

**BOARD OF SELECTMEN MEETING MINUTES
TOWN OF EPPING, NEW HAMPSHIRE
October 22, 2018**



ATTENDANCE

Chairman Adam Munguia; Selectmen Bob Jordan, Michael Yergeau and Tom Dwyer; Executive Secretary Joyce Blanchard; Selectman Belanger and Town Administrator Gregory C. Dodge was excused.

CALL TO ORDER

Chairman Munguia called the meeting to order at 7:00 p.m. at the Epping Town Hall.

PLEDGE ALLEGIANCE TO THE FLAG

MINUTES

Minutes from the October 9, 2018 Selectmen's meeting was submitted for approval.

Motion by Selectman Jordan to accept the minutes of October 9, 2018. Seconded by Selectman Dwyer. Motion carried 4-0.

PAYROLL MANIFEST

Payroll manifest for pay period ending October 18, 2018 in the amount of \$112,000.92 was submitted for approval.

Motion by Selectman Dwyer to approve the payroll manifest ending October 18, 2018 in the amount of \$112,000.92. Seconded by Selectman Jordan. Motion carried 4-0.

ACCOUNTS PAYABLE MANIFEST

Accounts payable manifest for week ending October 18, 2018 in the amount of \$1,146,824.06, \$1,000,000 is for the school, \$146,824.06 is for the town was submitted for approval.

Motion by Selectman Jordan to approve the accounts payable manifest for the period ending October 18, 2018 in the amount of \$1,146,824.06. Seconded by Selectman Dwyer. Motion carried 4-0.

BUSINESS

TREYS WAY

A release of the \$50,000 surety bond for Delle Chiaie Construction at Treys Way was submitted for approval.

Motion by Selectman Dwyer to the release of \$50,000 surety bond held by the Town on behalf of Delle Chiaie Construction. Seconded by Selectman Jordan. Motion carried 4-0.

PLOW HIRES

2018-2019 Winter Plowing Hires are Renee Victoria at \$75.00 an hour, J. Pandelina & Son at \$100.00 an hour and LCB Transport at \$100 an hour was submitted for approval.

Motion by Selectman Jordan to approve the 2018-2019 Winter Plowing Hires being Renee Victoria at \$75.00 an hour, J. Pandelina & Son at \$100.00 an hour and LCB Transport at \$100 an hour. Seconded by Selectman Dwyer. Motion carried 4-0.

Motion by Selectman Jordan giving permission for Chairman Munguia to sign the hiring forms. Seconded by Selectman Dwyer. Motion carried 4-0.

KEEFE SITE

Department of Public Works Supervisor Dennis Koch and Road Supervisor Dave Reinhold discussed the October 2 letter from the Department of Environmental Services, the Hazardous Waste Remediation Bureau regarding the 40x60 building. Mr. Koch and Mr. Reinhold visited the site and they would like to suggest the state emptying the building. There is a leak near the air stripper tower.

Motion by Selectman Jordan requesting Town Administrator Gregory C. Dodge respond with a letter to the Department of Environmental Services, the Hazardous Waste Remediation Bureau asking the state to remove the scrubber stack and fix the roof, for access to the building, removal of all remaining equipment and an explanation why the Town of Epping has to wait 7-10 years before the site control is handed over to the Town and if the time could be shortened. Seconded by Selectman Dwyer. Motion carried 4-0.

BUDGET

Highway/Transfer

Department of Public Works Supervisor Dennis Koch and Road Supervisor Dave Reinhold provided pricing for plow trucks, roll off trucks and a tractor. After discussing the budgets/lease payments and hauling fees a motion was made.

Motion by Selectman Dwyer to ask in a warrant article for an International Roll-Off Truck with Beam Equipment in the amount of \$160,433 having a 7 year lease payment plan. Seconded by Selectman Jordan. Motion carried 4-0.

7:30 FARMSTEADS

Deborah DeScenz from Farmstead of New England introduced Shelley Hatfield and she explained how a grant writer would write a grant for a non-profit Human Services at 38 Plumer Road that takes care of adults with disabilities. The grant is needed to renovate a barn for more indoor space. The space will be used for day services making crafts such as weaving, baking and pottery. Two apartments will be built on the second floor. The payment for the grant writer comes from the block grant. As this will be a Community Development Block Grant there will be scrutiny for approximately 20 years. Conversation regarding the possibility of using a block grant in town for infrastructure along with more information with regarding tangible numbers continued.

Motion by Selectman Dwyer to not support the Town of Epping applying for a Block Grant for the 38 Plumer Road property. Seconded by Selectman Jordan. Motion carried 4-0.

BUDGET CONTINUED

Highway/Transfer

Motion by Selectman Dwyer to ask in a warrant article for an International Plow Truck in the amount of \$23,526.93 having a 7 year lease payment plan. Seconded by Selectman Jordan. Motion carried 4-0.

Motion by Selectman Jordan to ask in a warrant article for an International truck, cab & chassis in the amount of \$83,550 with the plow and sander payment coming from the revolving fund. Seconded by Selectman Dwyer. Motion carried 4-0.

Motion by Selectman Dwyer to forward the Highway Department budget of \$1,279,215 and Transfer Station budget of \$423,475 to the Budget Committee. Seconded by Selectman Jordan. Motion carried 4-0.

Planning Board

Motion by Selectman Dwyer to forward the Planning Board budget of \$211,215 to the Budget Committee. Seconded by Selectman Jordan. Motion carried 3-0. Selectman Yergeau left the meeting.

Water and Sewer

Department of Public Works Supervisor Dennis Koch reviewed the budgets and explained the increases and decreased where necessary. The overtime line is now split evenly between the Water and Sewer Departments. A lengthy discussion followed regarding revenues, rate increases, enterprise funds, administrative orders and a warrant article taking the Water and Sewer budgets out of the town budget. Selectman Yergeau returned to the meeting for the discussion.

Motion by Selectman Dwyer to forward the Water Budget of \$645,785 to the Budget Committee. Seconded by Selectman Jordan. Motion carried 4-0.

Motion by Selectman Jordan to forward the Sewer Budget of \$862,747 to the Budget Committee. Seconded by Selectman Dwyer. Motion carried 3-1. Selectman Yergeau voted nay.

DETAIL RATES

New rates from FEMA for reimbursement rates regarding any vehicle used during Fire Detail was submitted for approval.

Motion by Selectman Dwyer to approve the new rates from FEMA for reimbursement rates regarding any vehicle used during a Fire Detail excluding any town and school functions. Seconded by Selectman Jordan. Motion carried 4-0.

REVENUE BUDGET

2019 Budget Revenue was submitted for approval. Finance Officer Lisa Fogg explained the increases. The total General Fund Estimated Revenues are \$2,588,000.

Motion by Selectman Dwyer to approve the 2019 Budget Revenues totaling \$2,588,000. Seconded by Selectman Jordan. Motion carried 4-0.

HEALTH INURANCE RATES

Finance Officer Lisa Fogg announced the Health Insurance will be increasing by 10.52%, Dental Insurance is increasing 2.3% and Short Term Disability is decreasing 6.6%.

Motion by Selectman Jordan to accept the increase for Health Insurance to 10.52%, Dental Insurance to increase by 2.3% and Short Term Disability to decrease by 6.6% with the Chairman's signature. Seconded by Selectman Jordan. Motion carried 4-0.

DEFAULT BUDGET

The 2019 Default Budget in the amount of \$6,563,230 was submitted for approval. Finance Officer Lisa Fogg explained the Default Budget is only \$56,395 more than the 2018 approved budget.

Motion by Selectman Jordon to approve the 2019 Default Budget in the amount of \$6,563,230 and forward the budget to the Budget Committee. Seconded by Selectman Dwyer. Motion carried 4-0.

GENERAL ELECTION

State of New Hampshire General Election warrant announcing voting at the Epping Middle School on Tuesday, November 6th between the hours of 8 am – 7 pm was submitted for approval.

Motion by Selectman Jordan to accept the State of New Hampshire General Election warrant announcing voting at the Epping Middle School on Tuesday, November 6th between the hours of 8 am – 7 pm. Seconded by Selectman Yergeau. Motion carried 4-0.

ADMINISTRATOR’S REPORT

Town Administrator Gregory C. Dodge

Town Administrator Gregory C. Dodge was excused. Executive Secretary Joyce Blanchard explained an e-mail from Star Speedway regarding Saturday which is the “Howler” Event. Mr. Webb requested permission to start practice an hour earlier due to the bad weather scheduled for Saturday.

Motion by Selectman Jordan to approve the change in the Star Speedway racing schedule on Saturday as long as the correct details are arranged.

INDIVIDUAL SELECTMEN’S REPORTS

Selectman Belanger

Excused

Selectman Yergeau

No Report

Selectman Dwyer

No Report

Selectman Jordan

Selectman Jordan announced this week the fire and brick museum was being cleaned and getting ready for storing the antique fire truck. A thank you and shout out to Lowes for giving a generous donation of paint that will be used.

Selectman Jordan has witnessed twice when the 4 way stop hasn’t worked. Please pay attention and don’t drive straight through.

Selectman Munguia

Chairman Munguia agreed with Selectmen Jordan, be careful at the 4 way stop.

ADJOURN

**Motion by Selectman Jordan to adjourn the meeting. Seconded by Selectman Jordan.
Motion carried 4-0.**

Meeting was adjourned at 10:10 P.M.

Respectfully Submitted,

**Joyce Blanchard
Executive Secretary**

Adam Munguia, Chairman

Bob Jordan, Vice-Chairman

Michael Yergeau, Selectman

Tom Dwyer, Selectman

Date: _____10/22/2018_____