

**BOARD OF SELECTMEN MEETING MINUTES
TOWN OF EPPING, NEW HAMPSHIRE
January 16, 2018**



ATTENDANCE

Chairman Tom Gauthier; Selectmen Bob Jordan and Adam Munguia; Town Administrator Gregory C. Dodge; Executive Secretary Joyce Blanchard; Selectman Dwyer was excused; Selectman Yergeau arrived late.

CALL TO ORDER

Chairman Tom Gauthier called the public session to order at 7:00 PM at the Epping Town Hall.

PLEDGE ALLEGIANCE TO THE FLAG

MINUTES

Minutes from the January 2, 2017 Selectmen's meeting was submitted for approval.

Motion by Selectman Jordan to accept the minutes of January 2, 2017. Seconded by Selectman Munguia. Motion carried 3-0.

Minutes from the January 9, 2017 Selectmen's meeting was submitted for approval.

Motion by Selectman Jordan to accept the minutes of January 9, 2017. Seconded by Selectman Gauthier. Motion carried 2-1. Selectman Munguia abstained.

PAYROLL MANIFEST

Payroll manifest for pay period ending 1/11/2018 in the amount of \$108,327.97 was submitted for approval.

Motion by Selectman Jordan to approve the payroll manifest for pay period ending 1/11/2018 in the amount of \$108,327.97. Seconded by Selectman Munguia. Motion carried 3-0.

ACCOUNTS PAYABLE MANIFEST

Accounts payable manifest for week ending 1/11/2018 at \$221,858.30 for the town was submitted for approval.

Motion by Selectman Jordan to approve the accounts payable manifest for period ending 1/11/2018 at \$221,858.30. Seconded by Selectman Munguia. Motion carried 3-0.

BUSINESS

FIRE

Purchase Order to EMS Abounds for 3 AEMT classes in the amount of \$2,850 was submitted for approval.

Motion by Selectman Jordan to approve the purchase order to EMS Abounds for 3 AEMT classes in the amount of \$2,850. Seconded by Selectman Munguia. Motion carried 3-0.

FINANCE

2018 State Form MS-DTB Default Budget in the amount of \$7,500,714 was submitted for signatures.

Selectman Yergeau arrived in time to sign the form.

KMS ACTUARIES

KMS Actuaries contract to calculate the value of our post employee's benefits was discussed. This will clear the adverse opinion from the auditors which will help the town during the purchasing of a bond.

Motion by Selectman Jordan to approve a 2 year commitment from KMS Actuaries in the amount of \$3,100 starting in 2018 giving permission to Finance Director Lisa Fogg to sign the contract. Seconded by Selectman Munguia. Motion carried 4-0.

WARRANT

Finance Director Lisa Fogg explained the warrant needs to be signed in order for her to post it. The changes from the Public Hearing were made.

Motion by Selectman Jordan to sign the town warrant. Seconded by Selectman Munguia. Motion carried 4-0.

LIBRARY

A \$3,000 donation to the Harvey-Mitchell Memorial Library from the Adam McPhee Memorial Fund through the New Hampshire Charitable Foundation was submitted for approval.

Motion by Selectman Munguia to accept the \$3,000 donation on behalf of the Harvey-Mitchell Memorial Library. Seconded by Selectman Jordan. Motion carried 4-0.

RECREATION

Request to Hire Abigail Woodward for Lead Staff Before and After School Program at \$11 an hour was submitted for approval.

Motion by Selectman Jordan to approve the hiring of Abigail Woodward pending a background check for Lead Staff Before and After School Program at \$11 an hour. Seconded by Selectman Yergeau. Motion carried 4-0.

DPW

Jones and Beach representative Joseph Coronati, DPW Director Dennis Koch and Road Supervisor David Reinhold reported on their recent meeting regarding Jannell Court. \$10,000 was the agreed upon amount that the developers will compensate the town for the disturbance to Jannell Court. See the attached letter.

Selectman Yergeau would like to have a third party inspection. The Board agreed there should be a maintenance bond on the road.

Motion by Selectman Jordan giving Town Administrator Gregory C. Dodge permission to sign the NHDOT Excavation Permit Application for Janell Court & Exeter Road. Seconded by Selectman Yergeau. Motion carried 4-0.

TIMBER TAX

Timber Yield Tax to Southeast Land Trust for property off of Dimond Hill Road, Map and Lot 005-028-001 in the amount of \$714.30 was submitted for approval.

Motion by Selectman Jordan to approve the Timber Yield Tax to Southeast Land Trust for property off of Dimond Hill Road, Map and Lot 005-028-001 in the amount of \$714.30. Seconded by Selectman Munguia. Motion carried 4-0.

ADMINISTRATOR'S REPORT

Town Administrator Gregory C. Dodge

Excused

INDIVIDUAL SELECTMEN'S REPORTS

Selectman Munguia

No Report

Selectman Yergeau

No report

Selectman Jordan

No Report

Selectman Dwyer

Excused

Selectman Gauthier

Chairman Gauthier made a motion to close the Transfer Station on Easter Sunday. Seconded by Selectman Jordan. Motion carried 4-0.

ADJOURN

Motion by Selectman Jordan to adjourn the meeting. Seconded by Selectman Munguia. Motion carried 4-0.

Meeting was adjourned at 7:40 PM.

Respectfully submitted,

**Joyce Blanchard
Executive Secretary**

Tom Gauthier, Chairman

Adam Munguia, Selectman

Bob Jordan, Selectman

Michael Yergeau, Selectman

Date _____