

**BOARD OF SELECTMEN MEETING MINUTES
TOWN OF EPPING, NEW HAMPSHIRE
September 24, 2018**



ATTENDANCE

Chairman Adam Munguia; Selectmen Bob Jordan, Michael Yergeau, Tom Dwyer and Cody Belanger; Town Administrator Gregory C. Dodge; Executive Secretary Joyce Blanchard

CALL TO ORDER

Chairman Munguia called the meeting to order at 7:00 p.m. at the Epping Town Hall.

PLEDGE ALLEGIANCE TO THE FLAG

MINUTES

Minutes from the September 10, 2018 Selectmen's meeting was submitted for approval.

Motion by Selectman Jordan to accept the minutes of September 10, 2018. Seconded by Selectman Yergeau. Motion carried 3-0-2. Selectmen Dwyer and Belanger abstained.

PAYROLL MANIFEST

Payroll manifest for pay period ending September 20, 2018 in the amount of \$124,214.16 was submitted for approval.

Motion by Selectman Jordan to approve the payroll manifest ending September 20, 2018 in the amount of \$124,214.16. Seconded by Selectman Dwyer. Motion carried 5-0.

ACCOUNTS PAYABLE MANIFEST

Accounts payable manifest for week ending September 20, 2018 in the amount of \$1,155,738.05, \$1,000,000 is for the school, \$155,738.05 is for the town was submitted for approval.

Motion by Selectman Dwyer to approve the accounts payable manifest for the period ending September 7, 2018 in the amount of \$1,155,738.05. Seconded by Selectman Jordan. Motion carried 5-0.

BUSINESS

FIRE DEPARTMENT

The Fire Chief Agreement for Donald DeAngelis including a wage increase of 12.4% as of April 1, 2019 that bring his salary to \$103,500 was submitted for approval. This was negotiated and discussed at a previous non-public meeting.

Motion by Selectman Jordan to approve the wage increase for the Fire Chief Donald DeAngelis of 12.4% as of April 1, 2019 bringing his salary to \$103,500. Seconded by Selectman Belanger for discussion. Selectman Belanger apologized for being absent and not being part of the discussion. He believes the salary of the Town Administrator should be discussed as well. With no further discussion the following motion was put forward. **Motion carried 5-0.**

Requests for pay rate increase for Vincent Potvin from \$12.50 to \$13.00 due to receiving his state license, Jake DiGiovanni from \$13.50 to \$14.50 due to passing the CDL drivers test, Jonathan Markey from \$19.73 to \$21.28 due to receiving his paramedic license and Michael Floyd from \$14.50 to \$15.00 due to passing the CDL drivers test were submitted for approval.

Motion by Selectman Dwyer to approve the requests for pay rate increase for Vincent Potvin from \$12.50 to \$13.00 due to receiving his state license, Jake DiGiovanni from \$13.50 to \$14.50 due to passing the CDL drivers test, Jonathan Markey from \$19.73 to \$21.28 due to receiving his paramedic license and Michael Floyd from \$14.50 to \$15.00 due to passing the CDL drivers test. Seconded by Selectman Belanger. Motion carried 5-0.

DEPARTMENT OF PUBLIC WORKS

Purchase order to Granite State Minerals in the amount of \$18,800 for rock salt for the roads was submitted for approval.

Motion by Selectman Dwyer to approve the purchase order to Granite State Minerals in the amount of \$18,800 for rock salt for the roads. Seconded by Selectman Jordan. Motion carried 5-0.

SNOWMOBILE TRAIL PERMISSION

Snowmobile Trail Permission form for Newfield's SnoRaiders to use Birch Road trail #630 with a 5 year renewal giving Chairman Munguia permission to sign for the board was submitted for approval.

Motion by Selectman Jordan to approve the Newfield's SnoRaiders to use Birch Road trail #630 with a 5 year renewal giving Chairman Munguia permission to sign for the board. Seconded by Selectman Yergeau. Motion carried 3-0.

RENTAL OF TOWN FACILITES

Rental of the upstairs meeting room for Melling Glen Woodlands Home Association on October 15 from 6:30 PM - 8 PM costing \$15.00 was submitted for approval.

No action taken. To be discussed later.

TOWN REPORT CONTRACT RENEWAL

Contract for JLM Graphics and the Town of Epping/Epping School District for the 2018 + 2019 town report design and layout was submitted for approval.

Motion by Selectman Jordan to approve the contract for JLM Graphics and the Town of Epping/Epping School District for the 2018 + 2019 town reports. Seconded by Selectman Yergeau. Motion carried 3-0.

INTENTS TO CUT

Intent to Cut for Brenda and Scott Barthelemy, 33 Martin Road, map and lot 036-004 was submitted for approval.

Motion by Selectman Jordan to approve the Intent to Cut for Brenda and Scott Barthelemy, 33 Martin Road, map and lot 036-004. Seconded by Selectman Yergeau. Motion carried 5-0.

Intent to Cut for Robin Clements, 232 Main Street, map and lot 022-058 was submitted for approval.

Motion by Selectman Jordan to approve the Intent to Cut for Robin Clements, 232 Main Street, map and lot 022-058. Seconded by Selectman Belanger. Motion carried 5-0.

ADMINISTRATOR'S REPORT

Town Administrator Gregory C. Dodge

Town Administrator Gregory C. Dodge created a schedule for the Board of Selectman and Budget Committee with meeting dates. Mr. Dodge mentioned the meetings are a week behind last year. Mr. Belanger is interested in having these meetings to catch up. A lengthy discussion regarding budget reviews, Water and Sewer budget and oversight ensued.

Motion by Selectman Belanger to approve the schedule with the dates subject to change. Seconded by Selectman Jordan. Motion carried 5-0. The next Board of Selectmen meeting will be held on October 1st to review Police, Fire, Highway, Transfer Station, Recreation and Library budgets.

Rental of the upstairs meeting room for Melling Glen Woodlands Home Association on October 15 from 6:30 PM - 8 PM costing \$15.00 was submitted for approval.

Motion by Selectman Jordan to approve the rental of the upstairs meeting room for Melling Glen Woodlands Home Association on October 15 from 6:30 PM - 8 PM costing \$15.00. Seconded by Selectman Belanger. Motion carried 5-0. The Board of Selectmen will meet in the smaller meeting room giving Melling Glen Woodlands Home Association the larger room for their meeting.

Town Administrator Gregory C. Dodge reported the 5th Annual Loco Half Marathon will be on Oct 28th. The 700 runners will run through Epping on the Camp Lee Road and Boody Farm Road neighborhood.

INDIVIDUAL SELECTMEN'S REPORTS

Selectman Belanger

Selectman Belanger apologized for missing the meeting 2 weeks ago.

Selectman Belanger explained that he has been working on a state advisory group to the governor regarding juvenile justice. The group is called the "Mirror Project, respect each other and go home safely". The police chiefs and the SRO would benefit with this training and will be asked to attend.

Selectman Yergeau

No Report

Selectman Dwyer

Selectman Dwyer thanked those on the board and at home for all the well wishes. He is feeling much better.

Selectman Jordan

No Report

Selectman Munguia

Chairman Munguia was glad to see Selectman Dwyer back on the board, it is not the same without him.

ADJOURN

Motion by Selectman Bob Jordan to adjourn the meeting. Seconded by Selectman Mike Yergeau. Motion carried 5-0.

Meeting was adjourned at 7:45 P.M.

Respectfully Submitted,

**Joyce Blanchard
Executive Secretary**

Adam Munguia, Chairman

Bob Jordan, Vice-Chairman

Michael Yergeau, Selectman

Tom Dwyer, Selectman

Cody Belanger, Selectman

Date: _____