

**BOARD OF SELECTMEN MEETING MINUTES
TOWN OF EPPING, NEW HAMPSHIRE
February 25, 2019**



ATTENDANCE

Chairman Adam Munguia; Selectmen Tom Dwyer, Cody Belanger, Bob Jordan and Mike Yergeau; Town Administrator Gregory C. Dodge; Executive Secretary Joyce Blanchard.

CALL TO ORDER

Chairman Munguia called the public session to order at 7:00 pm at the Epping Town Hall.

PLEDGE ALLEGIANCE TO THE FLAG

ENTER IN TO NON-PUBLIC 91:A:3 II. (b)

Motion by Selectman _____ to enter in to Non-Public Session. Seconded by Selectman Jordan. Motion carried 3-0. Roll call vote was taken and carried unanimously. Selectman Belanger arrived and joined the meeting.

Motion by Selectman Jordan to exit the Non-Public Session. Seconded by Selectman Belanger. Motion carried 4-0.

PUBLIC SESSION

Chairman Munguia called the public session to reconvene at 7:10 PM at the Epping Town Hall.

PLEDGE ALLEGIANCE TO THE FLAG

NON-PUBLIC MINUTES

Motion by Selectman Dwyer to accept the non-public minutes from February 25, 2019. Seconded by Selectman Jordan. Motion carried 3-0-1. Selectman Belanger abstained as he arrived late.

MINUTES

Minutes from the February 25, 2019 Selectmen's meeting was submitted for approval.

Motion by Selectman Jordan to accept the minutes of February 25, 2019. Seconded by Selectman Dwyer. Motion carried 4-0-1. Selectman Yergeau abstained.

PAYROLL MANIFEST

Payroll manifest for pay period ending 3/7/2019 in the amount of \$118,422.89 was submitted for approval.

Motion by Selectman Dwyer to approve the payroll manifest for pay period ending 3/7/2019 in the amount of \$118,422.89. Seconded by Selectman Jordan. Motion carried 5-0.

ACCOUNTS PAYABLE MANIFEST

Accounts payable manifest for week ending 3/7/2019 at \$1,228,789.91; \$1,000,000 is for the school, \$52,288.54 is for the Fire Truck Lease, \$176,501.37 is for the town was submitted for approval.

Motion by Selectman Dwyer to approve the accounts payable manifest for period ending 3/7/2019 at \$1,228,789.91. Seconded by Selectman Belanger. Motion carried 5-0.

BUSINESS

FIRE

Purchase Order to Bergeron Protective Clothing for bunker gear in amount of \$1,796.99 was submitted for approval.

Motion by Selectman Dwyer to approve the purchase order to Bergeron Protective Clothing for bunker gear in amount of \$1,796.99. Seconded by Selectman Jordan. Motion carried 5-0.

FINANCE

Finance Director Lisa Fogg explained the purpose for the Engagement Letter with Devine and Millimet Attorneys. Going forward with the loan for the library addition the town will need legal counsel. The cost for this contract is \$5,000-\$7,500. Discussion regarding interest rates at TD Bank and the Bond Bank along with dates of loan closings continued.

Motion by Selectman Dwyer to approve and authorize Chairman Munguia to sign the Engagement Letter with Devine and Millimet Attorneys. Seconded by Selectman Jordan. Motion carried 5-0.

TRUCK BID

Chairman Munguia opened the one sealed bid for the 1995 GMA Top Kick Cab and Chassis Truck that was accepted by March 1, 2019. The bid regulations were read.

Motion by Selectman Jordan to award the truck bid to Scott Barthelemy of LCB Transportation for the amount of \$132.00. Seconded by Selectman Belanger. Motion carried 5-0.

7:15 PUBLIC HEARING – PARENTEAU

Chairman Munguia read the public hearing notice regarding the Parenteau title/deed issue. The Public Hearing was opened to the public. As there were no public comments, the public hearing was closed. Attorney LaPointe will be attending the next meeting.

ELDERLY EXEMPTION

Elderly Exemption for Raymond Yergeau map and lot 023-039-002-A2 was submitted for approval.

Motion by Selectman Dwyer to approve the Elderly Exemption for Raymond Yergeau map and lot 023-039-002-A2. Seconded by Selectman Jordan. Motion carried 4-1. Selectman Yergeau abstained.

VETERANS CREDIT

Veterans Tax Veteran's Credits for Kalioin Gregory at map and lot 036-015-001-008, Douglas Baresich at map and lot 027-137-001, Justin Paynter at 020-042 and All Veterans Credit for Robert Bushnell at map and lot 022-076-014, Donald Rousell at map and lot 013-043 and Barry Hartmann at map and lot 036-015-001-41 were submitted for approval.

Motion by Selectman Dwyer to approve the Veterans Tax Veteran's Credits for Kalioin Gregory at map and lot 036-015-001-008, Douglas Baresich at map and lot 027-137-001, Justin Paynter at 020-042 and All Veterans Credit for Robert Bushnell at map and lot 022-076-014, Donald Rousell at map and lot 013-043 and Barry Hartmann at map and lot 036-015-001-41. Seconded by Selectman Belanger. Motion carried 5-0.

7:20 PUBLIC HEARING – FIRST GRANT

Chairman Munguia read the public hearing notice. Fire Chief Don DeAngelis requested the Board of Selectman to except the \$66,905 grant money for the First Responders Initiation Recovery, Support and Treatment Project. Mr. DeAngelis introduced Joan Page who will be working 24 hours and going to peoples home to help them with the recovery process. The public hearing was open. As there were no public comments, the public hearing was closed.

Motion by Selectman Dwyer to accept the \$66,905 grant money for the First Responders Initiation Recovery, Support and Treatment Project. Seconded by Selectman Jordan. Motion carried 5-0.

RAFFLE PERMIT

Raffle Permit for the Exeter Junior Baseball and Softball League to sell raffle tickets at Market Basket on April 20 and May 11th was submitted for approval. The winning gifts are 4 Red Sox Tickets, 1 suite for 20 at a NH Fisher casts game or 1 Ipad. The drawing will be on June 8th, 2019.

Motion by Selectman Dwyer to approve the raffle permit for the Exeter Junior Baseball and Softball League to sell raffle tickets at Market Basket on April 20 and May 11, 2019. Seconded by Selectman Belanger. Motion carried 5-0.

TAX DEFERRAL

Tax Deferral Application for Gladys Parker Cook at 47 Water Street, map and lot 029-212 was submitted for approval.

Motion by Selectman Dwyer to approve the tax deferral application for Gladys Parker Cook at 47 Water Street, map and lot 029-212. Seconded by Selectman Jordan. Motion carried 5-0.

7:30 PUBLIC HEARING – Hazard Mitigation Plan

Chairman Munguia read the notice of public hearing and opened the hearing. Teresa Walker from Rockingham Planning Commission is the author of the plan. FEMA requires towns to have a Hazard Mitigation Plan post Hurricane Katrina. The plan needs to respond to natural hazards such as floods, storms and weather related impacts. Every 5 years the plan needs to be updated or municipalities will lose eligibility for disaster relief fund. Comments and suggestions from the public can be emailed to the Fire Department or Town Administrator until March 25, 2019. Homeland Security will review the plan and send it to FEMA in Boston. Once FEMA approves and signs the plan, the Hazard Mitigation Plan will be adopted for 5 years. As there were no public comments, the public hearing was closed. No action needed to be taken at this time.

LARGE ASSEMBLY PERMIT

Large Assembly Permit for the 5K, EYAA Holy Grail race on March 23, 9am-noon was submitted for approval.

Motion by Selectman Dwyer to approve the large assembly permit for the 5K, EYAA Holy Grail race on March 23, 9am-noon. Seconded by Selectman Jordan. Motion carried 5-0.

LIBRARY UPDATE

Charlie Goodspeed met with the Building Committee and discussed the changes to reduce the cost. He is meeting with the architect and collecting proposals. He thinks the addition can be built for less than the \$600,000. The start date is May 1st. The meeting with the fire Marshall is next week to discuss sprinkling the kitchen, utility room and egress area. Concerns regarding not sprinkling the whole building, meeting code, bond bank, final dates, stamped plans and proposals were discussed at length. All purchase orders will be going before the Board of Selectmen.

To pay for the architect plans Mr. Goodspeed asked the Board of Selectmen to release funds being held in escrow.

Motion by Selectmen Jordan to release the \$3,000 to the general fund to pay for the stamped architect designs. Seconded by Selectman Dwyer. Motion carried 5-0.

Motion by Selectman Dwyer directing Finance Director Lisa Fogg to start completing the TD Bank application form for the \$600,000 needed to add to the library. Seconded by Selectman Jordan. Motion carried 4-1. Selectman Belanger voted nay. The bond bank application needs to be completed by April 12, 2019. At the March 25th Board of Selectmen's meeting a decision will be made regarding the loan from TD Bank or the NH Bond Bank.

ANNOUNCEMENT

Chairman Munguia gave a HARDY congratulations to Selectman Dwyer with a small token of appreciation for his 6 years on the Board of Selectmen with a pen and pencil set (not including his work on the Budget and other Committees).

Chairman Munguia also congratulation the Boys Varsity Basketball team and the coaches for winning the conference State Championship.

ADMINISTRATOR'S REPORT

Town Administrator Gregory C. Dodge

Town Administrator Gregory C. Dodge added a late Raffle Permit for approval.

Motion by Selectman Yergeau to approve the Raffle Permit for Cara Rince to be held at the American Legion Post for a fundraiser to benefit the Murray Academy dancers. Seconded by Selectman Belanger. Motion carried 5-0.

Town Administrator Gregory C. Dodge announced the town election tomorrow, get out and vote. The polls are open 8 AM – 7 PM.

Town Administrator Gregory C. Dodge told Selectman Jordan, if he is not successful tomorrow gaining another term, good luck and good wishes.

Town Administrator Gregory C. Dodge shared his a heartfelt gratitude and his appreciation for Selectman Dwyer's work on the Board of Selectmen.

INDIVIDUAL SELECTMEN'S REPORTS

Selectman Belanger

Selectman Belanger wished Selectman Dwyer well and all the best. It has been a pleasure getting to know you this past year.

Selectman Belanger commented if Selectman Jordan doesn't win tomorrow, best of luck and he looks forward to seeing you at his wedding.

Selectman Belanger asked the public to please come out and vote. Voting local is just as important as voting during the federal elections. Best of luck to the candidates.

Selectman Yergeau

Selectman Yergeau stated he was glad to be on the board at the same time as Selectman Dwyer. Thank you, it has been a privilege working with you and having you as a teacher.

Selectman Yergeau wished Selectman Jordan good luck tomorrow.

Selectman Yergeau requested everyone to vote tomorrow, the Selectmen would be there to answer any questions.

Selectman Jordan

Selectman Jordan mentioned the night Selectman Dwyer was elected, “you were so excited and elated”. The dedication to the community, Watson Academy and the Budget are just a few items you’ve “knocked out of the park”. Thank you so much.

Selectman Jordan commented as for tomorrow, thank you to the citizens for the trust you’ve had in me in the past years.

Selectman Jordan thanked his opponents for running for the Selectmen position with him and good luck to everyone running. He asked the voters to pay attention and stay informed.

Selectman Dwyer

Selectman Dwyer thanked the citizens for their support. As this is his last meeting, thank you to the past, present and all the different boards. Whether we’ve agreed or disagreed we worked together.

Selectman Dwyer acknowledged and thanked Town Administrator Gregory C. Dodge for all his help, the employee’s for their help and friendliness and his wife and kids as he missed many dinners and games.

Selectman Dwyer recognized and thanked Selectman Jordan. They ran together and against each other along with others for the position of Selectman the last 2 times. Congratulations and good luck tomorrow. Selectman Dwyer believes the citizens must pay attention and stay informed, there is a lot happening in Epping.

ADJOURN

Motion by Selectman Dwyer to adjourn the meeting. Seconded by Selectman Belanger.

Selectman Belanger apologized for not being able to attend March 12th all day. He will not be available to count ballots as he is taking a Foster Parent class.

Motion carried 5-0.

Selectman Munguia

Selectman Munguia asked the citizens to be informed voters.

Selectman Munguia thanked Selectman Dwyer for being his mentor and friend and using his logic and reasoning when making decisions.

The meeting was adjourned at 8:40 PM

Respectfully submitted,

**Joyce Blanchard
Executive Secretary**

Adam Munguia, Chairman

Tom Dwyer, Selectman

Bob Jordan, Selectman

Mike Yergeau, Selectman

Cody Belanger, Selectman

Date 3/25/2019