amount of \$420.00. Seconded by Selectman Bob Jordan. Motion carried 5-0.

EXCAVATION WARRANTS

Excavation warrants were presented to the Board on behalf of Louise Beard. These were submitted for prior years on Map #023 Lot #102 as follows; 1998-1999 \$61.80, 1999-2000 \$49.50, 2000-2001 \$26.00, 2002-2003 \$30.00, 2005-2006 \$4.00, and 2006-2007 \$21.00. This paperwork was necessary according to the State who has been working with the Town on this matter.

Motion by Selectman Tom Dwyer to approve the Excavation Warrants for Louise Beard on Map #023 Lot #102, 1998-1999 \$61.80, 1999-2000 \$49.50, 2000-2001 \$26.00, 2002-2003 \$30.00, 2005-2006 \$4.00, and 2006-2007 \$21.00. Seconded by Selectman Bob Jordan. Motion carried 5-0.

TOWN HALL ROOF DISCUSSION

Town Administrator Dodge brought up the subject of the roof at Town Hall. There was wind damage last week that was repaired by Exeter Roofing and it was evident that the shingles were not installed correctly. The warranty has expired and this was submitted to the Town's insurance company. Repair costs in excess of \$2,000 were covered by insurance excluding our \$1,000 deductible. It is believed that this problem will persist and the Board may want to exploring replacing the roof and/or litigating against the roof installer. Selectman Jordan said that our Insurance Company should cover the costs for an entire new roof. Town Administrator Dodge said that Primex was not going to cover those costs. Mr. Dodge is checking with Town Counsel on the cost of litigating this and he will get back to the Board with options.

CORRESPONDENCE & REPORTS

ADMINISTRATOR'S REPORT

Town Administrator Gregory Dodge said that he attended the "Epping of Yesteryear" this past Friday at Town Hall. It was well attended and a great presentation was made by Joy True.

Town Administrator Dodge said that five roof quotes were received for the Library. Though he has a recommendation he would like the Board to review the quotes and we will get a purchase order signed at the next meeting based on the recommendation of the Board. Administrator Dodge recommended the highest bidder based on reputation but would like the Board to review the quotes themselves.

Attorney Scott LaPointe reviewed a request to enter into a PILOT agreement with NH Solar. His letter and a copy of the statute was distributed for the Board to review. Administrator Dodge would like to finalize this also at the next meeting.

There is a scheduling conflict for the next Budget Committee meeting. He will check with Chairman Munguia on an alternative date.

The Fishing Derby will be held on Saturday May 14, 2016 at the old Fox Run Campground pond it had been advertised for May 7, 2016.

Epping's annual canoe race is scheduled for April 23, 2016.

Administrator Dodge presented the Service Agreement eCity Systems which was discussed at the previous meeting. This agreement will help applicants receive building and other permits on line. There is no cost for the first year.

Motion by Selectman Tom Dwyer to approve the Service Agreement with eCity Systems and to have Chairman Gauthier sign on behalf of the Board. Seconded by Selectman Mike Yergeau. Motion carried 5-0.

A purchase order was submitted for Stantec Consulting to continue ground water monitoring at the "Stump Dump" at a cost of \$3,035.00. The Town already has an agreement with Stantec but a purchase order is needed each year of the contract.

Motion by Selectman Tom Dwyer to approve the purchase order for Stantec in the amount of \$3,035. Seconded by Selectman Bob Jordan. Motion carried 5-0.

A Facility Use request form was received from Pearson Way Condo Association and submitted to the Board for approval. The group wants to use Town Hall on May 11, 2016 from 7:00 p.m. to 8:00 p.m. and the room is available. Rental costs will be \$15.00.

Motion by Selectman Tom Dwyer to approve the Facilities Use request for Pearson Way Condo Association on May 11, 2016. Seconded by Selectman Bob Jordan. Motion carried 5-0.

INDIVIDUAL SELECTMEN'S REPORTS

Selectman Dwyer

Selectman Dwyer wanted to once again remind people that the Town wide clean-up is this weekend and that trash bags are available at Town Hall.

Selectman Jordan

Selectman Jordan also reminded the Town about clean-up day this coming weekend.

Selectman McGeough

No Comments

Selectman Yergeau

No Comments

Selectman Gauthier

Chairman Gauthier also wanted to thank the Historical Society for their presentation this past Friday on "Old Epping". He said it was a packed house and Joy True gave a good presentation. ETV will replay the program at 1:00, 3:00, 5:00, and 9:00 p.m.

A reminder that the "Progressive Dinner" which is a Town Birthday Event will be held on June 11th involving five churches. The dinner begins at the Quaker Church then moves to the Provident Baptist Church, Epping Bible Baptist Church, St. Joseph Church, and ends at the Epping Community Church. Tickets are \$5.00 and may be purchased at Town Hall.

PUBLIC COMMENTS

There was no audience.

ADJOURN

Selectman Tom Dwyer made a motion to adjourn the meeting. Seconded by Selectman Bob Jordan. Motion carried 5-0.

Meeting was adjourned at 8:15 p.m.

Respectfully Submitted,

Gregory C. Dodge
Town Administrator

Thomas Gauthier, Selectman

Bob Jordan, Selectman

James McGeough, Selectman

Thomas Dwyer, Selectman

Michael Yergeau, Selectman

Date _____

