

Town of Epping, NH

Incorporated 1741

Water & Sewer Commissioners
157 Main Street
Epping, NH 03042

Water & Sewer Administrator
603-679-5441 x108

WATER & SEWER COMMISSION MEETING MINUTES March 5, 2019

Attendance:

Chairman Tom Gauthier, Commissioner Bob Bean, Commissioner John Dold
BOS Rep. Adam Munguia, W&S Administrator Dennis Koch
W&S Operators Norm Dionne & Jim Pouliot.

1. Call to Order:

Chairman Gauthier called the meeting to order at 7:00 PM in the Epping Town Hall.

The Pledge of Allegiance to the Flag followed.

2. Appointments: None.

3. Approval of Minutes:

Motion by Commissioner Bean to approve the minutes of January 7, 2019 as submitted. Seconded by Chairman Gauthier. Motion carried 2-0.

Motion by Commissioner Bean to approve the non-public minutes of January 7, 2019 as submitted. Seconded by Chairman Gauthier. Motion carried 2-0.

Motion by Commissioner Dold to approve the minutes of February 6, 2019 as submitted. Seconded by Chairman Gauthier. Motion carried 2-0.

Motion by Commissioner Dold to approve the non-public minutes of February 6, 2019 as submitted. Seconded by Chairman Gauthier. Motion carried 2-0.

Motion by Chairman Gauthier to seal the non-public minutes of January 7, 2019. Seconded by Commissioner Bean. Motion carried 2-0.

Motion by Chairman Gauthier to seal the non-public minutes of February 6, 2019. Seconded by Commissioner Dold. Motion carried 2-0.

4 Administrator's Report: DK presented amendment #1 to the Underwood Engineers contract for construction at the WWTF. This amendment simply reallocates funds to better reflect the actual work being done. The bottom line dollar amount does not change from \$276,000.00.

Motion by Commissioner Bean for Commissioner Gauthier to sign amendment #1. Seconded by Commissioner Dold. Motion carried 3-0.

Abatement request for \$72.29 due to broken water line under trailer at Pine & Pond. This is for the sewer portion of the bill.

Motion by Commissioner Dold to abate the \$72.29 sewer portion of the bill. Seconded by Commissioner Bean. Motion carried 3-0.

DK reports that Kennebunk Savings Bank is preparing to begin construction at the old Cumberland Farms site on South Main Street. This site is currently served by water and sewer and thus is a re-development. The new bank will use less water than the old Cumberland Farms.

Dave Mercier has re-affirmed that NHDES and the MTBe Bureau are willing to pay for the design of our new water treatment facility, we just have to apply.

**Motion by Chairman Gauthier to apply for the design funds.
Seconded by Commissioner Bean. Motion carried 3-0.**

The next Water and Sewer meeting will be on Tuesday, April 2, 2019.

DK presented letters to the three restaurants that need to address grease issues.

**Motion by Commissioner Dold to have Chairman Gauthier sign the letters.
Seconded by Commissioner Bean. Motion carried 3-0.**

5. Operator's Report: Norm Dionne, nothing.

Jim Pouliot prepared a slideshow of progress at the WWTF.

JP discussed a recurring foaming issue at the WWTF which needs to be investigated. Once the source is determined, that company may be charged for the investigation and testing.

JP presented the Board with a job description he is working on. They will look it over and make mark-ups.

JP reports the new water and sewer regulations are approved by DES, now we need to hold a public hearing to adopt them.

JP presented a bid from Lemire Co. to install the ventilation system in the headworks building for \$40,000.00. Four companies were contacted, only Lemire submitted a bid, and they are doing the work in the new septage receiving building as well.

**Motion by Commissioner Bean to approve the Lemire bid of \$40,000.00.
Seconded by Commissioner Dold. Motion carried 3-0.**

6. Commissioner's Reports:

Chairman Gauthier: TG feels we should meet every two weeks until the construction project is complete.

Commissioner Bean: BB is impressed with all the work at the WWTF, but he is concerned with mud at the site.

He also has a concern with all of the fire hydrants being buried in snow. JP says we do not have the man power to clear all the hydrant after every snow storm, we need residents to step up and clear hydrants near their houses.

Commissioner Dold: Nothing.

