

**BOARD OF SELECTMEN MEETING MINUTES
TOWN OF EPPING, NEW HAMPSHIRE
July 1, 2019**



ATTENDANCE

Vice Chairman Bob Jordan; Selectmen Mike Yergeau, Cody Belanger and Joe Trombley; Town Administrator Gregory C. Dodge; Executive Secretary Joyce Blanchard; Chairman Munguia excused.

CALL TO ORDER

Vice Chairman Bob Jordan called the public session to order at 7:00 pm at the Epping Town Hall.

MINUTES

Minutes from the June 17, 2019 Selectmen's meeting was submitted for approval.

Motion by Selectman Belanger to accept the minutes from the June 17, 2019 Selectmen's meeting. Seconded by Selectman Trombley. Motion carried 3-1. Selectman Yergeau abstained

PAYROLL MANIFEST

Payroll manifest for pay period ending 6/27/2019 in the amount of \$132,698.91 was submitted for approval.

Motion by Selectman Belanger to approve the payroll manifest for pay period ending 6/27/2019 in the amount of \$132,698.91. Seconded by Selectman Trombley. Motion carried 4-0.

ACCOUNTS PAYABLE MANIFEST

Accounts payable manifest for weeks ending 6/27/2019 at \$485,145.20 and 7/1/2019 at \$1,000,000; \$28,537.92 is for the highway truck lease, \$151,280 is for the land bond, \$33,999.50 is for the library addition, \$271,327.78 is for the town and \$1,000,000 is for the school was submitted for approval.

Motion by Selectman Belanger to approve the accounts payable manifest for period ending 6/27/2019 at \$485,145.20 and 7/1/2019 at \$1,000,000. Seconded by Selectman Trombley. Motion carried 4-0.

BUSINESS

LIBRARY UPDATE

Town Administrator Gregory C. Dodge informed the board that Charlie Goodspeed was away and there will be minimal work accomplished this week. Selectman Trombley explained the next 2 contracts that need to be

signed will be for insulation and masonry. The insulation contract needed to be sent out for rebid as there were changes. Mr. Dodge added the framing target date is July 8th. EnviroVantage was at the library today removing asbestos, and Chappell was backfilling the foundation. Mr. Trombley will rework the schedule showing completion dates to stay on schedule.

Motion by Selectman Belanger approving Selectman Trombley working with Town Administrator Gregory C. Dodge on the library contracts. Seconded by Selectman Yergeau. Motion carried 4-0.

RECREATION

Job Descriptions for the Assistant Director of Parks & Recreation and Youth Program Coordinator was submitted for review and approval.

Motion by Selectman Belanger approving the job descriptions for Assistant Director of Parks & Recreation and Youth Program Coordinator as written. Seconded by Selectman Yergeau. Motion carried 4-0.

CEMETERY APPOINTMENT

Cemetery Appointment for Marjorie Desjardins was submitted for approval. Ms. Desjardins is already an alternate.

Motion by Selectman Belanger to approve the Cemetery Appointment for Marjorie Desjardins. Seconded by Selectman Yergeau. Motion carried 4-0.

RENTAL OF TOWN FACILITIES

Rental of Town Facilities for “Friends of Cody Belanger” on July 23, 6:00 pm – 7:00 pm in the town hall upstairs auditorium was submitted for approval. The rental cost of \$15.00 has been paid.

Motion by Selectman Yergeau to approve the Rental of Town Facilities for “Friends of Cody Belanger” on July 23, 6:00 pm – 7:00 pm in the town hall upstairs auditorium. Seconded by Selectman Trombley. Motion carried 3-1. Selectman Belanger abstained.

Rental of Town Facilities for “Epping Democratic Party” on July 3, at Watson Academy was submitted for approval. The time of the meeting is yet to be announced.

Motion by Selectman Belanger to approve the Rental of Town Facilities for “Epping Democratic Party” on July 3, at Watson Academy. Seconded by Selectman Yergeau. Motion carried 4-0.

LARGE ASSEMBLY PERMIT – SELT

Large Assembly Permit for a trail race and festival held at the Burley Farm, 245 North River Road and hosted by Southeast Land Trust from 8:00 AM-2:00 PM was submitted for approval.

Motion by Selectman Belanger to approve the Large Assembly Permit for a trail race and festival held at the Burley Farm, 245 North River Road and hosted by Southeast Land Trust from 8:00 AM-2:00 PM. Seconded by Selectman Trombley. Motion carried 4-0.

CDBG

The Community Development Block Grant project letter was read and discussed. A public hearing has been scheduled for July 15, 2019 to be held at 7:30 during the selectmen's meeting.

Motion by Selectman Belanger to move forward with the Community Development Block Grant application. Seconded by Selectman Yergeau. Motion carried 4-0.

ADMINISTRATOR'S REPORT

Town Administrator Gregory C. Dodge

Town Administrator Gregory C. Dodge told the board that Unitil will need a road bond on Janelle Court and Ladd's Lane before they start work on it. The town bond policy is \$100 per foot which would mean the total would add up to \$400,000. Consideration on a lesser amount will be discussed in 2 weeks.

Town Administrator Gregory C. Dodge announced the Town Hall will be closed July 4 & 5th

Town Administrator Gregory C. Dodge informed the public there will be a special election on Tuesday, August 20th with a General Election on October 8th. There are 2 Republicans and 1 Democrat running for State Representative.

Town Administrator Gregory C. Dodge reported he and Selectmen Trombley, Belanger and Yergeau attended the Fremont Selectmen's meeting regarding Shirking Road. Mr. Dodge has a meeting with the Fremont Town Administrator tomorrow at 10 AM to discuss concerns. Mr. Dodge will compile a list of businesses with hours of operation. A workshop is needed with Fremont to try and find the best solution for both towns. The Epping and Fremont Police Chiefs should discuss their ideas also.

INDIVIDUAL SELECTMEN'S REPORTS

Selectman Belanger

Selectman Belanger is looking forward to working with Fremont regarding Skirking Road as they are our neighbors. The road issues need to be resolved with a team effort.

Selectman Yergeau

Selectman Yergeau announced the sewer treatment plant is close to completion. There will be an open house in October.

Selectman Yergeau hopes everyone has a safe July 4th.

Joe Trombley

Joe Trombley would like to know when the next meeting with Fremont will be, he finds this issue intriguing.

Joe Trombley will continue to work on a library schedule regarding the budget and building.

Selectman Jordan

Selectman Jordan wished everyone a happy and safe holiday weekend.

Selectman Munguia

Excused

ADJOURN

Motion by Selectman Trombley to adjourn. Seconded by Selectman Yergeau. Motion carried 4-0.

Meeting was adjourned at 7:50 PM.

Respectfully submitted,

**Joyce Blanchard
Executive Secretary**

Mike Yergeau, Selectman

Bob Jordan, Selectman

Cody Belanger, Selectman

Joe Trombley, Selectman

Date _____7/15/2019_____