

**BOARD OF SELECTMEN MEETING MINUTES
TOWN OF EPPING, NEW HAMPSHIRE
January 2, 2018**



ATTENDANCE

Chairman Tom Gauthier; Selectmen Bob Jordan, Tom Dwyer, Michael Yergeau and Adam Munguia; Town Administrator Gregory C. Dodge; Executive Secretary Joyce Blanchard.

CALL TO ORDER

Chairman Tom Gauthier called the public session to order at 6:15 PM at the Epping Town Hall.

ENTER IN TO NON-PUBLIC 91:A:3 II. (a) Compensation

Motion by Selectman Gauthier to enter in to Non-Public Session. Seconded by Selectman Munguia. Motion carried 5-0. Roll call vote was taken and carried unanimously.

Motion by Selectman Gauthier to exit the Non-Public Session. Seconded by Selectman Munguia. Motion carried 5-0.

PUBLIC SESSION

Chairman Gauthier called the public session to reconvene at 7:00 PM at the Epping Town Hall.

PLEDGE ALLEGIANCE TO THE FLAG

MINUTES

Minutes from the December 18, 2017 Selectmen's meeting was submitted for approval.

Motion by Selectman Dwyer to accept the minutes of December 18, 2017. Seconded by Selectman Jordan. Motion carried 5-0.

PAYROLL MANIFEST

Payroll manifest for pay period ending 12/28/2017 in the amount of \$111,295.11 was submitted for approval.

Motion by Selectman Dwyer to approve the payroll manifest for pay period ending 12/28/2017 in the amount of \$111,295.11. Seconded by Selectman Jordan. Motion carried 5-0.

ACCOUNTS PAYABLE MANIFEST

Accounts payable manifest for week ending 12/28/2017 at \$244,131.88 for the town was submitted for approval.

Motion by Selectman Dwyer to approve the accounts payable manifest for period ending 12/28/2017 at \$244,131.88. Seconded by Selectman Jordan. Motion carried 5-0.

BUSINESS

DPW

Purchase Order to Granite State Minerals for 600 tons of rock salt for the roads in the amount of \$31,980 was submitted for approval.

Motion by Selectman Dwyer to approve the purchase order to Granite State Minerals for 600 tons of rock salt for the roads in the amount of \$31,980. Seconded by Selectman Jordan. Motion carried 5-0.

COMSTAR

Comstar write offs & collections in the amount of \$28,974.59 was submitted for approval. Resident write offs totaling \$9,839.35, \$17,450.24 are transfers to collections for non-residents and other write offs totaling \$1,685.

Motion by Selectman Jordan to approve the Comstar write offs & collections in the amount of \$28,974.59. Seconded by Selectman Dwyer. Motion carried 5-0.

OLD FIRE TRUCK – BID AWARD

Town Administrator Gregory C. Dodge reported there was one sealed bid received for the 1977 International 1800 Series Fire Truck in the amount of \$1,001.00 from Gene Moody.

Motion by Selectman Jordan to approve the sealed bid from Gene Moody in the amount of \$1,001 for the 1977 International 1800 Series Fire Truck. Seconded by Selectman Dwyer. Motion carried 5-0.

EXCAVATION PERMIT

Joe Coronati discussed the price of fixing Jannell Court during and after excavation. The price he received from Fred Ramey was \$3,000-\$3,500. The town engineer Chris Albert estimated \$5,000. DPW Director Dennis Koch asked Wolcott Paving for an estimate and their price was over \$22,000. The various prices were discussed with the work to be done. Chairman Gauthier suggested all three parties should meet to discuss the work involved and to come to a closer price range.

Chairman Gauthier tabled the excavation permit until the January 16th meeting. Seconded by Selectman Jordan. Motion carried 5-0.

7:15 CLIFF CRAY

Mr. Cray is requesting permission for the Fire Department to use the Central Fire Station on Main Street for the storage and display of the antique fire hand truck and reel that is now stored in the West Epping Station. The new ambulance is coming in March to be stored in West Epping Station along with a fire truck. Eventually the Fire Association would like to purchase glass doors with lights for viewing. Downstairs would make a great museum for the Historical Society to set up all the information on the Brick Yards from Epping, especially Goodrich Brick Yard. Mr. Cray said no monies will be spent and any improvements will be done by volunteers. The Fire Association holds fundraisers throughout the year. There will still be room for storage by the DPW.

Motion by Selectman Jordan to allow the Fire Department and Historical Society to use the old Central Fire Station as a museum to have visible storage for antiques, town storage and Historical Society use. Seconded by Selectman Dwyer. After further discussion this motion was withdrawn by Selectman Jordan and Selectman Dwyer.

Motion by Selectman Jordan to create a Selectmen's warrant article asking the voters to allow the old Central Fire Station be turned into a Fire Museum. Seconded by Selectman Dwyer. Motion carried 5-0.

Mr. Cray thanked Joy True for the wonderful article in Speak Up Epping regarding the history of the town/church clock.

7:30 HOME OCCUPATION

Home Occupation for Joseph Lingley at 300 Prescott Road, map and lot 013-041 to sell antique motorcycles/signs online from his home was submitted for approval. Chairman Gauthier read the Public Hearing notice and the abutter list. Mr. Lingley explained obtaining a Home Occupation Permit from the town allows him to apply for a state dealer's license that would permit him to buy antique parts from auctions. Chairman Gauthier opened the hearing to the public, as no one was in the audience the public hearing was closed. The Home Occupation Permit is for the owner and not the property.

Motion by Selectman Jordan to approve the Home Occupation for Joseph Lingley at 300 Prescott Road, map and lot 013-041 to sell antique motorcycles/signs online from his home. Seconded by Selectman Munguia. Motion carried 5-0.

ACCESSORY DWELLING

Martha Beth Harvey asked permission to reside in a recreational vehicle on her property while fixing a shed to live in. This property is owned by Applehurst Farm LLC. The Board of Selectmen explained approval is based on a building permit being in place and is only good for 90 days. She isn't the owner of the property, there is not a house lot approved and there is no building permit or septic plans.

Motion by Selectman Jordan to deny the request by Martha Beth Harvey to reside in a recreational vehicle while improving her shed. Seconded by Selectman Munguia. Motion carried 5-0.

2019 TAX MAP MAINTENANCE PROPOSAL

2019 Tax Map maintenance proposal to Cartographic Associated Inc. in the amount of \$2,050 was submitted for approval. This is the same price as last year.

Motion by Selectman Jordan to approve the 2019 Tax Map maintenance proposal to Cartographic Associated Inc. in the amount of \$2,050. Seconded by Selectman Dwyer. Motion carried 5-0.

INTENT TO CUT

Intent to Cut for Jon Comeford, COTU LLC, map and lot 023-183 off of Route 125 was submitted for approval.

Motion by Selectman Jordan to approve the Intent to Cut for Jon Comeford, COTU LLC at map and lot 023-183 off of Route 125. Seconded by Selectman Dwyer. Motion carried 5-0.

REPORT OF WOOD

Timber Tax for Michael Fecteau at map and lot 029-199/200/200-1 off of 54 Church Street in the amount of \$142.13 was submitted for approval.

Motion by Selectman Jordan to approve the Timber Tax for Michael Fecteau at map and lot 029-199/200/200-1 off of 54 Church Street in the amount of \$142.13. Seconded by Selectman Dwyer. Motion carried 5-0.

HIRES

Hiring Requests by DPW for Alec Silva to shovel snow at the library, Watson Academy and the town hall and Gerard Quintal as a part time plow driver both at \$25.00 an hour was submitted for approval.

Motion by Selectman Jordan to approve the hiring of Alec Silva to shovel snow at the library, Watson Academy and the town hall and Gerard Quintal as a part time plow driver both at \$25.00 an hour. Seconded by Selectman Munguia. Motion carried 4-1. Selectman Dwyer abstained as he is related to Alec Silva.

ADMINISTRATOR'S REPORT

Town Administrator Gregory C. Dodge

Town Administrator Gregory C. Dodge wished everyone a Happy New Year.

Town Administrator Gregory C. Dodge explained the next Board of Selectmen's meeting will be Jan 9th, on a Tuesday to review warrant articles. The bylaw change to the racetracks is very lengthy. The regular scheduled meeting is on the 16th, another Tuesday due to Monday being a holiday.

Town Administrator Gregory C. Dodge said the W & S Bond Hearing was cancelled as some changes needed to be made.

Town Administrator Gregory C. Dodge reported on the frozen pipes and damage at the West Epping Garage as the propane ran out.

Town Administrator Gregory C. Dodge announced the filing period for town offices will be January 24th-Feb 2nd.

Town Administrator Gregory C. Dodge read the warrant article regarding New Lane.

Motion by Selectman Jordan to approve the warrant article on New Lane. Seconded by Selectman Munguia. Motion carried 5-0.

Motion by Selectman Jordan to recommend the warrant article on New Lane. Seconded by Selectman Munguia. Motion carried 5-0.

Chairman Gauthier read the warrant article regarding LED lighting.

Motion by Selectman Dwyer to approve the warrant article regarding LED lighting. Seconded by Selectman Jordan. Motion carried 5-0.

Motion by Selectman Dwyer to recommend the warrant article on LED lighting. Seconded by Selectman Jordan. Motion carried 5-0.

8:00 PUBLIC HEARING – LIBRARY

Chairman Gauthier read the Public Hearing Notice. Librarian Ben Brown explained the proposal for an addition to the library. Library Trustees, students, employees and Mr. Brown have been working on how the needs of the library could be met with the addition. Mr. Brown presented a power point explaining the aerial view of the library. There has been significant growth in the number of patrons and educational programs. The estimated cost would be \$600,000. Chairman Gauthier opened the public hearing, as no one was in the audience the public hearing was closed. Comments and discussion regarding fundraising, space, bond and tax impact continued.

Chairman Gauthier recommended tabling further discussion for the next meeting on Jan. 9th.

INDIVIDUAL SELECTMEN'S REPORTS

Selectman Munguia

Selectman Munguia announced there is a Budget Meeting on Wednesday.

Selectman Yergeau

No report

Selectman Jordan

Selectman Jordan is looking forward to 2018 and Happy New Year!

Selectman Dwyer

Selectman Dwyer wished everyone a Happy New Year. The Fire Department is doing wellness checks and offering a warm place if you need one.

Selectman Gauthier

Chairman Gauthier asked residents to be very careful using space heaters. Shut them off when you leave the house and don't leave them on at night. They are extremely dangerous and can cause fires.

Chairman Gauthier announced he will not be returning as a Selectman. There will be two seats available in March.

ADJOURN

Motion by Selectman Dwyer to adjourn the meeting. Seconded by Selectman Munguia. Motion carried 5-0.

Meeting was adjourned at 8:30 PM.

Respectfully submitted,

**Joyce Blanchard
Executive Secretary**

Tom Gauthier, Chairman

Adam Munguia, Selectman

Bob Jordan, Selectman

Michael Yergeau, Selectman

Tom Dwyer, Selectman

Date _____