

**BOARD OF SELECTMEN MEETING MINUTES  
TOWN OF EPPING, NEW HAMPSHIRE**

**June 6, 2016**



**ATTENDANCE**

Chairman Tom Gauthier; Selectmen Bob Jordan and Mike Yergeau; Town Administrator Gregory C. Dodge; Executive Secretary Joyce Blanchard; Selectmen James P. McGeough and Tom Dwyer were excused.

**CALL TO ORDER**

Chairman Gauthier called the public session to order at 7:00 PM at the Epping Town Hall.

**PLEDGE ALLEGIANCE TO THE FLAG**

**MINUTES**

Minutes from May 23, 2016 was submitted for approval. The accepting of the minutes was postponed as a quorum for signatures was not met.

**SIGNING OF PAYROLL MANIFEST**

Payroll manifest for pay period ending 6/2/2016 in the amount of \$103,162.60 was submitted for approval.

**Motion by Selectman Jordan to approve the payroll manifest for pay period ending 6/2/2016 in the amount of \$103,162.60. Seconded by Selectman Yergeau. Motion carried 3-0.**

**SIGNING OF ACCOUNTS PAYABLE MANIFEST**

Accounts payable manifest for week ending 6/3/2016 in the amount of \$487,780.20; \$249,446 for school, \$90,000 School Impact Fee and \$148,334.20 for the town was submitted for approval.

**Motion by Selectman Jordan to approve the Accounts Payable Manifest for week ending 6/3/2016 at 487,780.20. Seconded by Selectman Yergeau. Motion carried 3-0.**

**BUSINESS**

**FIRE**

Finance Director Lisa Fogg shared information regarding Comstar Billing.

Request for approval to hire Cameron Beauchesne as FF/EMT at \$7.25 an hour as was submitted for approval. It was noted that he hasn't graduated from college.

**Motion by Selectman Jordan to approve the hiring of Cameron Beauchesne as FF/EMT at \$7.25 an hour pending the background check. Seconded by Selectman Yergeau. Motion carried 3-0.**

Purchase Order to Beltronics for reprogramming of 56 portable and 10 mobiles radios in the amount of \$1,520 was submitted for approval. Fire Chief Donald DeAngelis requested permission to use impact fees for this expense.

**Motion by Selectman Jordan to approve the purchase order Beltronics for reprogramming of 56 portable and 10 mobiles radios in the amount of \$1,520 using impact fees. Seconded by Selectman Yergeau. Motion carried 3-0.**

## **JUNKYARD PERMIT**

Application for renewal of Junkyard License for Tim & Joni's Towing at 97 Jenness Road was submitted for approval. There is a letter attached from Code Enforcer Brittany Howard reporting the site was in good shape.

**Motion by Selectman Yergeau to approve the application for renewal of the Junkyard License for Tim & Joni's Towing at 97 Jenness Road. Seconded by Selectman Jordan. Motion carried 3-0.**

## **FIREWORKS**

Application for permit to sell fireworks for Garry DeBlasis at Joker Fireworks on 9 Elm Street was submitted for approval. Mr. DeBlasis needs this form completed for the State to renew his license.

**Motion by Selectman Jordan to approve the application for permit to sell fireworks for Garry DeBlasis at Joker Fireworks on 9 Elm Street. Seconded by Selectman Yergeau. Motion carried 3-0.**

## **TIMBER TAX LEVY**

Timber Tax Levy for S.M. Winter on 36 Old Stagecoach Road, map and lot 016-037 in the amount of \$45.14 was submitted for approval.

**Motion by Selectman Jordan to approve the Timber Tax Levy for S.M. Winter on 36 Old Stagecoach Road, map and lot 016-037 in the amount of \$45.14. Seconded by Selectman Yergeau. Motion carried 3-0.**

## **INTENT TO CUT**

Intent to Cut by Paul Willis on Shirking Road, map and lots 035-1-3 + 2 was submitted for approval.

**Motion by Selectman Jordan to approve the Intent to Cut by Paul Willis on Shirking Road, map and lots 035-1-3 + 2. Seconded by Selectman Yergeau. Motion carried 3-0.**

## **LARGE ASSEMBLY PERMITS**

Large Assembly Permits for Crossroads Chiropractic for a "Kid's Day" at 629 Calef Highway on September 17, 2016, 11 AM- 3 PM and The Ryan O'Day Memorial 5K Run on October 22, 2016 from 9:30 AM – 12:30 PM was submitted for approval.

**Motion by Selectman Jordan to approve the Large Assembly Permits for Crossroads Chiropractic for a “Kid’s Day” at 629 Calef Highway on September 17, 2016, 11 AM- 3 PM and The Ryan O’Day Memorial 5K Run on October 22, 2016 from 9:30 AM – 12:30 PM. Seconded by Selectman Yergeau. Motion carried 3-0.**

## **ABATEMENT**

Abatements for Suzanne Bouchard at 44 Cote Drive, map and lot 030-026 in the amount of \$184.17; Eleanor Forsberg at 27 Plumer Road, map and lot 022-075 in the amount of \$261.99; Dale and Emily Abbott at 115 Olde Bridge Lane, map and lot 020-026-042 in the amount of \$500.64 and Brenda Locke at 11 Center Court, map and lot 022-132 in the amount of \$1,556.40 was submitted for approval.

**Motion by Selectman Jordon to approve the abatements for Suzanne Bouchard at 44 Cote Drive, map and lot 030-026 in the amount of \$184.17; Eleanor Forsberg at Plumer Road, map and lot 022-075 in the amount of \$261.99; Dale and Emily Abbott at 115 Olde Bridge Lane, map and lot 020-026-042 in the amount of \$500.64 and Brenda Locke at 11 Center Court, map and lot 022-132 in the amount of \$1,556.40. Seconded by Selectman Yergeau. Motion carried 3-0.**

Abatement for Troy and Donna Lefebvre at 116 Olde Bridge Lane, map and lot 020-026-004 was submitted for approval. After the assessor inspected the home, corrections were made. He reviewed the data and it was found that the assessment increased by \$13,500 to \$310,000.

**Motion by Selectman Jordon to deny the abatement request for Troy and Donna Lefebvre at 116 Olde Bridge Lane, map and lot 020-026-004. Seconded by Selectman Yergeau. Motion carried 3-0.**

## **RECREATION**

Request to hire Kayla MacLeod as Summer Camp Staff at \$9.00 an hour was submitted for approval.

**Motion by Selectman Jordan to approve the hiring of Kayla MacLeod as Summer Camp Staff at \$9.00 an hour pending background check. Seconded by Selectman Yergeau. Motion carried 3-0.**

**Motion by Selectman Jordan to approve the grant approval for an Epping resident for 2016 summer camp in the amount of \$130.50. Seconded by Selectman Yergeau. Motion carried 3-0.**

## **REIMBURSEMENT DISCUSSION**

Chairman Gauthier explained that an Epping resident ruined a tire on their car traveling over a manhole cover and was asking for \$571.87 financial restitution. The car ended up needing two tires as they needed to match. Selectman Jordan reviewed the bill and explained that the tires were nearing the end of usage and he didn’t think the town should be responsible for road hazards.

**Motion by Selectman Jordan to suggest the car owner contact their vehicle insurance and file a damage claim through them. Seconded by Selectman Yergeau. Motion carried 3-0.**

## **CORRESPONDENCE & REPORTS**

### **ADMINISTRATOR'S REPORT**

Town Administrator Gregory C. Dodge introduced Bill Channel as he wanted to address the board. Mr. Channel started by saying he has had some serious health issues. On May 24<sup>th</sup> he called 911 and the Epping EMT/Ambulance was there in 7 minutes. They used the paddles on him to keep him alive several times before they got him to the hospital. Mr. Channel wanted to publically thank Epping EMT and Ambulance personnel for keeping him alive, he is very grateful. Epping has the best EMT staff and Exeter Hospital recognizes that fact also.

Town Administrator Gregory C. Dodge invited residents to the next 275<sup>th</sup> Birthday celebration on June 11<sup>th</sup>. The progressive dinner will be held 3-6 PM. Tickets are sold in the Selectmen's Office for \$5.00 each.

Town Administrator Gregory C. Dodge announced that Rolling Thunder will be here for the POW/MIA dedication. The dedication will be held at 6:30 PM prior to the next Selectmen's meeting on June 20<sup>th</sup>. The public and veterans are all invited.

Town Administrator Gregory C. Dodge reminded the board that a joint meeting with the school will be held on June 15<sup>th</sup> during the Budget Committee. The school will be writing a warrant article for \$50,000 to conduct a site survey for the Rec/Safety/Gym addition.

Town Administrator Gregory C. Dodge stated there will be a Public Hearing at the next meeting to accept the unanticipated revenue from the insurance company on the police cruiser.

### **INDIVIDUAL SELECTMEN'S REPORTS**

#### **Selectman McGeough**

Excused

#### **Selectman Yergeau**

No Report

#### **Selectman Jordan**

Selectman Jordan wished Selectman McGeough a quick recovery.

Selectman Jordan warned everyone who drives on Prescott Road that the Orchards are doing a road expansion so more trucks than normal are traveling the road. Drivers and especially walkers should be very aware of vehicles and trucks.

#### **Selectman Dwyer**

Excused

**Selectman Gauthier**

Selectman Gauthier thanked New England Dragway for running the rained out National Event from Sunday on Monday 11 AM – 4 PM. Those times were very considerate to the town's people.

Selectman Gauthier asked if the Town Hall roof is all set. When will the water stains be painted? Town Administrator is waiting to hear from the insurance company.

**ADJOURN**

**Selectman Jordan made a motion to adjourn the meeting. Seconded by Selectman Yergeau. Motion carried 3-0.**

Meeting was adjourned at 7:30 PM.

**Respectfully submitted,**

**Joyce Blanchard  
Executive Secretary**

\_\_\_\_\_  
**Tom Gauthier, Selectman**

\_\_\_\_\_  
**Bob Jordan, Selectman**

\_\_\_\_\_  
**Mike Yergeau, Selectman**

Date \_\_\_\_\_