

**BOARD OF SELECTMEN MEETING MINUTES
TOWN OF EPPING, NEW HAMPSHIRE
May 7, 2018**



ATTENDANCE

Chairman Adam Munguia; Selectman Bob Jordan, Tom Dwyer and Cody Belanger; Town Administrator Gregory C. Dodge; Executive Secretary Joyce Blanchard; Selectman Mike Yergeau arrived late.

CALL TO ORDER

Chairman Munguia called the public session to convene at 7:00 PM at the Epping Town Hall.

PLEDGE ALLEGIANCE TO THE FLAG

MINUTES

Minutes from the April 26, 2018 Selectmen's meeting was submitted for approval.

Motion by Selectman Jordan to accept the minutes of April 26, 2018. Seconded by Selectman Belanger. Motion carried 4-0.

PAYROLL MANIFEST

Payroll manifest for pay period ending 5/3/2018 in the amount of \$117,110.53 was submitted for approval.

Motion by Selectman Dwyer to approve the payroll manifest for pay period ending 5/2/2018 in the amount of \$117,110.53. Seconded by Selectman Jordan. Motion carried 4-0.

ACCOUNTS PAYABLE MANIFEST

Accounts payable manifest for week ending 5/3/2018 at \$368,150.18; \$27,730 for the Highway Truck Lease, \$68,075.00 for the Safety Facility Bond and \$272,345.18 for the town was submitted for approval.

Motion by Selectman Dwyer to approve the accounts payable manifest for period ending 5/3/2018 at \$368,150.18. Seconded by Selectman Jordan. Motion carried 4-0.

POLICE PRESENTATION

Police Chief Michael Wallace congratulated and presented a 20 year plaque to Captain Jason Newman with a brief career background. Chairman Munguia thanked Captain Newman for a job well done and for serving the community.

BUSINESS

FIRE

Purchase Order to National Wrecker Inc. for the annual service and repairs of the Forestry 1 vehicle in the amount of \$2,264.05 was submitted for approval. There was an explanation regarding PO #106 was actually for the ambulance in the amount of \$2,415.65.

Motion by Selectman Jordan to amend the Purchase Order to reflect the changes. Seconded by Selectman Belanger. Motion carried 4-0.

Motion by Selectman Jordan to approve the purchase order to National Wrecker Inc. for the ambulance in the amount of \$2,415.65. Seconded by Selectman Belanger. Motion carried 4-0.

Assistant Fire Chief Joe Lombardo updated the Board of Selectman on the used fire truck the department would like to purchase. It had been in an accident in 2013 in Warner, NH. The body was damaged and was salvaged so the insurance company could have it fixed. A lengthy conversation regarding purchasing used versus new, warranty, rotating trucks, the need for it and etc.

Selectman Yergeau arrived and joined the discussion.

Motion by Selectman Belanger giving the Fire Chief permission to also look into buying a new fire truck. Seconded by Selectman Jordan. Motion carried 3-2. Selectman Jordan and Mungia voted nay.

DPW

Town Administrator Gregory C. Dodge announced the Street Sweeper will be in town on May 14th and will not be working at night.

ADMINISTRATION

Town Administrator Gregory C. Dodge reported Town Attorney Ratigan encouraged the board to protect the Town of Epping with having a Liberty Host Agreement in place. Selectman Dwyer mentioned that he will be attending a meeting with utility Appraiser George Sansoucy and Town Administrator Gregory C. Dodge.

Motion by Selectman Dwyer to approve having Attorney Ratigan move forward with a Liberty Host Agreement. Seconded by Selectman Belanger. Motion carried 5-0.

Chairman Munguia excused himself from the meeting.

TIMBER TAX

Timber Tax for Erica Martel/Applehurst Farm at maps and lots 001-001 + 002-009 in the amount of \$1,089.17 was submitted for approval.

Motion by Selectman Dwyer to approve the Timber Tax for Erica Martel/Applehurst Farm at maps and lots 001-001 + 002-009 in the amount of \$1,089.17. Seconded by Selectman Jordan. Motion carried 4-0.

Chairman Munguia returned to the meeting.

INTENT TO CUT

Selectman Yergeau excused himself from the meeting.

Notice of Intent to Cut for Michael Fecteau at map and lot 029-199 and Sweets Logging and Land Clearing at map and lot 029-210 were submitted for approval.

Motion by Selectman Belanger to approve the Notice of Intent to Cut for Michael Fecteau at map and lot 029-199 and Sweets Logging and Land Clearing at map and lot 029-210. Seconded by Selectman Dwyer. Motion carried 4-0.

Notice of Intent to Cut for Maple Heights Realty Investments at map and lots 030-042-002+003 was submitted for approval.

Motion by Selectman Dwyer to approve the Intent to Cut for Maple Heights Realty Investments at map and lots 030-042-002+003. Seconded by Selectman Jordan. Motion carried 4-0.

CURRENT USE

Current Use application for Ron Cote regarding land at 299 North River Road, map and lot 011-009 was submitted for approval.

Motion by Selectman Jordan to approve the Current Use application for Ron Cote regarding land at 299 North River Road, map and lot 011-009. Seconded by Selectman Belanger. Motion carried 4-0.

Selectman Yergeau returned to the meeting.

ABATEMENTS

Abatement for Richard and Debra Brockelbank on 47 Fremont Road, Map and Lot 036-011 in the amount of \$687.41 was submitted for approval.

Motion by Selectman Dwyer to approve the abatement for Richard and Debra Brockelbank on 47 Fremont Road, Map and Lot 036-011 in the amount of \$687.41. Seconded by Selectman Jordan. Motion carried 5-0.

Abatement for Alice Lavoie Trust on 250-252 Calef Highway, Map and Lot 023-035 in the amount of \$2,824.87 was submitted for approval.

Motion by Selectman Belanger to approve the abatement for Alice Lavoie Trust on 250-252 Calef Highway, Map and Lot 023-035 in the amount of \$2,824.87. Seconded by Selectman Jordan. Motion carried 5-0.

TAXES

A Pre-payment Policy for Property Taxes pursuant to RSA 80:52-a was submitted for approval. Tax Collector Erika Robinson is requesting the policy acceptance.

Motion by Selectman Belanger to approve the Pre-payment Policy for Property Taxes pursuant to RSA 80:52-a. Seconded by Selectman Dwyer. Motion carried 5-0.

ELDERLY EXEMPTION

Elderly Exemptions for Linda Smith, map and lot 023-039-001-B (application in error), Juliette Lavoie, map and lot 029-224 and Donald Rymer, map and lot 029-077 were submitted for approval.

Motion by Selectman Dwyer to approve the Elderly Exemptions for Linda Smith, map and lot 023-039-001-B (approved in error), Juliette Lavoie, map and lot 029-224 and Donald Rymer, map and lot 029-077. Seconded by Selectman Belanger. Motion carried 5-0.

VETERAN'S

All-Veteran Tax Credit for Matthew S. McNeeley, map and lot 003-026 was submitted for approval.

Motion by Selectman Dwyer to approve the All-Veteran Tax Credit for Matthew S. McNeeley, map and lot 003-026. Seconded by Selectman Jordan. Motion carried 5-0.

Veteran Tax Credit for Christy West, map and lot 025-012-008 and Michael O'Connor, map and lot 013-027-001 was submitted for approval.

Motion by Selectman Jordan to deny the Veteran's Credit for Christy West, map and lot 025-012-008 and Michael O'Connor, map and lot 013-027-001 per MRI's recommendation. Seconded by Selectman Dwyer. Motion carried 5-0.

FINANCE

State Form MS-535 Financial Report was submitted for approval.

Motion by Selectman Dwyer to approve the State Form MS-535 Financial Report. Seconded by Selectman Jordan. Motion carried 5-0.

POLICE

Purchase Order to Body Armor Outlet for 7 US Armor Vests and Carriers in the amount of \$6,685.36 was submitted for approval..

Motion by Selectman Dwyer to approve the purchase order to Body Armor Outlet for 7 US Armor Vests and Carriers in the amount of \$6,685.36. Seconded by Selectman Jordan. Motion carried 5-0.

Police Chief Michael Wallace announced the resignation of Police Officer James A. Saltzman.

Motion by Selectman Dwyer to accept the resignation of Police Officer James A. Saltzman with regret. Seconded by Selectman Belanger. Motion carried 5-0.

SELL FIREWORKS

Application for Garry DeBlasis to sell fireworks at Jokers Fire workers on 9 Elm Street was submitted for signatures for Mr. DeBlasis state permit.

Motion by Selectman Jordan to approve the signing of Garry DeBlasis state application to sell fireworks at Jokers Fire workers on 9 Elm Street. Seconded by Selectman Dwyer. Motion carried 5-0.

LIBRARY ADDITION

Town Administrator Gregory C. Dodge is asking the Board of Selectmen if they wanted to ratify the Building Committee that has been formed for the addition to the Harvey Mitchel Memorial Library. Charlie Goodspeed still has some issues. Selectman Belanger has reached out to each library trustee and they agree to have the Board of Selectman to oversee the library project instead of the possibility of a liability issue. Chairman Munguia gave a vote of confidence to the Library Trustees to do the right thing on Wednesday night.

ADMINISTRATOR'S REPORT

Town Administrator Gregory C. Dodge

Town Administrator Gregory C. Dodge announced that Liberty Utilities has send letters to the abutter of the Granite State Project letting them know that site work will be starting. There will not be any need to go on to private property. On May 23rd an open house will be held at Josiah's Meeting House to ask questions and listen to information regarding the project and how it will affect Epping.

Town Administrator Gregory C. Dodge asked the Board of Selectmen if they would approve Attorney John Ratigan to represent the town during the Eversource appealing the abatement process.

Motion by Selectman Dwyer to approve moving forward with Attorney Ratigan regarding the Eversource appeal process. Seconded by Selectman Jordan. Motion carried 5-0.

Town Administrator Gregory C. Dodge reported the 7th annual Raid Rockingham bicycle ride is taking place on June 3rd. 400 bikers will be riding through Epping and Chief Wallace has been notified.

Town Administrator Gregory C. Dodge mentioned the State Form DP-8, Low and Moderate Income Homeowners Property Tax Relief forms are ready to be picked up. June 30th is the due date to the state.

Town Administrator Gregory C. Dodge informed the board Sandy Goodspeed as a member for the Conservation Committee would like to discuss the Mast Road property the town owns. She would like to turn it into a parking lot for access to the Conservation Area behind it. Mrs. Goodspeed is hoping the town will take responsibility and clean up the area.

Town Administrator Gregory C. Dodge said David Reinhold doesn't have the sidewalk pricing yet.

Town Administrator Gregory C. Dodge shared the tax deed list for the board to review.

Town Administrator Gregory C. Dodge explained the LED refund check was received from Eversource.

Town Administrator Gregory C. Dodge stated the auditor will be here the next meeting to review the audit.

Town Administrator Gregory C. Dodge told the board that Selectman Belanger and he are going to purchase I-pads for the board members. Mr. Dodge has allowed for \$60 each. New town e-mails will be set up.

Town Administrator Gregory C. Dodge informed the board Utility Appraiser George Sansoucy, Selectman Dwyer and Mr. Dodge will be having a meeting on May 24th at 3 PM. If any other board members would like to attend please let Mr. Dodge know.

Town Administrator Gregory C. Dodge asked Selectman Munguia if he knew when the Memorial Day Parade would be held. He did not know for sure, but will find out.

Town Administrator Gregory C. Dodge had a separate file for all the PUC documents regarding Liberty Utilities. They are to be reviewed and our attorney is copied with the all the documents.

INDIVIDUAL SELECTMEN'S REPORTS

Selectman Belanger

Selectman Belanger said the iPads should be ready by the next meeting.

Selectman Belanger stated he wants to make sure all the resources are explored regarding the fire truck.

Selectman Yergeau

Selectman Yergeau reported the Water and Sewer Commission will be creating a new ordinance stating any water user or contractor that uses a gate/fire hydrant or property in the towns right of way, there will be a \$5,000 fine.

Selectman Dwyer

Selectman Dwyer stated his daughter Darby was interviewed regarding the "our home, our way" Pride Day at the schools. All classes were working together gardening, spreading mulch and having fun.

Selectman Dwyer would like to talk to Dave Reinhold the Road Supervisor making sure the utilities are held responsible for any work they do in the right of way.

Selectman Dwyer clarified the 44 properties that will go to lien get 3 notices by state statute.

Selectman Dwyer would like to know when the lines on the roads will be painted. The answer was after the street sweeping on May 14th.

Town Administrator Gregory C. Dodge added he will be out of the office Monday – Thursday and will be back in the office on Friday.

Selectman Jordan

Selectman Jordan thanked Adams Industries for letting the town use the truck for a week. Mr. Jordan would like the board to rethink the purchasing issue regarding this fire truck.

Selectman Munguia

Selectman Munguia congratulated Captain Newman for his years of service. Thoughts and prayers for his family as his sister was in an accident. Good luck and God speed to Officer Saltzman and with his future.

Selectman Munguia requested the other board members to please read the audit before the next meeting.

Selectman Munguia would like to make sure the public knows about the meeting at Josiah's Meeting House on May 23rd 5-8 PM.

ADJOURN

Motion by Selectman Jordan to adjourn the meeting. Seconded by Selectman Belanger. Motion carried 5-0.

Meeting was adjourned at 9:10 PM.

Respectfully submitted,

**Joyce Blanchard
Executive Secretary**

Adam Munguia, Chairman

Bob Jordan, Selectman

Tom Dwyer, Selectman

Mike Yergeau, Selectman

Cody Belanger, Selectman

Date _____