

# Town of Epping, NH

*Incorporated 1741*

Water & Sewer Commissioners  
157 Main Street  
Epping, NH 03042

Water & Sewer Administrator  
603-679-5441 x108

## WATER & SEWER COMMISSION MEETING MINUTES January 7, 2019

### **Attendance:**

Chairman Tom Gauthier, Commissioner Bob Bean, BOS Rep. Mike Yergeau  
W&S Administrator Dennis Koch  
W&S Operators Norm Dionne & Jim Pouliot.

### **1. Call to Order:**

Chairman Gauthier called the meeting to order at 7:00 PM in the Epping Town Hall.

The Pledge of Allegiance to the Flag followed.

### **2. Appointments:** None.

### **3. Approval of Minutes: December 4 & 17, 2018**

**Motion by Chairman Gauthier to approve the minutes of December 4 & 17, 2018 as submitted. Seconded by Commissioner Bean. Motion carried 2-0.**

**4 Administrator's Report:** DK presented the 2018 Suez Report on the Gauthier Water Tower. No major deficiencies were detected.

DK reviewed the NHDES Sanitary Survey letter regarding the water system.

DK informed the Board that he has an amended contract from Underwood Engineers regarding short-term improvements at the WWTF. This amendment will only be signed if the sewer operating budget is successfully amended at the deliberative session and passed at Town meeting.

### **5. Operator's Report: Norm Dionne:** Nothing.

**Jim Pouliot:** reports that the project is going well, footings and frost walls are done. May be pouring the slab by the end of the month.  
The FKC press is scheduled for delivery 1/8/19.

### **6. Commissioner's Reports:**

**Chairman Gauthier:** Asked how the new cell phones are working? JP says not too good in the plant.

**Commissioner Bean:** Recently visited the wwtf, things look good.

**Motion by Chairman Gauthier to enter into a Non-Public session under RSA 91-A:3 II, employee issues and to adjourn immediately after the conclusion. Seconded by Commissioner Bean. Motion carried 2 – 0.**

## Water and Sewer Vacancy

\*On January 14, 2019 BOS Chairman Adam Munguia and Selectman Tom Dwyer along with Town Administrator Gregory Dodge were having a discussion with Mr. John Dold regarding his desire to fill the vacancy on the Water and Sewer Commission. Water and Sewer Commissioner Bob Bean joined in this discussion which was held in the public eye. An inadvertent "meeting" of the Commissioners occurred when Chairman Tom Gauthier arrived. The meeting was not noticed, however it should be pointed out that the Selectmen and not the Commissioners are the appointing authority in filling the vacancy and thus the Commissioners were not present to make any decision. The Selectmen during their meeting disclosed the fact that the discussion took place with a quorum of the Commissioners present and voted 5-0 to appoint Mr. Dold to the Commission.

Respectfully Submitted

Dennis W. Koch Jr.  
Water & Sewer Administrator

These minutes are approved by the Water and Sewer Commission:

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Thomas Gauthier, Chairman                      Date

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Robert Bean, Commissioner                      Date

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John Dold    Date