

**BOARD OF SELECTMEN MEETING MINUTES
TOWN OF EPPING, NEW HAMPSHIRE
July 31, 2017**



ATTENDANCE

Vice Chairman Bob Jordan; Selectmen; Tom Dwyer, Michael Yergeau and Adam Munguia; Town Administrator Gregory C. Dodge; Executive Secretary Joyce Blanchard; Chairman Tom Gauthier arrived late.

CALL TO ORDER

Vice Chairman Bob Jordan called the public session to order at 7:00 PM at the Epping Town Hall.

PLEDGE ALLEGIANCE TO THE FLAG

MINUTES

Minutes from the July 17, 2017 Selectmen's meeting was submitted for approval.

Motion by Selectman Dwyer to accept the minutes of July 17, 2017. Seconded by Selectman Yergeau. Motion carried 3-1. Selectman Jordan abstained due to being absent.

PAYROLL MANIFEST

Payroll manifest for pay period ending 7/27/2017 in the amount of \$118,667.06 was submitted for approval.

Motion by Selectman Dwyer to approve the payroll manifest for pay period ending 7/27/2017 in the amount \$118,667.06. Seconded by Selectman Yergeau. Motion carried 4-0.

ACCOUNTS PAYABLE MANIFEST

Accounts payable manifest for week ending 7/27/2017 in the amount of \$1,254,373.07; \$1,000,000 for the school, \$30,662 for the new truck, \$29,055.97 for the truck lease payment and \$194,655.10 for the Town was submitted for approval.

Motion by Selectman Yergeau to approve the accounts payable manifest for period ending 7/27/2017 in the amount of \$1,254,373.07; \$1,000,000 for the school, \$30,662 for the new highway truck, \$29,055.97 for the truck lease payment and \$194,655.10 for the Town. Seconded by Selectman Dwyer. Motion carried 4-0.

BUSINESS

RECREATION

Recreation Director Nicole Bizzaro discussed the new program regarding the art courses with Don Jalbert. Mr. Jalbert is trying to start an Epping Art Association and wanted to rent the Watson Academy for an art show with the rental fees waived. Ms. Bizzaro has been working with Mr. Jalbert and thought August 19th would be a good day for the art show as the town fireworks are that evening. Chairman Gauthier arrived for the discussion.

Motion by Chairman Gauthier to allow the art show at the regular rate of rental fees for Watson Academy on August 19th. Seconded by Selectman Dwyer. Motion carried 5-0.

Recreation write-off balances from the 2015 spring, summer and fall recreation programs in the amount of \$1,232.24 was submitted for approval.

Motion by Selectman Yergeau to write-off balances from the 2015 spring, summer and fall recreation programs in the amount of \$1,232.24. Seconded by Selectman Dwyer. Motion carried 5-0.

7:15 BRIAN GOLDEN/ROLLINS ROAD

Brian Golden of Seacoast Design and owner of map and lot 003-020 reviewed a set of maps of the Rollins Road property. Mr. Golden believes part of the roadway is on his property. He is seeking an easement for 2,260 square feet. After a discussion that included Road Supervisor David Reinhold it was decided to seek prices for the possibility of moving the road.

7:30 RENE ARCHAMBEAULT/FIREWORKS

Rene Archambeault came before the Board of Selectmen with a request to move the location of the fireworks as he lives in close proximity to the school fields. It is a safety issue for Mr. Archambeault as he has animals that he is concerned about. Discussion continued with the Board members feeling enough notice was given regarding the date and location of the event along with the scheduling of vendors and it is too late to change the location at this time.

Motion by Selectman Dwyer to keep the location at the HS fields as previously voted on. Seconded by Selectman Yergeau. Motion carried 4-1. Selectman Jordan voted nay.

DEED WAIVERS

Tax Collector Erika Robinson discussed the deed waiver process with a recommended list of past due properties. There is also a list of properties that should be taken by deed for the Town of Epping. Building Inspector and Health Officer Dennis Pelletier reported on one of the properties that need priority for clean-up.

Motion by Selectman Jordan to sign waivers for the following properties:

PROPERTY OWNER	MAP & LOT	ADDRESS
Anthony J. Altavilla	023-039-025-A	290 Calef Highway A-25
Garrick C. Clark	028-053	248 Pleasant Street
Robert & Holly Currier	027-172	11 Mill Pond Road
Gary Day & Tracy Sabin	023-069	44 Fogg Road
Leopold & Michael Dionne	029-227	84 St. Laurent Street
Grace A. Frost	022-119	16 Academy Street
John Listovitch	033-008	32 Shannon Drive
Richard Rollins	030-057	142 Exeter Road
John & Deborah Slater	023-141-018	85 Coffin Road #18
Sheryl Solari	023-095	349 Calef Highway
Richard Toth	028-020	51 Jenness Road
Mark & Tracy Wilkins	028-060	163 Pleasant Street
Michael Wynne	030-067	123 Exeter Road

Seconded by Selectman Dwyer. Motion carried 5-0.

Chairman Gauthier read the properties that will be taken by tax deed in two weeks:

PROPERTY OWNER	MAP & LOT	ADDRESS
Jeanne Bernier	024-018	24 Jacobs Well Road
Jeanne Bernier	024-018-001	24 Jacobs Well Road
Donald & Jessica Finney	026-042	20 Ham Road
David & Debra Roberts	024-023	156 Hedding Road
Thomas St. Germain	018-005	88 Jacobs Well Road
Nicholas Theodorou	022-013	26 Randall Way
W. Epping Water Co	020-055	Blake Road
Kathryn Wulff	024-037-034	153 Coffin Road #34

DPW

Road Supervisor David Reinhold explained that the owner of 131 Main Street requested a handicapped parking space in front of her building. Mr. Reinhold explained it takes 1 1/2 parking spaces to make one handicapped parking space. He suggested removing the curbing on the south side of Bunker Ave. to create a handicapped parking space. Discussion continued.

Motion by Chairman Gauthier to create another handicapped parking space on Bunker Avenue where there are already parking spaces. Seconded by Selectman Jordan. Motion carried 5-0.

POLICE

Police write off for a 2015 Police detail in the amount of \$286.80 was submitted for approval.

Motion by Selectman Jordan to approve the Police write off for a 2015 Police detail in the amount of \$286.80. Seconded by Selectman Munguia 5-0.

POLE LICENSE PETITION

Pole License Petition for 2 replacements poles on Prescott Road was submitted for approval.

Motion by Selectman Dwyer to approve the Pole License Petition for 2 replacements poles on Prescott Road. Seconded by Selectman Jordan. Motion carried 5-0.

INTENT TO CUT

Intent to cut for Paul Willis/Seacoast United on Shirking Road, Map and Lot 035-001-003 & 2 was submitted for approval.

Motion by Selectman Dwyer to approve the Intent to cut for Paul Willis/Seacoast United on Shirking Road, Map and Lot 035-001-003 & 2. Seconded by Selectman Mungia. Motion carried 5-0.

ABATEMENT

Abatement for Leo Grimard on 98 Railroad Ave, Map and Lot 029-299 in the amount of \$1,815.80 was submitted for approval. His Veteran Credit and Elderly Exemption was removed due to a deed transfer error.

Motion by Selectman Dwyer to approve the abatement for Leo Grimard on 98 Railroad Ave, Map and Lot 029-299 in the amount of \$1,815.80. Seconded by Selectman Jordan. Motion carried 5-0.

CORRESPONDENCE & REPORTS

ADMINISTRATOR'S REPORT

Town Administrator Gregory C. Dodge

Town Administrator Gregory C. Dodge provided a Large Assembly Permit for the 17th Annual Highnote Festival on September 9, 2pm – till dark at 173 Prescott Road for approval.

Motion by Selectman Dwyer to approve the Large Assembly Permit for the 17th Annual Highnote Festival on September 9, 2pm – till dark at 173 Prescott Road. Seconded by Selectman Jordan. Motion carried 5-0.

Town Administrator Gregory C. Dodge announced the date for the Hazardous Waste Day will be October 21st in Exeter. More information will follow.

Town Administrator Gregory C. Dodge explained there will be a public hearing during the next Selectmen's meeting to accept a Highway Block Grant from the State of NH in the amount of \$162,218.13. There should be a discussion on how to spend the money.

Town Administrator Gregory C. Dodge thanked the Tax Collector Erika Robinson and her staff for their hard work, dedication and endurance while completing the deed process.

INDIVIDUAL SELECTMEN'S REPORTS

Selectman Munguia

Selectman Munguia stated how he loathes to take any properties, but it has to be done to the fairness of other taxpayers.

Selectman Yergeau

No Report

Selectman Jordan

Selectman Jordan highlighted the process of purchasing/ordering the new ambulance.

Selectman Dwyer

No Report

Selectman Gauthier

Chairman Gauthier stated the budget season will be starting soon. The department worksheets should be passed within the next 2 weeks. The budget reviews will be scheduled starting in September

Town Administrator – Cont'd

Town Administrator Dodge added that the comment made earlier by Mr. Archambault about Joyce Blanchard being incompetent was uncalled for and that he works with Joyce Blanchard every day and she is very competent and that he stood by her 100%. Selectman Gauthier agreed.

ADJOURN

Motion by Selectman Dwyer to adjourn the meeting. Seconded by Selectman Jordan. Motion carried 5-0.

Meeting was adjourned at 8:35 PM.

Respectfully submitted,

Joyce Blanchard
Executive Secretary

Tom Gauthier, Chairman

Tom Dwyer, Selectman

Adam Munguia, Selectman

Bob Jordan, Selectman

Michael Yergeau, Selectman

Date _____