

**BOARD OF SELECTMEN MEETING MINUTES
TOWN OF EPPING, NEW HAMPSHIRE
October 10, 2017**



ATTENDANCE

Vice Chairman Bob Jordan; Selectmen Tom Dwyer and Michael Yergeau; Executive Secretary Joyce Blanchard; Selectman Adam Munguia was absent; Chairman Tom Gauthier and Town Administrator Gregory C. Dodge were excused.

CALL TO ORDER

Vice Chairman Jordan called the public session to order at 7:10 PM at the Epping Town Hall.

PLEDGE ALLEGIANCE TO THE FLAG

MINUTES

Minutes from the October 2, 2017 Selectmen's meeting was submitted for approval.

Motion by Selectman Dwyer to table the minutes of October 2, 2017 as there is not a quorum. Seconded by Selectman Yergeau. Motion carried 3-0.

PAYROLL MANIFEST

Payroll manifest for pay period ending 10/5/2017 in the amount of \$105,559.27 was submitted for approval.

Motion by Selectman Dwyer to approve the payroll manifest for pay period ending 10/5/2017 in the amount \$105,559.27. Seconded by Selectman Yergeau. Motion carried 3-0.

ACCOUNTS PAYABLE MANIFEST

Accounts payable manifest for week ending 10/5/2017 in the amount of \$152,208.77 for the town was submitted for approval.

Motion by Selectman Dwyer to approve the accounts payable manifest for period ending 10/5/2017 in the amount of \$152,208.77 for the town. Seconded by Selectman Yergeau. Motion carried 3-0.

BUSINESS

FIRE

Purchase Order to Bergeron for 2 sets of protective clothing and 1 helmet with front shield in the amount of \$4,039.63 was submitted for approval.

Motion by Selectman Dwyer to approve the purchase order to Bergeron for 2 sets of protective clothing and 1 helmet with front shield in the amount of \$4,039.63. Seconded by Selectman Yergeau. Motion carried 3-0.

BUILDING AND PLANNING

Request to Hire Cheryl Parrillo for a PT Building and Planning Assistant at \$15.00 an hour was submitted for approval.

Motion by Selectman Dwyer to approve the hiring of Cheryl Parrillo for a PT Building and Planning Assistant at \$15.00 an hour. Seconded by Selectman Yergeau. Motion carried 3-0.

SEACOAST DESIGN

The Seacoast Design \$500 bill that was approved for payment regarding the easement on Rollins Road was \$187.49 higher than planned.

Motion by Selectman Dwyer to approve the additional bill of \$187.49 for payment for the easement on Rollins Road. Seconded by Selectman Yergeau. Motion carried 3-0.

LAND USE CHANGE TAX

Land Use Change Taxes for map 2, lots 10-2, 10-3, 10-4 and 10-5 off of French Road in the amounts of \$500, \$8,500, \$500 and \$8,000 were submitted for approval.

Motion by Selectman Dwyer to approve the Land Use Change Taxes for map 2, lots 10-2, 10-3, 10-4 and 10-5 off of French Road in the amounts of \$500, \$8,500, \$500 and \$8,000. Seconded by Selectman Yergeau. Motion carried 3-0.

RENTAL OF TOWN HALL

Rental of Town Hall Facilities for Sally Odell representing the Woodlands Association to meet on November 8th 7pm-8pm in the small meeting room was submitted for approval.

Motion by Selectman Dwyer to approve the town hall rental for the Woodlands Association to meet on November 8th 7pm-8pm in the small meeting room. Seconded by Selectman Yergeau. Motion carried 3-0.

ANNOUNCEMENT

Vice Chairman Bob Jordan announced the Hazardous Waste Day in Exeter on October 21st 8am-1pm.

7:15 Home Occupancy

Vice Chairman Bob Jordan read the Public Hearing Notice with the abutter list. Dawnalee Holt applicant of the home occupancy application explained “The Kids Spot”. Childcare will be provided for ages 2 months – 10 years old, Monday – Friday 7:30am-5pm. Mrs. Holt will be the only employee. Selectman Yergeau explained that this application only covers the present owner and not the future property owners. Vice Chairman Bob Jordan opened the Public Hearing. Abutter Mrs. Thayer said she didn’t have any objections to the child care. As no one else was in the audience, the Public Hearing was closed.

Motion by Selectman Dwyer to approve the home occupancy application for a child care called “The Kids Spot”. Seconded by Selectman Yergeau. Motion carried 3-0.

BUDGET REVIEW

PLANNING/ZONING

Finance Director Lisa Fogg explained the \$6,000 increase in the Planning Board Budget covered a part-time 8 week position to help scan permits into the computer. The position is for a 40 hour week. The other increases are due to health insurance.

Motion by Selectman Dwyer to forward the Planning Board Budget of \$214,350 to the Budget Committee. Seconded by Selectman Yergeau. Motion carried 3-0.

The Zoning Department Budget does not have an increase.

Motion by Selectman Dwyer to forward the Zoning Department Budget of \$5,750 to the Budget Committee. Seconded by Selectman Yergeau. Motion carried 3-0.

GOVERNMENT BUILDINGS

The Government Buildings Budget has increased \$5,000 due to tax deeding and property cleanup. Selectman Yergeau is concerned that this isn’t enough money in this line. The Board discussed this being in the budget for the first time and having to estimate a start amount for this year.

Motion by Selectman Yergeau to forward the Government Buildings Budget of \$52,470 to the Budget Committee. Seconded by Selectman Dwyer. Motion carried 3-0.

WATSON ACADEMY

Other than the regular monthly bills that need to be paid, the Watson Academy Budget was reduced by \$5,000.

Motion by Selectman Dwyer to forward the Watson Academy Budget of \$29,715 to the Budget Committee. Seconded by Selectman Yergeau. Motion carried 3-0.

IT

The increases in the IT Budget includes 5 new Ipads for the Selectmen, a new server and with 3 computer stations in the rotation schedule.

Motion by Selectman Dwyer to forward the IT Budget of \$46,625 to the Budget Committee. Seconded by Selectman Yergeau. Motion carried 3-0.

TAX RATE

Finance Director Lisa Fogg explained with the school numbers reported and using the \$360,000 previously voted on to buy down the tax rate, the tax increase would be .02 cents. To have a flat tax rate \$13,000 more would need to be approved. It was decided to hold an additional meeting on October 16th so the full Board of Selectmen would be present for the tax rate discussion and vote.

Motion by Selectman Dwyer to table the tax rate vote until October 16, 2017. Seconded by Selectman Yergeau. Motion carried 3-0.

CORRESPONDENCE & REPORTS

ADMINISTRATOR'S REPORT

Town Administrator Gregory C. Dodge

Excused

INDIVIDUAL SELECTMEN'S REPORTS

Selectman Munguia

Absent

Selectman Yergeau

No report

Selectman Dwyer

Selectman Dwyer asked for patience during the road construction thru town. The newly paved Fogg Road is not a race track.

Selectman Jordan

Selectman Jordan reported on how busy the Fire and Ambulance Departments have been. They have received a lot of calls with a recent cellar fire. Great job done by everyone.

Selectman Jordan announced Trick or Treat being held on October 31st, 5pm-7pm.

Selectman Gauthier

Excused

ADJOURN

Motion by Selectman Dwyer to adjourn the meeting. Seconded by Selectman Yergeau. Motion carried 3-0.

Meeting was adjourned at 7:40 PM.

Respectfully submitted,

**Joyce Blanchard
Executive Secretary**

Bob Jordan, Vice Chairman

Tom Dwyer, Selectman

Michael Yergeau, Selectman

Date _____