

**BOARD OF SELECTMEN MEETING MINUTES
TOWN OF EPPING, NEW HAMPSHIRE
July 17, 2017**



ATTENDANCE

Chairman Tom Gauthier; Selectmen Tom Dwyer, Michael Yergeau and Adam Munguia; Town Administrator Gregory C. Dodge; Executive Secretary Joyce Blanchard; Selectmen Bob Jordan was excused.

CALL TO ORDER

Chairman Tom Gauthier called the public session to order at 7:00 PM at the Epping Town Hall.

PLEDGE ALLEGIANCE TO THE FLAG

MINUTES

Minutes from the June 19, 2017 Selectmen's meeting was submitted for approval.

Motion by Selectman Dwyer to accept the minutes of June 19, 2017. Seconded by Selectman Yergeau. Motion carried 4-0.

Minutes from the June 29, 2017 Selectmen's meeting was submitted for approval.

Motion by Selectman Dwyer to accept the minutes of June 29, 2017. Seconded by Selectman Yergeau. Motion carried 3-1. Selectman Munguia abstained.

PAYROLL MANIFEST

Payroll manifest for pay period ending 7/13/2017 in the amount of \$113,305.38 was submitted for approval.

Motion by Selectman Dwyer to approve the payroll manifest for pay period ending 7/13/2017 in the amount \$113,305.38. Seconded by Selectman Yergeau. Motion carried 4-0.

ACCOUNTS PAYABLE MANIFEST

Accounts payable manifest for week ending 7/13/2017 in the amount of \$1,324,611.38; \$1,000,000 for the school; \$7,915.48 for ACH payments, \$117,614 for Primex Insurance and \$199,081.90 for the town was submitted for approval.

Motion by Selectman Dwyer to approve the accounts payable manifest for period ending 7/13/2017 in the amount of \$1,324,611.38. Seconded by Selectman Yergeau. Motion carried 4-0.

BUSINESS

MAST ROAD/DENONCOUR

Karen and Nicholas Denoncour would like to repurchase 61 Mast Road with the town waiving interest and penalties. Chairman Gauthier clarified as Karen is the daughter of the previous owner she has a legal interest in the property and can legally buy the property for back taxes with penalties. Karen explained their long term goal is to build on this property when her husband gets out of the army. She would like this property as it was her childhood home. Chairman Gauthier explained that the assessed value on this property is \$91,000 and purchasing the property for \$54,000 is almost half the price. Mr. Gauthier is concerned waiving the interest and penalties will set a precedence as this is not a hardship case. Discussion continued.

Motion by Selectman Dwyer to table this decision until the July 31st meeting. Seconded by Selectman Munguia. Motion carried 4-0. Selectman Dwyer would like to see the tax, interest and penalties breakdown.

FIRE

Purchase Order to Bergeron Protective Clothing for 2 sets of firefighting gear in the amount of \$3,209.32 was submitted for approval. To be paid from the revolving fund.

Motion by Selectman Dwyer to approve the purchase order to Bergeron Protective Clothing for 2 sets of firefighting gear in the amount of \$3,209.32. Seconded by Selectman Munguia. Motion carried 4-0.

Purchase Order to Fire Tech & Safety of New England Inc. for 20 self-contained breathing apparatus and equipment in the amount of \$150,450.00 was submitted for approval. To be paid from the revolving fund.

Motion by Selectman Dwyer to approve the purchase order to Fire Tech & Safety of New England Inc. for 20 self-contained breathing apparatus and equipment in the amount of \$150,450.00. Seconded by Selectman Yergeau. Motion carried 4-0.

Fire Chief Don DeAngelis and Finance Director Lisa Fogg discussed the billing services with Medical Business Services LLC from Vermont.

Motion by Selectman Dwyer to pay the fee to Medical Business Services LLC for ambulance billing services out of the revolving fund with permission for Gregory C. Dodge to sign the forms. Seconded by Selectman Yergeau. Motion carried 4-0.

COMSTAR

Comstar write offs for residents in the amount of \$35,769.45, transfers to collections for non-residents in the amount of \$19,092.36 and other write-offs in the amount of \$5,883.87 totaling \$60,745.68 was submitted for approval.

Motion by Selectman Dwyer to approve the Comstar write offs for residents in the amount of \$35,769.45, transfers to collections for non-residents in the amount of \$19,092.36 and other write-offs in the amount of \$5,883.87 totaling \$60,745.68. Seconded by Selectman Munguia. Motion carried 4-0.

7:30 HOME OCCUPATION

Public Hearing for Michael Ury at 144 Hedding Road, map and lot 024-010 to operate a craft sale shop named "Wintergreen Woods". Dry flowers, grapevine wreaths and flower stands are examples of what will be sold at their farm stand. There are no plans for expansion. Chairman Gauthier commented that there should not be any on street parking. If signs are needed, the code enforcer Brittany Howard should be advised.

Motion by Selectman Dwyer to approve the Home Occupation for Michael Urey at 144 Hedding Road, map and lot 024-010 to operate a craft sale shop named "Wintergreen Woods". Seconded by Selectman Yergeau. Motion carried 4-0.

DPW

Resignation from Elizabeth Brown effective July 31, 2017 from her position at the Transfer Station was submitted for approval.

Motion by Selectman Gauthier to approve the resignation from Elizabeth Brown effective July 31, 2017 from her position at the Transfer Station. Seconded by Selectman Yergeau. Motion carried 4-0.

Purchase Order to Bonneville & Son for a 2017 Ram Truck (trading in the 2010 Ford 350) in the amount of \$12,247 was submitted for approval.

Motion by Selectman Dwyer to approve the purchase order to Bonneville & Son for a 2017 Ram Truck (trading in the 2010 Ford 350) in the amount of \$12,247. Seconded by Selectman Yergeau. Motion carried 4-0.

Purchase Order to Perfection Truck Body Eq. to install the plow, flatbed body and misc. in the amount of \$16,970 was submitted for approval.

Motion by Selectman Dwyer to approve the purchase order to Perfection Truck Body Eq. to install the plow, flatbed body and misc. in the amount of \$16,970. Seconded by Selectman Yergeau. Motion carried 4-0.

DPW Supervisor Dennis Koch and Road Supervisor David Reinhold supplied plans to reconstruct two intersections on North River Road and pave Fogg Road in amount of \$197,538.50. After a lengthy discussion a motion was made.

Motion by Selectman Dwyer to approve the plans to reclaim and pave both intersections and Fogg Road in the amount of \$197,538.50. Seconded by Selectman Yergeau. Motion carried 4-0. Selectman Dwyer would like pricing on replacing the water and sewer pipes along with a price for curbing the two intersections. Selectman Yergeau commented he would hate to see a new road built over old piping.

RENTAL OF TOWN FACILITIES

Rental of Town Facilities for Don Jalbert from the Epping Arts Association to use Watson Academy on August 19th from 10 am – 3 pm for an art fair. Mr. Jalbert is requesting a rental waiver as the table rental fee of \$15.00 and a 20% donation of sales will go to “End 68 hours of Hunger”. A discussion regarding waiving the rental fee for a town building and donating to a charity continued.

Motion by Selectman Dwyer to table the request for Don Jalbert from the Epping Arts Association to use Watson Academy on August 19th from 10 am – 3 pm for an art fair until Recreation Director Nicole Bizzaro is consulted. Seconded by Selectman Munguia. Motion carried 4-0.

POLICE

Epping Police Department conducted a speed survey on Boody Farm Road. Their recommendation to post Boody Farm Road to 25 MPH was submitted for approval.

Motion by Selectman Munguia to approve posting Boody Farm Road to 25 MPH. Seconded by Selectman Dwyer. Motion carried 4-0.

Police Chief Michael Wallace requested permission to donate the un-used 2006 Ford Crown Victoria to Sig-Sauer Academy in Epping. Sig Sauer Academy requested the vehicle to use for police training on their site.

Motion by Selectman Dwyer to approve the donation of the un-used 2006 Ford Crown Victoria to Sig-Sauer Academy in Epping for the purchase price of \$1.00. Seconded by Selectman Yergeau. Motion carried 4-0.

LOT RESTORATION

A lot restoration request from Joyce and Wilbur Ralph for map and lot 007-004 was submitted for approval. After reviewing the parcel the town assessor Scott Marsh recommended that the applicant be required to provide map, surveys or plans that show the 2 parcels. Mr. Marsh could not find any information at the registry or the files that shows the parcels being merged.

Motion by Chairman Gauthier to forward this information to the property owners asking them for more information as explained. Seconded by Selectman Munguia. Motion carried 4-0.

UTILITY ABATEMENTS

Abatements regarding utilities for Public Service of New Hampshire DBA Eversource, Map and Lot 036-034 + 023-185-A, NH Electric Cooperative Inc., Map and Lot 040-500 and Fairpoint Communications, Map and Lot 040-500-002 was submitted for approval.

Motion by Selectman Dwyer to approve the denials of abatement requests regarding utilities for Public Service of New Hampshire DBA Eversource, Map and Lot 036-034 + 023-185-A, NH Electric Cooperative Inc., Map and Lot 040-500 and Fairpoint Communications, Map and Lot 040-500-002 based on Mr. Sansoucy’s recommendation. Seconded by Selectman Munguia. Motion carried 4-0.

LAND USE CHANGE TAX

Land Use Change Tax form for Prescott Orchards Land Development on 60 Apple Way, Map and Lot 008-014-075 in the amount of \$8,000 was submitted for approval.

Motion by Selectman Dwyer to approve the Land Use Change Tax Form for Prescott Orchards Land Development on 60 Apple Way, Map and Lot 008-014-075 in the amount of \$8,000. Seconded by Selectman Munguia. Motion carried 4-0.

POLE LICENSE

Fairpoint Pole License Petition for Janelle Court and Shirking Road was submitted for approval.

Motion by Selectman Dwyer to approve the Fairpoint Pole License Petition for Janelle Court and Shirking Road. Seconded by Selectman Yergeau. Motion carried 4-0.

CURRENT USE

Current Use Application for Matthew Harvey, Map and Lot 002-011 was submitted for approval.

Motion by Selectman Dwyer to approve the Current Use Application for Matthew Harvey, Map and Lot 002-011. Seconded by Selectman Yergeau. Motion carried 4-0.

VENDORS LICENSE

Vendors license to Edward Mencis from Sandown to sell french fries and fried dough on August 19, 6 pm – 10 pm at the town fireworks in the elementary parking lot was submitted for approval.

Motion by Selectman Munguia to approve the vendors license to Edward Mencis from Sandown to sell french fries and fried dough on August 19 6pm – 10 pm at the town Fireworks in the elementary school parking lot. Seconded by Selectman Yergeau. Motion carried 4-0.

CORRESPONDENCE & REPORTS

ADMINISTRATOR'S REPORT

Town Administrator Gregory C. Dodge

Town Administrator Gregory C. Dodge submitted an Intent to Cut for Bruce Rohr, 104 Pleasant Street, map and lot 029-045 for approval.

Motion by Selectman Dwyer to approve the Intent to Cut for Bruce Rohr, 104 Pleasant Street, map and lot 029-045. Seconded by Selectman Munguia. Motion carried 4-0.

Town Administrator Gregory C. Dodge announced the Epping Garden Club is holding a “Make a Scare Crow” competition throughout town and businesses during the annual fundraiser fall mum sale. For more

information please contact the Garden Club or you can like them on Facebook. More information will follow.

Town Administrator Gregory C. Dodge explained the list of liens handed out has been updated. There are 12 properties that are more than 3 years behind in paying property tax. Mr. Dodge would like to have a discussion with the board regarding what to do next. The town could take action and take these properties by deed.

INDIVIDUAL SELECTMEN'S REPORTS

Selectman Munguia

Selectman Munguia commented on the full bins at the stump dump this past Sunday.

Selectman Munguia explained that the Board of Selectmen have a duty to the citizens of Epping. Taking a property for a tax deed is not done lightly, but to do nothing is not fair to the people who do pay their taxes.

Selectman Yergeau

No Report

Selectman Jordan

Excused

Selectman Dwyer

Selectman Dwyer asked about the Epping Banners being put up through town. Town Administrator Gregory C. Dodge explained that they will be put up soon.

Selectman Gauthier

Selectman Gauthier requested clarification on the revolving fund, maybe there should be a warrant article for rewording purposes.

ADJOURN

Motion by Selectman Dwyer to adjourn the meeting. Seconded by Selectman Yergeau. Motion carried 4-0.

Meeting was adjourned at 8:55 PM.

Respectfully submitted,

Joyce Blanchard
Executive Secretary

Tom Gauthier, Chairman

Tom Dwyer, Selectman

Adam Munguia, Selectman

Michael Yergeau, Selectman

Date _____