

**BOARD OF SELECTMEN MEETING MINUTES  
TOWN OF EPPING, NEW HAMPSHIRE  
May 8, 2017**



**ATTENDANCE**

Chairman Tom Gauthier; Selectmen Bob Jordan, Adam Munguia, Tom Dwyer, and Michael Yergeau; Executive Secretary Joyce Blanchard; Town Administrator Gregory C. Dodge was excused.

**CALL TO ORDER**

Chairman Tom Gauthier called the public session to order at 7:10 PM at the Epping Town Hall.

**PLEDGE ALLEGIANCE TO THE FLAG**

**MINUTES**

Minutes from the April 24, 2017 Selectmen's meeting was submitted for approval.

**Motion by Selectman Jordan to accept the minutes of April 24, 2017. Seconded by Selectman Yergeau. Motion carried 4-1. Selectman Munguia abstained due to being absent.**

**SIGNING OF PAYROLL MANIFEST**

Payroll manifest for pay period ending 5/4/2017 in the amount of \$104,405.19 was submitted for approval.

**Motion by Selectman Jordan to approve the payroll manifest for pay period ending 5/4/2017 in the amount of \$104,405.19. Seconded by Selectman Yergeau. Motion carried 5-0.**

**ACCOUNTS PAYABLE MANIFEST**

Accounts payable manifest for week ending 5/4/2017 in the amount of \$296,893.29; \$28,387 for the Police Vehicle, \$10,798.18 for ACH payments at TD Bank, \$69,050 for the Safety Facility Bond, \$27,730 for the Highway Lease and \$160,928.11 for the town was submitted.

**Motion by Selectman Jordan to approve the account payable for pay period ending 5/4/2017 in the amount \$296,893.29. Seconded by Selectman Yergeau. Motion carried 5-0.**

## **BUSINESS**

### **7:15 APPOINTMENT**

Charles Goodspeed's students from UNH explained their proposed design for the Harvey Mitchell Library addition. The addition would include more space for books, storage, computer services and bathrooms. There would be a community/function room and another handicapped ramp added. The old library needs to be brought up to code and be ADA compliant. The structure details, fire safety, heating and cooling and cost estimates were reviewed. The students that spoke were Brendan Sleight, Matthew Barakian, Emily Frazzoni, Monica DeCicco along with Sean Horigan, Nathaniel Colp Chris Chiaramonte, John Wichert, Joshua White and Matthew Kiritsy.

Questions and answers followed with the Board of Selectmen thanking the students for their design and hard work.

### **DPW**

Purchase Orders to Dennis Lewis for grading of all the dirt roads in the amount of \$2,000, ATS Equipment for a 2 week rental of a screener in the amount of \$3,600 and to Richard Levine to repoint bricks, repair ramp and retaining wall in the amount of \$1,900 were submitted for approval.

**Motion by Selectman Jordan to approve the purchase orders to Dennis Lewis for grading of all the dirt roads in the amount of \$2,000, ATS Equipment for a 2 week rental of a screener in the amount of \$3,600 and to Richard Levine to repoint bricks, repair ramp and retaining wall in the amount of \$1,900. Seconded by Selectman Jordan. Motion carried 5-0.**

### **FINANCE**

A "Formal Record of Action" regarding the adoption of NH Health Reimbursement Account resolutions for Benefit Strategy was submitted for approval.

**Motion by Selectman Jordan to accept the "Formal Record of Action" regarding the adoption of NH Health Reimbursement Account resolutions for Benefit Strategy. Seconded by Selectman Yergeau. Motion carried 5-0.**

### **LARGE ASSEMBLY PERMITS**

Large Assembly Permit for the Ryan O'Day 5k Memorial Run on October 14<sup>th</sup> from 9am-12:30 pm and for a road race given by the United Sports Foundation on October 21 from 7:30am – 9:30 am was submitted for approval.

**Motion by Selectman Jordan to approve the Large Assembly Permit for the Ryan O'Day 5k Memorial Run on October 14<sup>th</sup> from 9am-12:30 pm and for a road race given by the United Sports Foundation on October 21 from 7:30am – 9:30 am. Seconded by Selectman Yergeau. Motion carried 5-0.**

## **POLE LICENSE**

Petition and Pole License Petition for 2 replacement poles on Shirking Road was submitted for approval.

**Motion by Selectman Jordan to approve the Petition and Pole License Petition for 2 replacement poles on Shirking Road. Seconded by Selectman Dwyer. Motion carried 5-0.**

## **VETERAN CREDITS**

2017 Veteran Credits for Harold Bacon at map and lot 023-039-007B, Bradley Patterson at map and lot 027-099, David Guard at map and lot 016-012 and Penny Watson at map and lot 029-246 and 2018 Veteran Credits for Mark Pierce at map and lot 023-021-001 and Patricia Schontag at map and lot 023-039-016D were submitted for approval.

**Motion by Selectman Jordan to approve the 2017 Veteran Credits for Harold Bacon at map and lot 023-039-007B, Bradley Patterson at map and lot 027-099, David Guard at map and lot 016-012 and Penny Watson at map and lot 029-246 and 2018 Veteran Credits for Mark Pierce at map and lot 023-021-001 and Patricia Schontag at map and lot 023-039-016D. Seconded by Selectman Yergeau. Motion carried 5-0.**

2017 Service connected disability Veteran Credit for Scott W. Suchovsky at map and lot 026-005 was submitted for approval.

**Motion by Selectman Jordan to approve the 2017 Service connected disability Veteran Credit for Scott W. Suchovsky at map and lot 026-005. Seconded by Selectman Yergeau. Motion carried 5-0.**

## **RENTAL OF TOWN FACILITES**

Rental of Town Facilities for Watson Academy on May 21 from 10am – 12 am by Paul Hodgdon from 89 Hamilton Drive. Estimated attendance will be 20 people. Wildlife Encounters Show will be the entertainment with cake being served.

**Motion by Selectman Jordan to approve the Rental of Town Facilities for Watson Academy on May 21 from 10am – 12 am by Paul Hodgdon from 89 Hamilton Drive. Seconded by Selectman Yergeau. Motion carried 5-0.**

## **INTENT TO CUT**

Intent to Cut for Kathleen Higgs at map and lot 025-010-007 was submitted for approval.

**Motion by Selectman Dwyer to approve the Intent to Cut for Kathleen Higgs at map and lot 025-010-007. Seconded by Selectman Jordon. Motion carried 5-0.**

## **REPORT OF CUT**

Timber Tax to Joseph Patterson for map and lot 035-026 in the amount of \$2,871.67 was submitted for approval.

**Motion by Selectman Jordan to approve the Timber Tax to Joseph Patterson for map and lot 035-026 in the amount of \$2,871.67. Seconded by Selectman Yergeau. Motion carried 5-0.**

## **CORRESPONDENCE & REPORTS**

### **ADMINISTRATOR'S REPORT**

#### **Town Administrator Gregory C. Dodge**

Excused

### **INDIVIDUAL SELECTMEN'S REPORTS**

#### **Selectman Munguia**

Selectman Munguia apologized for missing the last meeting.

#### **Selectman Yergeau**

No report

#### **Selectman Jordan**

Selectman Jordan spoke in favor of keeping the old fire station in regards to the library expansion presentation. Mr. Jordan is hoping to use the old fire station as a museum/display for the Fire Departments antique engines.

#### **Selectman Dwyer**

No Report

#### **Selectman Gauthier**

Selectman Gauthier explained that the master plan survey is on the town web site. The survey will help with the planning of the future of Epping. It takes about 5 minutes to complete.

Selectman Gauthier announced that Congresswoman Carol Shea-Porter will have office hours at the Town Hall on May 17, 9am-11am. Her representative Sharon Nichols will be available to assist residents with any questions or concerns.

## **ADJOURN**

**Motion by Selectman Jordan to adjourn the meeting. Seconded by Selectman Yergeau. Motion carried 5-0.**

Meeting was adjourned at 8:00 PM.

Respectfully submitted,

Joyce Blanchard  
Executive Secretary

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Tom Gauthier, Chairman

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Tom Dwyer, Selectman

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Bob Jordan, Selectman

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Michael Yergeau, Selectman

\_\_\_\_\_  
Adam Munguia, Selectman

Date \_\_\_\_\_