

Town of Epping, NH

Incorporated 1741

Water & Sewer Commissioners
157 Main Street
Epping, NH 03042

Water & Sewer Administrator
603-679-5441 x108

WATER & SEWER COMMISSION MEETING MINUTES October 30, 2018

Attendance:

Chairman Mike King, Commissioner Tom Gauthier, Commissioner Bob Bean
BOS Rep. Mike Yergeau, W&S Administrator Dennis Koch; W&S Operators Norm Dionne & Jim Pouliot.

1. Call to Order:

Chairman King called the meeting to order at 7:00 PM in the Epping Town Hall.

The Pledge of Allegiance to the Flag followed.

2. Appointments: None.

3. Approval of Minutes: Motion by Commissioner Bean to approve the minutes of October 2, 2018 as submitted. Seconded by Chairman King. Motion carried 2-0.
Commissioner Gauthier abstained.

4 Administrator's Report: DK presented Dave Mercier's draft quarterly report for the EPA. We are slightly behind schedule with our project due to lack of funds.
We will have costs for a Warrant Article covering new membranes and Lagoon #1 at our next meeting. Mike Y. stresses that we need accurate numbers for the warrant article.

DK will verify the date warrant articles are due to the Board of Selectmen.
TG suggested that we have two separate warrant articles giving us a better chance to get at least one passed.

**Motion by Commissioner Gauthier to approve DM's draft letter to the EPA.
Seconded by Commissioner Bean. Motion carried 3-0.**

Motion by Commissioner Gauthier to direct Dave Mercier to draft two warrant articles, one for new membranes and one for the closure of lagoon #1. Seconded by Commissioner Bean. Motion carried 3-0.

DK presented a PO for the purchase of a new mixer for the Pleasant Street tower for \$30,858.00.

**Motion by Commissioner Gauthier to purchase the mixer for \$30,858.00.
Seconded by Commissioner Bean. Motion carried 3-0.**

Abatement requests for the Library \$233.87 and Safety Complex \$1,076.94.

**Motion by Commissioner Gauthier to approve the abatement requests.
Seconded by Commissioner Bean. Motion carried 3-0.**

5. Operator's Report: Jim Pouliot says Penta has started digging at the wwtf, hit a little ledge.

JP then presented a S.O.P. for water and sewer repairs in Town Right-of-Ways.
A discussion followed.

Mike Y would like to see a bond component (is this addressed in the "Work in a Public Way Permit")?

How do new companies get added to the list of acceptable contractors? Some other Towns make them take a test. Perhaps we accept other Towns accreditation as justification to be added to our list of contractors.

TG would like to see the addition of **section 9.1 Becoming an Accepted Contractor.**

Motion by Commissioner Gauthier to approve the "Standard Operating Procedures for all Water & Sewer Repairs". Seconded by Commissioner Bean. Motion carried 3-0.

JP is still working on Sewer Regulations.

TG wants to hear both sides of the story. JP is not targeting any one contractor.

TG doesn't like the hours of operation listed, thinks they should be broader. Stagger hours?

Norm Dionne reports that he has begun filling the Pleasant Street water tower after renovations.

6. Commissioner's Reports:

Chairman King: Nothing.

Commissioner Gauthier: asked about the recent meeting with DES. JP reports that DES wants to see the Town put more effort into the water system, we need to have "more skin in the game" when it comes to building the new water treatment plant. A discussion followed regarding connecting other towns & hiring Henry DeBoer as a consultant.

TG also pointed out that DK is the administrator, and all information for the meetings should be going through his office. A discussion on organizational structure ensued.

Commissioner Bean: BB would like to see the contractors have the equipment necessary to leave a safe and secure hole in the road if needed.

**Motion to adjourn made by Commissioner Gauthier.
Seconded by Commissioner Bean. Motion carried 3 – 0.
Meeting adjourned at 8:45 pm.**

Respectfully Submitted

Dennis W. Koch Jr.
Water & Sewer Administrator

