

# Town of Epping, NH

*Incorporated 1741*

Water & Sewer Commissioners  
157 Main Street  
Epping, NH 03042

Water & Sewer Administrator  
603-679-5441 x108

## WATER & SEWER COMMISSION MEETING MINUTES April 2, 2019

### **Attendance:**

Chairman Tom Gauthier, Commissioner Bob Bean, Commissioner John Dold  
W&S Administrator Dennis Koch  
W&S Operators Norm Dionne & Jim Pouliot.

### **1. Call to Order:**

Chairman Gauthier called the meeting to order at 7:00 PM in the Epping Town Hall.

The Pledge of Allegiance to the Flag followed.

### **Public Hearing to Adopt New Water & Sewer Regulations**

Chairman Gauthier read the public notice and then explained the need for new regulations:

- Industrial pre-treatment was added
- Strengthened enforcement
- Reviewed by Town Attorney and approved by NHDES

The meeting was then opened to public comment. A short discussion with Maureen Denyou followed. The public comment period was closed.

**Motion by Commissioner Bean to approve the new Water and Sewer Regulations.  
Seconded by Commissioner Dold. Motion carried 3-0.**

### **2. Approval of Minutes:**

**Motion by Commissioner Bean to approve the minutes of March 5, 2019 as submitted.  
Seconded by Commissioner Dold. Motion carried 3-0**

**3. Appointments:** Mr. John Grammas discussed his planned commercial development around Walgreens. JG wanted approval to connect parcel A to the water and sewer system because this was approved in the past (2005 + 2016). Mr. Grammas' water allocation was lost when he requested a refund of that money.

**We currently have no water for him to connect ANY building.**

JG has two wells on the property that he can use until Town water is available. He may install all the infrastructure, but not physically connect to the Town system until we have water available and all connection fees are paid.

Chairman Gauthier said "**JG must bring us plans for our engineer to review, at his expense, before we consent to any connection to the Town system**". All systems will be constructed to Town standards.

**Dave Mercier of Underwood Engineers:** DM presented a contract for the design phase of the membrane conversion and pump station upgrade project totaling \$112,900.00. This project will include new controls, pumps and membranes.

We will pay the first few invoices of this contract and then be reimbursed by the \$2.19M SRF loan, which will take about three months to finalize.

The next contract will be the construction phase.

**Motion by Commissioner Dold to approve the design phase engineering contract for \$112,900.00. Seconded by Commissioner Bean. Motion carried 3-0.**

DM then presented his letter to Joy Hilton/EPA with an update on the Administrative Order for TG's signature. The lagoon closures are the last remaining big issues.

**Motion by Commissioner Bean to have TG sign the EPA update letter. Seconded by Commissioner Dold. Motion carried 3-0.**

Quarterly report is due by April 30<sup>th</sup>.

Scope and fees for the Water Treatment Plant Design Project is not ready yet. MTBE Bureau will fund this design 100%.

**Motion by Commissioner Bean to have TG sign the contract when ready, not to exceed \$275,000.00. Seconded by Commissioner Dold. Motion carried 3-0.**

**4 Administrator's Report:** DK presented a proposal from Secondwind to rebuild one valve at the water treatment building for \$1,816.77. Approved by consensus.

Abatement request for 23 Water St. for \$224.80. Being charges three units in a duplex.

**Motion by Commissioner Bean to abate \$224.80. Seconded by Commissioner Dold. Motion carried 3-0.**

PO for two new cans at the WWTF for \$13,950.00. Approved by consensus.

PO for new Nissan cargo van for \$18,144.00.

**Motion by Commissioner Dold to purchase the Nissan van for \$18,144.00. Seconded by Commissioner Bean. Motion carried 3-0.**

Discussion on raising water rates.

**Motion by Chairman Gauthier to increase commercial and residential water rates and unit fees by 40%, beginning with the first quarter, 2019 invoice. Seconded by Commissioner Dold. Motion carried 3-0.**

**5. Operator's Report:** Norm Dionne, nothing.

Jim Pouliot presented a PO for a Nissan forklift for \$10,000.00

**Motion by Commissioner Bean to sign the PO for NEIT for \$10,000. Seconded by Commissioner Dold. Motion carried 3-0.**

JP presented a PO for electrical work in the headworks building for \$93,540.00 for Monarch Electric.

**Motion by Chairman Gauthier to approve the PO for Monarch of \$93,540.00 Seconded by Commissioner Dold. Motion carried 3-0.**

**6. Commissioner's Reports:**

**Chairman Gauthier:** Nothing.

**Commissioner Bean:** Nothing.

**Commissioner Dold:** Nothing.

**Motion to adjourn made by Commissioner Bean.  
Seconded by Commissioner Dold. Motion carried 3 – 0.  
Meeting adjourned at 9:00 pm.**

Respectfully Submitted

Dennis W. Koch Jr.  
Water & Sewer Administrator

**Minutes approved:**

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Tom Gauthier, Chairman

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Robert Bean, Commissioner

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John Dold, Commissioner