

Town of Epping, NH

Incorporated 1741

Water & Sewer Commissioners
157 Main Street
Epping, NH 03042

Water & Sewer Administrator
603-679-5441 x108

WATER & SEWER COMMISSION MEETING MINUTES April 3, 2018

Attendance:

Chairman Mike King, Commissioner Roxanna Chomas, BOS Rep. Mike Yergeau, W&S Administrator Dennis Koch; W&S Operators Norm Dionne & Jim Pouliot.

1. Reconvene in public session:

Chairman King called the meeting to order at 7:00 PM in the Epping Town Hall.

The Pledge of Allegiance to the Flag followed.

Motion by Commissioner Chomas to seal the minutes of the non-public session. Seconded by Chairman King. Motion carried 2-0.

2. Approval of Minutes:

Motion by Chairman King to accept the minutes of March 6, 2018 as submitted.

Motion by Chairman King to accept the minutes March 15, 2018 as submitted. Seconded by Commissioner Chomas. Motion carried 2-0.

3. Reorganization of the Board:

Motion by Mike King to be Chairman. Seconded by Commissioner Chomas. Motion carried 2-0.

Motion by Chairman King to elect Commissioner Chomas as vice chairman. Seconded by Commissioner Chomas. Motion carried 2-0.

4. Appointments: Dave Mercier of Underwood Engineers reviewed the SRF Loan process. Warrant Article was approved in March. Loan application was submitted. Six weeks to review, then we get loan documents for Board of Selectmen to sign. Governor's council has final approval.

DM says we need to get the equipment ordered. We are going with Claro for the septage receiving unit and the two screens in the headworks building. DM provided PO packet.

Dewatering unit was discussed next. DM had all three vendors resubmit their proposals. UE recommends the FKC screw press unit for \$224,000.00.

Motion by Commissioner Chomas to approve the purchase of the FKC dewatering unit for \$224,000.00. Seconded by Chairman King. Motion carried 2-0.

DM then reviewed his cost schedule. Claro has given us a special offer of a new grit classifier for \$29,000.00. Very good price for this piece of equipment.

The new building location cannot be in the Everource easement so it will be located between the existing process building and lagoon #2.

The EPA's final letter regarding WWTF upgrades requires quarterly update reports.

NHDES Dam Bureau has sent a Letter of Deficiency documenting their findings and corrective actions required. A response is due within 45 days.

DK and JP are meeting with the Dam Bureau next week and will try to negotiate being able to leave the trees 15' from the toe of the slope, because the lagoons are being phased out.

A meeting is set for April 17, 2018, 1:30 pm at the WWTF to review the Asset Management Plan prepared by Underwood Engineers. AM plan will be presented at a public hearing during the next W&SC meeting on May 1.

DM is working on a scope of work for the next phase of decommissioning the lagoons, will have a proposal for the next meeting on May 1.

5. Administrator's Report: Dennis Koch reports that the Dam Permit has been received from NHDES.

Verizon Wireless has submitted a proposed contract for antennas on the Pleasant St. water tower. John Ratigan will review.

Abatement request: Gustavson \$3,246.88 due to billing error.

Motion by Commissioner Chomas to approve the abatement for \$3,246.88. Seconded by Chairman King. Motion carried 2-0.

The Town is interested in purchasing a roll-off truck for hauling garbage. Is W&S interested in going in half? Yes.

6. Operator's Report: Norm Dionne reports that Dan at Whitewater wants to replace the ferric chloride pump. We need smaller doses, maybe .5 gallons per day. Dan will pick the pump.

Jim Pouliot reports that he is having trouble with grease at the wwtf. We will start enforcing grease trap regulations.

We had one violation for ammonia last month.

Had to replace the VFD on train #1.

Repairs need to be made on the fence line due to trees that have fallen down.

Hydrant flushing to begin in May (at night). We will give notice. Hydrant painting too.

7. Commissioner's Reports:

Chairman King: How do we assess a connection fee to an apartment building after one year that doesn't have full occupancy?

Commissioner Chomas: Sink holes on north Main Street need to be addressed.

Jim and Norm are doing a great job.

Allenstown is selling two used cans. Condition? Price?

BOS Rep. Mike Yergeau: We should develop SOPs for utility work in Town roads. This could include a list of qualified contractors, construction procedures & a mandate on materials to be used.

Questions from Audience: Mark Vallone asked about MTBE issues in west Epping, what is being done? MK explained that DES is conducting a feasibility study on bringing Town water to west Epping.

**Motion to adjourn made by Commissioner Chomas.
Seconded by Chairman King. Motion carried 2 – 0.
Meeting adjourned at 8:45 pm.**

Respectfully Submitted

Dennis W. Koch Jr.
Water & Sewer Administrator