

**BOARD OF SELECTMEN MEETING MINUTES
TOWN OF EPPING, NEW HAMPSHIRE
June 5, 2017**



ATTENDANCE

Chairman Tom Gauthier; Selectmen Bob Jordan, Tom Dwyer, Michael Yergeau and Adam Munguia; Town Administrator Gregory C. Dodge; Executive Secretary Joyce Blanchard

CALL TO ORDER

Chairman Tom Gauthier called the public session to order at 6:30 PM at the Epping Town Hall.

ENTER IN TO NON-PUBLIC 91:A:3 II. (b)(2) Hiring

Motion by Selectman Gauthier to enter in to Non-Public Session. Seconded by Selectman Yergeau. Motion carried 5-0. Roll call vote was taken and carried unanimously.

Motion by Selectman Gauthier to exit the Non-Public Session. Seconded by Selectman Dwyer. Motion carried 5-0.

PUBLIC SESSION

Chairman Gauthier called the public session to reconvene at 7:00 PM at the Epping Town Hall.

PLEDGE ALLEGIANCE TO THE FLAG

MINUTES

Minutes from the May 22, 2017 Selectmen's meeting was submitted for approval.

Motion by Selectman Dwyer to accept the minutes of May 22, 2017. Seconded by Selectman Jordan. Motion carried 4-1. Selectman Yergeau abstained due to being absent.

PAYROLL MANIFEST

Payroll manifest for pay period ending 6/1/2017 in the amount of \$119,411.37 was submitted for approval.

Motion by Selectman Dwyer to approve the payroll manifest for pay period ending 6/1/2017 in the amount \$119,411.37. Seconded by Selectman Jordan. Motion carried 5-0.

ACCOUNTS PAYABLE MANIFEST

Accounts payable manifest for week ending 6/1/2017 in the amount of \$1,461,968.98 and ending 6/5/2017 in the amount \$6,005.08; \$935,571 for the school, \$90,000 for school impact fees, \$8,162.46 for the ACH payments, \$252,185 for the road and land bond and \$182,055.60 for the town was submitted.

Motion by Selectman Jordan to approve the accounts payable manifest for period ending 6/1/2017 in the amount of \$1,461,968.98 and ending 6/5/2017 in the amount \$6,005.08. Seconded by Selectman Dwyer. Motion carried 5-0.

BUSINESS

FIRE

Request for approval to hire Jonathan Markey as a full time Firefighter/EMT at \$19.16 an hour was submitted for approval. Mr. Markey's background check is in the process of being completed.

Motion by Selectman Jordan to approve the hiring of Jonathan Markey as a Full time Firefighter/EMT at \$19.16 an hour. Seconded by Selectman Dwyer. Motion carried 5-0.

Request for approval to hire and Keith Culligan as a part time Firefighter/EMT at \$7.25 was submitted for approval.

Motion by Selectman Jordan to approve the hiring of Keith Culligan as a part time Firefighter/EMT at \$7.25 pending a background check. Seconded by Selectman Dwyer. Motion carried 5-0.

Fire Chief Donald DeAngelis requested permission to dispose or donate old used equipment from the Fire Department. There was a question about liability regarding the equipment. Chief DeAngelis will find out from the company that the gear came from.

Motion by Selectman Jordan to approve the disposing or donating of the used equipment from the Fire Department. Seconded by Selectman Dwyer. Motion carried 5-0.

DPW

Purchase Order to Bellemore Catch Basin Maintenance for 50 hours of cleaning in the amount of \$6,500 was submitted for approval.

Motion by Selectman Jordan to approve the purchase order to Bellemore Catch Basin Maintenance for 50 hours of cleaning in the amount of \$6,500. Seconded by Selectman Dwyer. Motion carried 5-0.

ABATEMENT

Tax abatements for Patricia Schontag on Calef Highway, Map and Lot 023-039-016-D in the amount of \$437.09, Harold and Diane Bacon on Calef Highway, Map and Lot 023-039-007B in the amount of \$901.74 and Denise Mahala at Coffin Road #6 in the amount of \$217.90 was submitted for approval.

Motion by Selectman Dwyer to approve the tax abatements Patricia Schontag on Calef Highway, Map and Lot 023-039-016-D in the amount of \$437.09, Harold and Diane Bacon on Calef Highway, Map and Lot 023-039-007B in the amount of \$901.74 and Denise Mahala at Coffin Road #6 in the amount of \$217.90. Seconded by Selectman Jordan. Motion carried 5-0.

INTENT TO CUT

Intent to Cut for Isobel Parke on Blake Road, Map and Lot 013-021-001 was submitted for approval.

Motion by Selectman Jordan to approve the Intent to Cut for Isobel Parke on Blake Road, Map and Lot 013-021-001. Seconded by Selectman Dwyer. Motion carried 5-0.

Intent to Cut for David Rich on Fisher Drive, Map and Lot 023-073 was submitted for approval.

Motion by Selectman Dwyer to approve the Intent to Cut for David Rich on Fisher Drive, Map and Lot 023-073. Seconded by Selectman Jordan. Motion carried 5-0.

TIMBER TAX

Timber Tax for West Epping Water Company on Blake Road, map and lot 020-055 in the amount of \$644.75 was submitted for approval.

Motion by Selectman Dwyer to approve the Timber Tax for West Epping Water Company on Blake Road, map and lot 020-055 in the amount of \$644.75. Seconded by Selectman Jordan. Motion carried 5-0.

ETV

Purchase Order to Access/TV for ETV technical improvements in the amount of \$6,720.80 was submitted for approval. Joe Denoncour explained that this PO is for monitors in the small room, better controls for the cameras and to have power point presentations during meetings.

Motion by Selectman Dwyer to approve the purchase order to Access/TV for ETV technical improvements in the amount of \$6,720.80. Seconded by Selectman Jordan. Motion carried 5-0.

LAND USE CHANGE TAX

Land Use Change Tax for 58 Apple Way, map and lot 008-014-077 in the amount of \$8,500 will be submitted for approval.

Motion by Selectman Dwyer to approve the Land Use Change Tax for 58 Apple Way, map and lot 008-014-077 in the amount of \$8,500. Seconded by Selectman Jordan. Motion carried 5-0.

CORRESPONDENCE & REPORTS

ADMINISTRATOR'S REPORT

Town Administrator Gregory C. Dodge

Town Administrator Gregory C. Dodge stated the Town Hall will be closed July 3 and 4th. The Tax bills will be due on July 5th.

Town Administrator Gregory C. Dodge explained due to the holiday weekend the Board of Selectmen will meet on June 29th to sign the manifest only. No ETV is necessary.

Town Administrator Gregory C. Dodge has notified the state DOT of the turn lanes needed on Route 125.

Town Administrator Gregory C. Dodge requested guidance regarding the town auditors. The contract has expired although Mr. Dodge signed a letter of intent for now. The price will remain the same for next year. There will be 30 days after the field report for the auditors to send in information.

Motion by Selectman Dwyer to send an engagement letter to move forward to contract with the current town auditors, Roberts & Greene. Seconded by Selectman Munguia. Motion carried 5-0.

Town Administrator Gregory C. Dodge announced the town fireworks will be at the High School Fields on Saturday, August 19th at dusk.

Town Administrator Gregory C. Dodge said he has heard from the Police Union and they are ready to start negotiations.

INDIVIDUAL SELECTMEN'S REPORTS

Selectman Munguia

Selectman Munguia thanked the board for having confidence in him as he was the speaker at the Memorial Day Parade. He thought it all went well and it was a good day.

Selectman Yergeau

Selectman Yergeau explained the Master Plan survey will be closing this week, you still have time to complete the survey for a couple of days.

Selectman Jordan

Selectman Jordan is working on the RFP regarding the new ambulance. The new ambulance will be paid from the revolving fund and takes 120 days to build.

Selectman Dwyer

No Report

Selectman Gauthier

Chairman Gauthier would like Town Administrator Gregory C. Dodge to look into single stream recycling again. Maybe the Town of Epping can work with another town, just the recycling. Further discussion continued.

Motion by Selectman Gauthier to have Mr. Dodge look into single stream recycling. Seconded by Selectman Jordon. Motion carried 5-0.

ADJOURN

Motion by Selectman Dwyer to adjourn the meeting. Seconded by Selectman Jordon. Motion carried 5-0.

Meeting was adjourned at 7:30 PM.

Respectfully submitted,

**Joyce Blanchard
Executive Secretary**

Tom Gauthier, Chairman

Tom Dwyer, Selectman

Adam Munguia, Selectman

Bob Jordan, Selectman

Michael Yergeau, Selectman

Date _____