

**BOARD OF SELECTMEN MEETING MINUTES
TOWN OF EPPING, NEW HAMPSHIRE
August 29, 2016**



ATTENDANCE

Vice Chairman Bob Jordan; Selectmen Susan McGeough, Tom Dwyer and Mike Yergeau; Executive Secretary Joyce Blanchard; Chairman Tom Gauthier and Town Administrator Gregory C. Dodge were excused.

CALL TO ORDER

Vice Chairman Jordan called the public session to order at 6:30 PM at the Epping Town Hall.

ENTER IN TO NON-PUBLIC 91:A:3 II. (c); reputation

Motion by Vice Chairman Jordan to enter in to Non-Public Session. Seconded by Selectman Dwyer. Motion carried 4-0. Roll call vote was taken and carried unanimously.

Motion by Vice Chairman Jordan to exit the Non-Public Session. Seconded by Selectman Yergeau. Motion carried 4-0.

PUBLIC SESSION

Vice Chairman Jordan called the public session to reconvene at 7:00 PM at the Epping Town Hall.

PLEDGE ALLEGIANCE TO THE FLAG

MINUTES

Minutes from August 15, 2016 was submitted for approval.

Motion by Selectman Dwyer to accept the minutes of August 15, 2016. Seconded by Selectman Yergeau. Motion carried 4-0.

SIGNING OF PAYROLL MANIFEST AND SIGNING OF ACCOUNTS PAYABLE MANIFEST

Payroll manifest for pay period ending 8/25/2016 in the amount of \$100,941.62 and accounts payable manifest for week ending 8/26/2016 at \$1,162,739.45; \$1,000,000 for the school, \$103,768.68 for equipment for the new wells and \$58,970.77 for the town was submitted for approval.

Motion by Selectman Dwyer to approve the payroll manifest for pay period ending 8/25/2016 in the amount of \$100,941.62 and the accounts payable manifest for week ending 8/26/2016 at \$1,162,739.45. Seconded by Selectman Yergeau. Motion carried 4-0.

BUSINESS

RECREATION

Request to Hire Samantha Morison as Lead Staff, Before and After School Program at \$10.00 an hour was submitted for approval.

Motion by Selectman Dwyer to approve the request to hire Samantha Morison as Lead Staff, Before and After School Program at \$10.00 an hour pending background check. Seconded by Selectman McGeough. Motion carried 4-0.

Request to hire Evelyn Carleton as Junior Staff, Before and After School Program at \$8.00 an hour was submitted for approval.

Motion by Selectman McGeough to approve the request to hire Evelyn Carleton as Junior Staff, Before and After School Program at \$8.00 an hour pending background check. Seconded by Selectman Dwyer. Motion carried 4-0.

Appointment for Sarah Brennan to the Office of Recreation Commission for a 3 year term was submitted for approval.

Motion by Selectman Dwyer to approve the appointment for Sarah Brennen to the Office of Recreation Commission for a 3 year term. Seconded by Selectman Yergeau. Motion carried 4-0.

7:15 MICHAEL VOSE – TOWN SIGNS

Michael Vose explained that he has taken over the project that Jim McGeough started last year before he got sick. The town signs need to be replaced for more attractive ones. We have 4 directions entering and leaving Epping. The signs will be 3 x 4 feet with granite post. The 4 signs will cost approximately \$5,320. New England Dragway and Sigarms have each offered to pay for a sign and there is money left with the 275th birthday committee that can be used. Mr. Vose explained the same company that made the signs at Mary Blair Park will make these signs. A prototype of the sign was shown for comments. Selectman Dwyer would like to see the layout changed. Selectman McGeough thought the sign was too busy with the pictures of the Governors on them. Mr. Vose will try to have some other prototypes designed without costing too much money and come back to the board for a decision.

7:30 CLIFF CRAY – 275TH BIRTHDAY

Chairman of the 275th Birthday Committee, Cliff Cray gave a brief description on all the activities the town has had to celebrate the 275th Birthday. He thanked the committee that has worked on the activities for up to 3 years. The core group has been; Joyce Blanchard, Joy True, Grace Lavoie, Eunice Miller, Doug Hayes and Mike Berry. Mr. Cray also thanked the Board of Selectmen for their support along with the tax payers and all the town donations.

The Board of Selectman presented Cliff Cray with a certificate of appreciations for organizing the parade to celebrate the 275th Birthday of Epping.

2017 BUDGET

A brief conversation regarding the 2017 Budget consisted with the departments adding a 3% increase to their individual budget, not including the union contract. Selectmen Dwyer would like to see the 5 year master plan for vehicles. When the budgets are reviewed the departments should give a reason for the increases and how it will increase the taxes. The subjects discussed were the Safety Complex being paid off in 2020, the highway needing a front end loader, monies for the town hall, Watson Academy, cemetery and a transfer station expansion.

State Form MS-434 with revised revenues using \$4,129,204.00 as the number to be used to set the tax rate.

Motion by Selectman Dwyer to approve the State Form MS-434 with revised revenues using \$4,129,204.00 as the number to be used to set the tax rate. Seconded by Selectman McGeough. Motion carried 4-0.

New Hampshire Retirement Group II form for a new position Police Officer was submitted for approval.

Motion by Selectman Dwyer to approve the New Hampshire Retirement Group II form for a new position Police Officer. Seconded by Selectman McGeough. Motion carried 4-0.

DPW

Purchase Order to Dennis Lewis from Candia to grade all dirt roads within a 2 days period in the amount of \$2,000 was submitted for approval.

Motion by Selectman Dwyer to award the bid to Dennis Lewis from Candia to grade all dirt roads within a 2 days period in the amount of \$2,000. Seconded by Selectman Yereau. Motion carried 4-0.

Motion by Selectman Dwyer to accept the resignation of Ryan Martin from the Epping Public Works Department. Seconded by Selectman McGeough. Motion carried 4-0.

TOUCH A TRUCK

Request from Karen Poplaski and Shannon Garwich from the End 68 Hours of Hunger Program to have town vehicles present on September 18th, 10am-2pm at the Touch the Trucks benefit in the middle and high school parking lot. After talking to the Public Works Director Dennis Koch, the Loader, Backhoe and Old Fire Truck can be washed and used at the Touch the Trucks.

Motion by Selectman Dwyer to approve the use of the towns Loader, Backhoe and Old Fire Truck at the End 68 Hours of Hunger Program on September 18th, 10am-2pm. Seconded by Selectman Yergeau. Motion carried 4-0.

MS-1 EXTENSION

MS-1 Extension Request Form was submitted for approval. The state utility numbers are not ready yet.

Motion by Selectman Dwyer to approve the MS-1 Extension Request Form. Seconded by Selectman McGeough. Motion carried 4-0.

TOWN HALL RENTAL

Rental of the Town Hall for the Civil War Roundtable to meet 9 times in the Kendall Chase Auditorium from September – June, meeting held 7-9PM was submitted for approval.

Motion by Selectman Dwyer to approve the rental of the Town Hall for the Civil War Roundtable to meet 9 times in the Kendall Chase Auditorium from September – June, meeting held 7-9PM. Seconded by Selectman Yergeau. Motion carried 4-0.

EAGLE SCOUT RECOGNITION

Request from Stephen Sylvain, Scoutmaster to recognize Justin Bacon as he receives Eagle Scout Rank at his Court of Honor on September 24th.

Motion by Selectman McGeough to extend the Board of Selectmen's appreciation and congratulations by sending a certificate for the Court of Honor. Seconded by Selectman Dwyer. Motion carried 4-0.

ABATEMENTS

Abatement for Tibor and Diana Toth Trustees for 49 Jenness Road, Map and Lot 028-021 for 2015 was submitted for approval. The assessor's memo explained that there were some exterior discrepancies.

Motion by Selectman Dwyer to approve the abatement for Tibor and Diana Toth Trustees for 49 Jenness Road, Map and Lot 028-021 for 2015 in the amount of \$62.26. Seconded by Selectman Yergeau. Motion carried 4-0.

Abatement for Tibor and Diana Toth Trustees for 47 Jenness Road, Map and Lot 028-022 for 2015 was submitted for approval. The assessor's memo explained that after corrections and adjustments were made the assessment will be reduced by \$39,100.

Motion by Selectman Dwyer to approve the abatement for Tibor and Diana Toth Trustees for 47 Jenness Road, Map and Lot 028-022 for 2015 in the amount of \$653.59. Seconded by Selectman Yergeau. Motion carried 4-0.

Abatement for Tibor and Diana Toth Trustees for 247 Pleasant Street, Map and Lot 021-001 for 2015 was submitted for approval. The assessor's memo explained that after adjustments were made the assessment will be reduced by \$27,600.

Motion by Selectman Dwyer to approve the abatement for Tibor and Diana Toth Trustees for 247 Pleasant Street, Map and Lot 021-001 for 2015 in the amount of \$715.94. Seconded by Selectman Yergeau. Motion carried 4-0.

Abatement for Tibor and Diana Toth Trustees for 34 Toth Road, Map and Lot 034-040-001 for 2015 was submitted for approval. The assessor's memo explained that the owner did not show good cause for an abatement.

Motion by Selectman Dwyer to deny the abatement for Tibor and Diana Toth Trustees for 34 Toth Road, Map and Lot 034-040-001 for 2015. Seconded by Selectman Yergeau. Motion carried 4-0.

ETV

Purchase Order for Access A/V for livestreaming and peg stream in the amount of \$3,355 was submitted for approval.

Motion by Selectman Dwyer to approve the purchase order for Access A/V for livestreaming and peg stream in the amount of \$3,355. Seconded by Selectman Yergeau. Motion carried 4-0.

ADMINISTRATION

CORRESPONDENCE & REPORTS

ADMINISTRATOR'S REPORT

Excused

INDIVIDUAL SELECTMEN'S REPORTS

Selectman Dwyer

Selectman Dwyer sent his best wishes to Greg and his family.

Selectman McGeough

Selectman McGeough thanked everyone who was part of the Birthday celebration.

Selectman McGeough announced the Highnote Festival at the McPhee Farm on September 10th. Money raised from the Highnotes Festival goes back to local charities and local needs. There will be a 5k run in the morning with the celebration all day and ending with Fireworks. It's a real fun family event.

Selectman Yergeau

No Report

Selectman Jordan

Selectman Jordan sends his thought with Greg and his family.

Selectman Jordan expressed his appreciation to everyone that was part of the Birthday and enjoyed all the events.

Selectman Gauthier

Excused

Motion by Selectman Dwyer to adjourn the meeting. Seconded by Selectman McGeough. Motion carried 5-0.

Meeting was adjourned at 8:20 PM.

Respectfully submitted,

**Joyce Blanchard
Executive Secretary**

Tom Gauthier, Selectman

Susan McGeough, Selectman

Mike Yergeau, Selectman

Tom Dwyer, Selectman

Bob Jordan, Selectman

Date _____