

**BOARD OF SELECTMEN MEETING MINUTES
TOWN OF EPPING, NEW HAMPSHIRE
August 12, 2019**



ATTENDANCE

Chairman Adam Munguia; Selectmen Bob Jordan and Joe Trombley; Town Administrator Gregory C. Dodge; Executive Secretary Joyce Blanchard; Selectmen Cody Belanger and Mike Yergeau were excused.

CALL TO ORDER

Chairman Munguia called the public session to order at 7:00 pm at the Epping Town Hall.

PLEDGE ALLEGIANCE TO THE FLAG

MINUTES

Minutes from the July 29 and July 31, 2019 Selectmen's meeting was submitted for approval.

No action was taken on the minutes as a quorum was not present.

PAYROLL MANIFEST

Payroll manifest for pay period ending 8/8/2019 in the amount of \$144,690.36 was submitted for approval.

Motion by Selectman Jordan to approve the payroll manifest for pay period ending 8/8/2019 in the amount of \$144,690.36. Seconded by Selectman Trombley. Motion carried 3-0.

ACCOUNTS PAYABLE MANIFEST

Accounts payable manifest for week ending 8/8/2019 at \$1,490,951.66; \$1,000,000 is for the school, \$227,150.54 is for the WWTF upgrades, \$20,483.78 is for the Library Addition and \$243,317.37 is for the town was submitted for approval.

Motion by Selectman Jordan to approve the accounts payable manifest for period ending 8/8/2019 at \$1,490,951.66. Seconded by Selectman Trombley. Motion carried 3-0.

BUSINESS

POLICE

Purchase order to MacMulkin Chevrolet for a 2019 Chevrolet Tahoe Police Patrol vehicle AWD in the amount of \$35,646 and a purchase order to Adamson Industries for the up fit and equipment for the new 2019 Chevrolet Tahoe in the amount of \$9,942.95 was submitted for approval.

Motion by Selectman Jordan to approve the purchase order to MacMulkin Chevrolet for a 2019 Chevrolet Tahoe Police Patrol vehicle AWD in the amount of \$35,646 and purchase order to Adamson Industries for the up fit and equipment for the new 2019 Chevrolet Tahoe in the amount of \$9,942.95. Seconded by Selectman Trombley. Motion carried 3-0.

AIA CHANGE ORDER

Town Administrator Gregory C. Dodge explained the AIA change order from DM Construction that includes adding on wood shakes on eaves (labor only, the materials were donated) and to rework the plywood over the chimney and change the length of the roof from 52 feet to 56 feet was submitted for approval.

Motion by Selectman Trombley to approve the AIA change order for DM Construction. Seconded by Selectman Jordan. Motion carried 3-0.

7:15 AUDITOR

Tamara Roberts from Roberts and Greene gave a brief synopsis regarding the 2018 town budget. The general fund, revenues, appropriations, expenditures, capital outlay and the fund balance were all given an overview. She did not have a recommendation regarding what the tax rate might be for 2019.

FIRE

Fire Chief Don DeAngelis requested permission to change shifts to 24 hours for full time employees to cover nights permanently. He reported there isn't enough part time to fill in and cover all the necessary evenings. Finance Director Lisa Fogg was concerned with the full time employees getting the correct amount of pay due to the 24 hour shifts.

Motion by Selectman Jordan to move forward with the 24 hours shifts using full time personnel. Seconded by Selectman Trombley. Motion carried 3-0.

DPW

DPW Director Dennis Koch and Road Supervisor David Reinhold addressed the items the Board of Selectmen directed them to report back with more information on. The pavement specifications from Brox-Rochester facility in Rochester NH were supplied. Mr. Reinhold said the only difference with them and another facility is the percentages of the mixes of surface and binder.

The stone wall on Main Street at the Paul Ladd property has been resolved. Town Administrator Gregory C. Dodge found the contact person. Consent was given and a letter was received dated August 8th that gives

permission to do the necessary work. The stone wall will be removed from the town right of way and the dead trees removed. The turning lane will not be addressed at this time.

An updated plan to the Odiorne Lane intersection was discussed. A resident of Odiorne Lane, Hobson Jandebeur spoke in favor of this plan as the traffic is travelling too fast. He doesn't believe a sign only would work. Selectman Trombley would like to try the sign first as the cost is much less. If that doesn't work, then put in the new intersection. Mr. Jandebeur said now is the time to put the intersection in while the road is being dug up and paved and before a child gets hurt. Discussion continued. This new plan will be less expensive to build at \$3,000-5,000 instead of \$8,000-\$10,000.

Motion by Selectman Jordan to allow Plan B to move forward at the Odiorne intersection. Seconded by Selectman Munguia. Motion carried 3-0.

To close the land fill Mr. Koch estimates the cost to be \$1.4 million. Mr. Koch used the numbers from the 2010 land closure study and inflated the cost after researching the study.

For curb side pickup, using the old numbers, adding additional homes and roads he is estimating the cost to the town to be \$536,000 a year increase. That would double his yearly budget for the Transfer Station. The town would have to buy plastic bins for each resident and colored garbage bags for single stream recycling.

Mr. Koch suggested restarting the Solid Waste Committee from 2015 to study the land fill closure and curb side pickup in depth. DES wants the dump closed but an engineering firm would need a contract to update the last closure plan.

Mr. Koch and Mr. Reinhold would like permission to do preparation work for a new compactor that will be in next year's budget. The site needs electrical and concrete work costing approximately \$8,000. Due to the money coming from the new and replacement equipment line Selectman Trombley did not want this work to be done until later this year. Discussion continued. As the budget cannot be exact, it was agreed the project could wait until October.

A letter from resident Marc Nickerson from 75 Prescott Road was presented and discussed. Mr. Nickerson is not happy with the culvert situation the town completed trying to fix the wet land on his property. Mr. Reinhold said if he lowered the culvert it would fill with silt and it's just shifting water from one side of the road to another. Mr. Nickerson is requesting the town not to pave the road until he comes in and speaks to the Board of Selectmen. Chairman Munguia would like a motion to pave the road as we already tried once to fix the residents issue.

Motion by Selectman Trombley to allow Mr. Reinhold to pave Prescott Road. Seconded by Selectman Jordan. Motion carried 3-0.

LARGE ASSEMBLY PERMIT

A Large Assembly Permit for Highnote 2019, a benefit for the Adam McPhee Memorial Foundation at 173 Prescott Road from 2 until dark on September 14th was submitted for approval.

Motion by Selectman Jordan to approve the Large Assembly Permit for Highnote 2019. Seconded by Selectman Trombley. Motion carried 3-0.

PRESCOTT ORCHARDS

Town Administrator Gregory C. Dodge clarified this deed is confirming the town vote in 2016.

Motion by Selectman Jordan to approve the confirmation deed relative to Prescott Orchards as advised by Attorney Scott Lapointe. Seconded by Selectman Trombley. Motion carried 3-0.

ADMINISTRATOR'S REPORT

Town Administrator Gregory C. Dodge

Town Administrator Gregory C. Dodge explained he has been in contact with a couple who used to camp at Fox Run Campground and would now like to have their wedding ceremony held there on September 5th. Recreation Director Nicole Bizzaro has been notified and the property is not being used.

Motion by Selectman Jordan to approve the wedding assembly on Town Property that used to be Fox Run Campground on September 5th. Seconded by Selectman Trombley. Motion carried 3-0.

Town Administrator Gregory C. Dodge requested for performance evaluation forms feedback from the Board of Selectman. Chairman Munguia said to go forward with the evaluation forms and he will bring in his input tomorrow.

Town Administrator Gregory C. Dodge announced the special primary election on August 20th. There will need to be 2 selectmen to open the polls and 3 to close the polls next Tuesday. Chairman Munguia will be attending all day. Selectman Jordan will be able to attend the opening and closing but not all day. The voting will be held 8 AM – 7 PM in the Middle School Gym.

INDIVIDUAL SELECTMEN'S REPORTS

Selectman Belanger

Excused

Selectman Yergeau

Excused

Joe Trombley

Joe Trombley gave a library update. As of now the completion date looks to be the 2nd week of October. The insulation contract has been delayed and the drywall can't be done until after the insulation. We are still waiting on change orders for moving, electric and police detail. The library is 50-60% complete and the contracts are 75% in place. There was a stop order in place regarding the plumbing but that has been resolved.

Selectman Jordan

No Report

Selectman Munguia

Selectman Munguia reminded everyone to vote on August 20th for the primary.

Selectman Munguia announced Unitil has started being installed down Route 27.

PUBLIC COMMENTS

None

ADJOURN

Motion by Selectman Trombley to adjourn. Seconded by Selectman Jordon. Motion carried 3-0.

Meeting was adjourned at 8:50 PM.

Respectfully submitted,

**Joyce Blanchard
Executive Secretary**

Adam Munguia, Chairman

Bob Jordan, Selectman

Joe Trombley, Selectman

Date 8/26/2019