

**BOARD OF SELECTMEN MEETING MINUTES
TOWN OF EPPING, NEW HAMPSHIRE
July 15, 2019**



ATTENDANCE

Chairman Adam Munguia; Selectmen Cody Belanger, Joe Trombley and Mike Yergeau; Town Administrator Gregory C. Dodge; Executive Secretary Joyce Blanchard. Selectmen Bob Jordan was excused.

CALL TO ORDER

Chairman Munguia called the public session to order at 6:30 pm at the Epping Town Hall.

ENTER IN TO NON-PUBLIC 91:A II. (b)hiring(c)reputation

Motion by Selectman Belanger to enter in to Non-Public Session. Seconded by Selectman Trombley. Motion carried 4-0. Roll call vote was taken and carried unanimously.

Motion by Selectman Belanger to exit the Non-Public Session. Seconded by Selectman Yergeau. Motion carried 4-0.

PUBLIC SESSION

Chairman Munguia called the public session to reconvene at 7:00 PM at the Epping Town Hall.

NON-PUBLIC MINUTES

Motion by Selectman Belanger to seal the non-public minutes from July 15, 2019. Seconded by Selectman Trombley. Motion carried 4-0.

MINUTES

Minutes from the July 1, 2019 Selectmen's meeting was submitted for approval.

Motion by Selectman Belanger to accept the minutes from the July 1, 2019 Selectmen's meeting. Seconded by Selectman Yergeau. Motion carried 3-1. Chairman Munguia abstained.

PAYROLL MANIFEST

Payroll manifest for pay period ending 7/11/2019 in the amount of \$142,674.66 was submitted for approval.

Motion by Selectman Yergeau to approve the payroll manifest for pay period ending 7/11/2019 in the amount of \$142,674.66. Seconded by Selectman Trombley. Motion carried 4-0.

ACCOUNTS PAYABLE MANIFEST

Accounts payable manifest for week ending 7/11/2019 at \$1,459,578.30; \$1,000,000 is for the school \$323,118.06 is for the WWTF upgrades, \$15,767.50 is for the library addition and \$130,692.74 is for the town was submitted for approval.

Motion by Selectman Belanger to approve the accounts payable manifest for period ending 7/11/2019 at \$1,459,578.30. Seconded by Selectman Yergeau. Motion carried 4-0.

BUSINESS

FIRE

Request for hires of Richard Carter as a firefighter/EMT, Courtney Santos as an EMT and Joshua Bilodeau as a Firefighter \$7.25 on call and \$12.00 on a call and David Elliot as an EMT at \$7.25 on call and \$13.00 on a call were submitted for approval.

Motion by Selectman Yergeau to table the fire hires. Seconded by Selectman Belanger. Motion carried 4-0.

ETV

Purchase Orders to Access A/V for a studio upgrade in the amount of \$76,717, a mobile switcher in the amount of \$41,023 and for various mobile camera equipment in the amount of \$7,477 were submitted for approval.

Motion by Selectman Belanger to table the ETV purchase orders. Seconded by Selectman Yergeau. Motion carried 4-0.

SOLAR POWER PROJECT AGREEMENT

Chairman Munguia explained the Keefe Super Fund Site being used as a solar farm and signing an agreement as a letter of intent from Ne Solar Garden. Town Administrator clarified his reservation regarding signing the agreement. Even though legal has reviewed the agreement, Mr. Dodge has issues with some of the terms stated. He believed it was for a 60 day feasibility study. Selectmen Yergeau would like this to go before the Planning Board. Jerry Langdon from North River Road has worked with the state regarding the property clean up. He is very supportive of this plan and thinks it will benefit the town, it is a very appropriate use.

Motion by Selectman Yergeau to table the Letter of Intent for the Solar Power Project Agreement. Seconded by Selectman Belanger. Motion carried 4-0.

7:15 PUBLIC HEARING – CEMETERY ABANDONED LOT

Chairman Munguia read the public hearing notice.

Cemetery Trustees Teresa Kucera and Jerry Langdon clarified the status of the Chase Cemetery on North River Road. The cemetery has been determined as abandoned pursuant to RSA 289:20 I. The state statute

states if approved by the Board of Selectmen it will enable the Cemetery Trustees to manage, preserve maintain or restore the abandoned cemetery. A short discussion regarding posting the notice, engaging family members and following procedure followed.

Motion by Selectman Yergeau to declare the Chase Cemetery on North Road per RSA 289:20 I abandoned. Seconded by Selectman Belanger. Motion carried 4-0.

LIBRARY UPDATE

Charlie Goodspeed came before the board with updates on the library addition. The framers should be done tomorrow with the frame, struts and roof. Then they will work inside on the new staircase, door frames and partitions. The plumber will come next and locate the toilets, urinal and sinks. The sprinkler contractor is doing the drawings. Selectman Trombley said the invoice to J. Pandelena & Sons for \$7,500 to install the water main at the library should not be paid until the AIA contract is finalized and signed. A lengthy discussion regarding masonry, drainage, insulation, lift and contracts along with a budget review continued.

TAX DEEDING

Chairman Adam Munguia read the 2017 Lien Deeding List. Selectman Belanger commented on not wanting to take homes by tax deed but it is the responsibility of the homeowner to pay taxes. Chairman Munguia mentioned to the people on this list that they should keep up with their payments.

ADMINISTRATOR'S REPORT

Town Administrator Gregory C. Dodge

Town Administrator Gregory C. Dodge explained that Selectmen Munguia, Belanger and he will be attending the hearing Governor Sununu is holding. The reason for the hearing is an explanation on why the Governor vetoed the recent budget.

Town Administrator Gregory C. Dodge asked for clarification on the road bond for the Jannell Court project. After discussion it was decided to move forward.

Motion by Selectman Yergeau to amend the current bond structure charging \$7.00 per square foot with payment being cash or letter of credit in place of a bond for a 2 year limit. Seconded by Selectman Belanger. Motion carried 4-0.

Town Administrator Gregory C. Dodge announced the Liberty Open House hosted by Liberty on July 31 at the Epping Middle School Gymnasium 4 PM - 8 PM. There will be a demonstration on weather and the effects and a science presentation along with a question and answer period.

Town Administrator Gregory C. Dodge stated there will be a road closure on Academy Street on July 22 & 23rd. The sewer line is being repaired. Odiorne Lane will be used for limited access.

INDIVIDUAL SELECTMEN'S REPORTS

Selectman Belanger

Selectman Belanger said that he will be attending Governor Sununu's information session in Concord regarding his budget veto.

Selectman Yergeau

Selectman Yergeau reported the sewer treatment center has started to process and will be fully operational soon. There will be an open house scheduled also.

Joe Trombley

Selectman Trombley hopes the Board was happy with the revised budget and schedule for the library. As of now there is a one week buffer before Mr. Goodspeed has to leave the area.

Selectman Jordan

Excused

Selectman Munguia

Selectman Munguia will be attending the Governors meeting also.

Selectman Munguia wished Selectmen Jordan and Road Supervisor David Reinhold a speedy recovery as they are both feeling under the weather.

ADJOURN

Motion by Selectman Belanger to adjourn. Seconded by Selectman Yergeau. Motion carried 4-0.

Meeting was adjourned at 9:30 PM.

Respectfully submitted,

**Joyce Blanchard
Executive Secretary**

Adam Munguia, Chairman

Mike Yergeau, Selectman

Cody Belanger, Selectman

Joe Trombley, Selectman

Date 7/29/2019