

**BOARD OF SELECTMEN MEETING MINUTES
TOWN OF EPPING, NEW HAMPSHIRE
June 18, 2018**



ATTENDANCE

Chairman Adam Munguia; Selectmen Tom Dwyer; Mike Yergeau and Cody Belanger; Town Administrator Gregory C. Dodge; Executive Secretary Joyce Blanchard; Selectmen Bob Jordan excused.

CALL TO ORDER

Chairman Adam Munguia called the public session to order at 7:00 pm at the Epping Town Hall.

PLEDGE ALLEGIANCE TO THE FLAG

MINUTES

Minutes from the June 4, 2018 Selectmen's meeting was submitted for approval.

Motion by Selectman Dwyer to accept the minutes of June 4, 2018 Selectmen's meeting. Seconded by Selectman Yergeau. Motion carried 4-0.

PAYROLL MANIFEST

Payroll manifest for pay period ending 6/14/2018 in the amount of \$114,069.92 was submitted for approval.

Motion by Selectman Dwyer to approve the payroll manifest for pay period ending 6/14/2018 in the amount of \$114,069.92. Seconded by Selectman Belanger. Motion carried 4-0.

ACCOUNTS PAYABLE MANIFEST

Accounts payable manifest for week ending 6/14/2018 at \$1,254,858.23; \$898,945 is for the school, \$246,732.50 is for the Highway and Land Bond and \$109,180.73 is for the town and was submitted for approval.

Motion by Selectman Dwyer to approve the accounts payable manifest for period ending 6/14/2018 at \$1,254,858.23. Seconded by Selectman Yergeau. Motion carried 4-0.

BUSINESS

DPW

The Water Pollution Control Revolving Loan Fund Program agreement was submitted for approval. This was voted on and approved at the town meeting in March.

Motion by Selectman Dwyer to approve and sign the Water Pollution Control Revolving Loan Fund Program agreement. Seconded by Selectman Belanger. Motion carried 4-0.

7:15

Deborah DeScenza founder and Executive Director of Farmsteads of New England explained services of the program. Their specialty is enhancing life of adults with autism and other disabilities. The property at 38 Plumer Street is a multifamily home and community that will be used for farming, weaving, ceramics and etc. Ms. DeScenza is requesting the Board of Selectman apply for a block grant to repair the barn that could be used during these projects. Discussion continued and a meeting with the Town Administrator will be scheduled to discuss the grant request further.

LAND USE CHANGE FORM

Land Use Change Form for tax map and lot 035-026 in the amount of \$25,000 was submitted for approval.

Motion by Selectman Dwyer to approve the Land Use Change Form for tax map and lot 035-026 in the amount of \$25,000. Seconded by Selectman Belanger. Motion carried 4-0.

ABATEMENT

Abatements for Robert and Jean Reinhold at 413 North River Road, map and lot 005-023-A in the amount of \$66.15 and for Linda Smith at 290 Calef Highway B-1, map and lot 023-039-B1 in the amount of \$1,156.93 were submitted for approval.

Motion by Selectman Dwyer to approve the abatement for Robert and Jean Reinhold on 413 North River Road, map and lot 005-023-A in the amount of \$66.15 and for Linda Smith at 290 Calef Highway B-1, map and lot 023-039-B1 in the amount of \$1,156.93. Seconded by Selectman Belanger. Motion carried 4-0.

ELDERLY EXEMPTIONS

Elderly Exemptions for Diane Pinkham, map and lot 023-039-017-C, Kathleen and Warren Morse, map and lot 036-015-001-006, Milton Trenholm, map and lot 012-030, Paul Hurteau Sr., map and lot 022-145, Marguerite Church, map and lot 028-049 and Raymond Krueger Jr., map and lot 033-004 were submitted for approval.

Motion by Selectman Dwyer to vote on all 6 Elderly Exemptions. Seconded by Selectman Belanger. Motion carried 4-0.

Motion by Selectman Dwyer to approve the Elderly Exemptions for Diane Pinkham, map and lot 023-039-017-C, Kathleen and Warren Morse, map and lot 036-015-001-006, Milton Trenholm, map and lot 012-030, Paul Hurteau Sr., map and lot 022-145, Marguerite Church, map and lot 028-049 and Raymond Krueger Jr., map and lot 033-004. Seconded by Selectman Belanger. Motion carried 4-0.

RENTAL OF TOWN FACILITIES

Rental of Town Facilities from the library to use the park behind the town hall on July 21st, 10 am – 5 pm for a concert was submitted for approval.

Motion by Selectman Dwyer to approve the Rental of Town Facilities from the library to use the park behind the town hall on July 21st, 10 am – 5 pm for a concert waiving the cost. Seconded by Selectman Belanger. Motion carried 4-0.

7:30 NH SITE EVALUATION

Pamela Monroe Administrator of the NH Site Committee reviewed a power point presentation and the handout she passed out to the Board and will be attached to these minutes. A lengthy conversation during the presentation took place.

7:45 EPPING COMMUNITY THEATER STEERING COMMITTEE

Brian Miskinis, Chairman of the Epping Community Theater reviewed a handout with information giving a summary on the cost benefit analysis, opportunities for adults and youth and a mission statement. There was a power point presentation as well with information regarding a concert series, future shows and using the Ladd's Lane Theatre.

Motion by Selectman Dwyer to approve the ECT (Epping Community Theater) under the direction of Nicole Bizzarro Recreation Director, pending the lease agreement. Seconded by Selectman Belanger. Motion carried 4-0.

WWTF

Public Works Director Dennis Koch and Water and Sewer Operator Jim Pouliot requested permission to use the town highway personnel for 2 weeks on a project at the treatment plant. This would save a substantial amount of money if Joe Ruest could run the rented excavator (paid my W&S Department) to demo, grade and straighten a new sewer line that would get the property ready for a new electrical line. At the same time, the cellar for the new building could be dug.

Discussion continued regarding the road department schedule that Mr. Ruest wouldn't be able to keep up with during this time and concerns with shoring the cellar appropriately. Road Supervisor David Reinhold has reviewed and approved all the plans.

Motion by Selectman Dwyer to approve the use of Road Supervisor David Reinhold and Joe Ruest running the excavator to help the W&S Department with demolition. Seconded by Selectman Yergeau. Motion carried 4-0.

The Board of Selectmen would like an update on the GOTech equipment.

SPECIAL TOWN MEETING DISCUSSION

Town Administrator Gregory C. Dodge explained the concerns with the current W&S Commission. Two of the board members are having personality issues and one member is out of town for work. The last meeting there was not a quorum so no documents could be signed. They are not working as a team. At one time the W&S Commission was dissolved by town vote and was under the direction of the Board of Selectmen. Then the W&S Commission was created again. Mr. Dodge explained the need of a town vote to dissolve the commission and it will cost a considerable amount of money. Mr. Dodge is updating the Board of Selectmen as the department has a lot of important projects in front of them and if Mr. King and Mrs. Chomas cannot work together this might have to be an option. Discussion continued regarding petitioning the courts, vote of confidence, professionalism, elected by the people to do a job and Jannell Court.

Motion by Selectman Dwyer directing Town Administrator Gregory C. Dodge to write 4 letters; to the individual Water and Sewer Commissioners and one addressed to the Water and Sewer Commissioners encouraging them to work together as a group for the good of the town. Seconded by Selectman Belanger. Motion carried 4-0.

UTILITY FORUM DISCUSSION

Chairman Munguia explained there is nothing new to report. The Board is still waiting for information with the PUC. As information comes to the Board of Selectmen, they will report it to the public.

ADMINISTRATOR'S REPORT

Town Administrator Gregory C. Dodge

Town Administrator Gregory C. Dodge announced on Saturday, June 23 Ryan Sylvain will attain the rank of Eagle Scout. The Board of Selectmen have been invited to the program.

Town Administrator Gregory C. Dodge said there will be a meeting tomorrow at 2 PM with the state environmental agency, Department of Transportation and DES concerning drainage issues with property owner John Grammas.

Town Administrator Gregory C. Dodge stated the Chairman of the Library Trustees Lara Croft Berry resigned immediately.

Town Administrator Gregory C. Dodge discovered a disparity of one of the Senior Operators from ETV Glen Frederick. He is not making the same hourly rate as another Senior Operator Joe Denoncour. Mr. Dodge suggested an adjustment of \$13.50 for both operators effective immediately.

Motion by Selectman Belanger to approve the pay adjustment to \$13.50 for the Senior Operators at ETV. Seconded by Selectman Dwyer. Motion not acted on as discussion continued.

Motion by Selectman Belanger to table for discussion at a non-public meeting. Seconded by Selectman Dwyer. Motion carried 4-0.

Town Administrator Gregory C. Dodge was notified by a mortgage company about an ambulance service from 2013 in the amount of \$1,075. The mortgage company is requesting a letter to clean their records.

Motion by Selectman Dwyer directing Town Administrator Gregory C. Dodge to write a letter to the mortgage company with an explanation of the \$1,075. Seconded by Selectman Belanger. Motion carried 4-0.

Town Administrator Gregory C. Dodge publicized the 6 Ipads and 3 Police vehicles that are out to bid. The bids close June 22 at 4PM. Both items are advertised on the town web site.

Town Administrator Gregory C. Dodge suggested as the July 2nd meeting is during a holiday week, the board might like to keep the meeting limited to payroll and manifest only. There will be no appointments.

Motion by Selectman Dwyer to meet July 2nd for the payroll and manifest only. Seconded by Selectman Belanger. Motion carried 4-0.

Town Administrator Gregory C. Dodge announced the Town Hall will be closed on July 4th.

Town Administrator Gregory C. Dodge referenced the property deed list. This is public information and in the past has been read aloud.

Town Administrator Gregory C. Dodge has spoken to the school district regarding their web site. Our town web site is not user friendly and he is hoping to have it redesigned at the same time the school does there's.

INDIVIDUAL SELECTMEN'S REPORTS

Selectman Belanger

Selectman Belanger brought Pizza to the Police Department. What he thought was going to be a half our visit turned into 3 hours of shared concerns regarding officers and residents. He will be talking about those concerns at a later date.

Selectman Belanger is hoping to close on a house in Epping on Wednesday.

Selectman Yergeau

No Report

Selectman Dwyer

Selectman Dwyer stated the Transfer Station will be closed Wednesday on July 4th.

Selectman Jordan

Excused

Selectman Munguia

Selectman Munguia read the list of properties that will go through the deed process if not paid by July 23, 2018.

PUBLIC COMMENTS

Mike Licata from Liberty Utilities asked if there has been an action taken regarding Unutil’s proposal with filing with the PUC. The answer was Town Attorney Ratigan is still reviewing the proposal.

ADJOURN

Motion by Selectman Dwyer to adjourn the meeting. Seconded by Selectman Belanger. Motion carried 4-0.

Meeting was adjourned at 9:20 PM.

Respectfully submitted,

**Joyce Blanchard
Executive Secretary**

Adam Munguia, Chairman

Tom Dwyer, Selectman

Mike Yergeau, Selectman

Cody Belanger, Selectman

Date _____ 7/2/2018 _____