

**BOARD OF SELECTMEN MEETING MINUTES
TOWN OF EPPING, NEW HAMPSHIRE
October 30, 2018**



ATTENDANCE

Chairman Adam Munguia; Selectmen Cody Belanger, Michael Yergeau and Tom Dwyer; Town Administrator Gregory C. Dodge; Executive Secretary Joyce Blanchard; Selectmen Bob Jordan arrived late.

CALL TO ORDER

Chairman Munguia called the meeting to order at 6:00 p.m. at the Epping Town Hall.

PLEDGE ALLEGIANCE TO THE FLAG

MINUTES

Minutes from the October 22, 2018 Selectmen's meeting was submitted for approval.

Motion by Selectman Dwyer to accept the minutes of October 22, 2018. Seconded by Selectman Yergeau. Motion carried 3-0-1. Selectman Belanger abstained.

BUSINESS

BENEFITS STRATEGY

Benefits Strategy insurance renewal form was submitted for approval.

Motion by Selectman Dwyer to approve the Benefits Strategy insurance renewal form with Chairman Munguia signing on behalf of the Board of Selectmen. Seconded by Selectman Yergeau Motion carried 4-0.

HOLIDAY HOURS

Town Administrator Gregory C. Dodge submitted the following schedule for the Holidays:

THANKSGIVING Thursday November 22, 2018 – **CLOSED**

DAY AFTER THANKSGIVING Friday November 23, 2018 – **CLOSED**

Friday December 21, 2018 – **CLOSING AT NOON** FOR EMPLOYEE CHRISTMAS PARTY

CHRISTMAS EVE Monday December 24, 2018 – **CLOSED**

CHRISTMAS Tuesday December 25, 2018 – **CLOSED**

Normal hours will resume on Wednesday December 26, 2018

Motion by Selectman Belanger to approve the submitted Holiday Schedule. Seconded by Selectman Dwyer. Motion carried 4-0.

PURCHASE ORDER

Town Administrator Gregory C. Dodge explained the renovations to the Planning Department is almost complete. The original purchase order was for \$6,865. With added changes such as moving the existing heating pipes, base boards and lighting has added \$5,125 to the budget. Mr. Dodge requested permission to pay \$3,379.93 from the Town Hall Improvement Fund and \$1,745.07 from the Town Hall Repairs and Maintenance Fund. Selectman Jordan arrived for the discussion.

Motion by Selectman Dwyer to approve the remaining payment balance for the Planning Department renovations of \$5,125 from the Town Hall Improvement Fund and the Town Hall Repairs and Maintenance Fund. Seconded by Selectman Belanger. Motion carried 5-0.

2018 TAX RATE

The 2018 Tax Rate of \$26.68 which would be a \$0.74 increase was submitted for approval. Discussion continued regarding buying down the tax rate with the Fund Balance. The advantages and disadvantages were debated.

Motion by Selectman Belanger to buy down the tax rate to “0” using \$530,000 from the Fund Balance. Seconded by Selectman Jordan. Motion carried 5-0.

ADJOURN

Motion by Selectman Dwyer to adjourn the meeting. Seconded by Selectman Belanger. Motion carried 5-0.

Meeting was adjourned at 6:50 P.M.

Respectfully Submitted,

Joyce Blanchard
Executive Secretary

Adam Munguia, Chairman

Bob Jordan, Vice-Chairman

Michael Yergeau, Selectman

Tom Dwyer, Selectman

Cody Belanger, Selectman

Date: _____ 11/5/18 _____