

Town of Epping, NH

Incorporated 1741

Water & Sewer Commissioners
157 Main Street
Epping, NH 03042

Water & Sewer Administrator
603-679-5441 x108

WATER & SEWER COMMISSION MEETING MINUTES August 6, 2019

Attendance:

Chairman Tom Gauthier, Commissioner Bob Bean, Commissioner John Dold
BOS Rep. Mike Yergeau, W&S Administrator Dennis Koch
W&S Operators Jim Pouliot & Norm Dionne

1. Call to Order:

Chairman Gauthier called the meeting to order at 7:00 PM in the Epping Town Hall.

The Pledge of Allegiance to the Flag followed.

2. Appointments: None.

3. Approval of Minutes:

**Motion by Commissioner Dold to approve the minutes of June 4, 2019 as submitted.
Seconded by Commissioner Bean. Motion carried 2-0.**

**Motion by Commissioner Bean to approve the minutes of July 2, 2019 as submitted.
Seconded by Chairman Gauthier. Motion carried 2-0.**

**Motion by Chairman Gauthier to approve the non-public minutes of July 2, 2019 as
submitted. Seconded by Commissioner Bean. Motion carried 2-0.**

**Motion by Commissioner Dold to approve the minutes of July 9, 2019 as submitted.
Seconded by Commissioner Bean. Motion carried 3-0.**

4 Administrator's Report: Dennis Koch reviewed the updated comment letter and plan for the Ladd's Lane development submitted by Jones & Beach.

Abatement request, 21 Pike Street for \$97.44.

**Motion by Commissioner Bean to approve the abatement of \$97.44.
Seconded by Commissioner Dold. Motion carried 3-0.**

5. Operator's Report: Jim Pouliot announced an open house at the WWTF to be held on October 5, 2019. We will post fliers and advertise electronically.

JP discussed charging water customers for sprinkler service lines and fire hydrants on private property. This will generate more revenue for the water department without raising rates.

Motion by Chairman Gauthier to implement a fee for sprinkler service lines, based on the size of the line, effective 1/1/20. Seconded by Commissioner Bean. Motion carried 3-0.

A fee schedule based on the size of the sprinkler line will be published with our other water rates. A letter of explanation will be sent to all affected customers.

JP reported another foaming incident at the WWTF.

JP reported two restaurants with insufficient grease traps. TG suggests a letter giving them both 30 days to comply or we will shut their water off. Grease over 100 ppm is a violation.

Motion by Chairman Gauthier to contact legal counsel regarding the legality of turning water off for non-compliance. Seconded by Commissioner Bean. Motion carried 3-0.

6. Commissioner's Reports:

Commissioner Bean: Had a tour of the WWTF, looks good.

Commissioner Dold: Asked about the sewer line repair on Academy St. All paving will be done by the end of August.

Chairman Gauthier: Capital projects are due for the CIP update by August 15th.

TG pointed out to Jim that we have used 75% of the overtime budget already and we need to be careful. Suggested using OT for weekend duty and emergencies only.

Motion by Chairman Gauthier to enter into Non-Public Session under RSA 91-A: 3 II (a) to discuss employee issues, and to adjourn immediately after. Seconded by Commissioner Bean. Motion carried 3-0.

Meeting moved to non-public session at 8:00 pm.

Respectfully Submitted

Dennis W. Koch Jr.
Water & Sewer Administrator

Minutes approved:

Tom Gauthier, Chairman

Robert Bean, Commissioner

John Dold, Commissioner