

**BOARD OF SELECTMEN MEETING MINUTES  
TOWN OF EPPING, NEW HAMPSHIRE  
September 23, 2019**



**ATTENDANCE**

Chairman Adam Munguia; Selectmen Bob Jordan, Joe Trombley, Mike Yergeau and Cody Belanger; Town Administrator Gregory C. Dodge; Executive Secretary Joyce Blanchard

**CALL TO ORDER**

Chairman Munguia called the public session to order at 6:30 pm at the Epping Town Hall.

**ENTER IN TO NON-PUBLIC 91:A II. (a) Compensation**

**Motion by Selectman Jordan to enter in to Non-Public Session. Seconded by Selectman Belanger. Motion carried 5-0. Roll call vote was taken and carried unanimously.**

**Motion by Selectman Yergeau to exit the Non-Public Session. Seconded by Selectman Belanger. Motion carried 5-0.**

**PUBLIC SESSION**

Chairman Munguia called the public session to reconvene at 7:05 PM at the Epping Town Hall.

**PLEDGE ALLEGIANCE TO THE FLAG**

**NON-PUBLIC MINUTES**

**Motion by Selectman Yergeau to seal the non-public minutes from September 23, 2019. Seconded by Selectman Belanger. Motion carried 5-0.**

**MINUTES**

Minutes from September 9, 2019 Selectmen's meeting was submitted for approval.

**Motion by Selectman Yergeau to accept the minutes from the September 9, 2019 Selectmen's meeting. Seconded by Selectman Belanger. Motion carried 4-1. Selectman Trombley abstained.**

**PAYROLL MANIFEST**

Payroll manifest for pay period ending 9/19/2019 in the amount of \$132,100.86 was submitted for approval.

**Motion by Selectman Jordan to approve the payroll manifest for pay period ending 9/19/2019 in the amount of \$132,100.86. Seconded by Selectman Belanger. Motion carried 5-0.**

## **ACCOUNTS PAYABLE MANIFEST**

Accounts payable manifests for weeks ending 9/19/19 at \$222,375.30; \$48,193 is for ETV, \$11,015 is for the library addition and \$163,167.30 is the town was submitted for approval.

**Motion by Selectman Jordan to approve the accounts payable manifests for periods ending 9/19/19 at \$222,375.30. Seconded by Selectman Belanger. Motion carried 5-0.**

## **BUSINESS**

### **POLICE**

Purchase Order to Irwin Automotive Group for 2 2020 Ford Explorers in the amount of \$64,898 was submitted for approval. These were approved by the voter in March.

**Motion by Selectman Jordan to approve the purchase order to Irwin Automotive Group for 2 2020 Ford Explorers in the amount of \$64,898. Seconded by Selectman Belanger. Motion carried 5-0.**

Police Chief Mike Wallace requested the acceptance of a resignation from Aaron M. Filipowicz as a Patrol Officer with September 25<sup>th</sup> being his last day was submitted for approval.

**Motion by Selectman Belanger to accept Aaron M. Filipowicz resignation with regrets and wishing him well. Seconded by Selectman Jordan. Motion carried 5-0.**

### **CIP**

Town Planner Brittany Howard explained the CIP needs to be reviewed every 3 years. The Planning Board has done a review but most questions should go through the individual department heads. There will be a discussion during the October Planning Board meeting with a public hearing and vote of acceptance (hopefully) during the November Planning Board meeting. The date of that meeting will be announced at a later date.

### **FIRE**

Fire Chief Don DeAngelis explained the need for the updated 2019 Town of Epping Natural Hazard Mitigation Plan that is submitted for approval. This needs to be updated every 5 years and helps with grant opportunities.

**Motion by Selectman Belanger to approve the updated 2019 Town of Epping Natural Hazard Mitigation Plan. Seconded by Selectman Jordan. Motion carried 5-0.**

## RECREATION

Town Administrator Gregory C. Dodge explained the need for the Recreation Department to enter into a Credit Card agreement for the convenience of the residents. The policy for the use of credit cards is being used in the Clerk's Office. Mr. Dodge is requesting the town to adopt the policy for the Town of Epping.

**Motion by Selectman Jordan to adopt the Credit Card Policy for the Town of Epping. Seconded by Selectman Trombley. Motion carried 5-0.**

Request to hire Cassidy Wall as an After School Program Jr. Staff at \$10 an hour was submitted for approval. A background check is not needed for those under the age of 18.

**Motion by Selectman Yergeau to approve the hiring of Cassidy Wall for after School Program Jr. Staff at \$10 an hour. Seconded by Selectman Belanger. Motion carried 5-0.**

Resignation from Steven W. Koch as Artistic Director for the Epping Community Theater was submitted for approval.

**Motion by Selectman Yergeau to accept the resignation by Steven W. Koch as Artistic Director for the Epping Community Theater. Seconded by Selectman Jordan. Motion carried 5-0.**

## LIBRARY

Charlie Goodspeed updated the Board on the library addition's progress. The next AIA contract will be for painting the interior pipes, offices and common room in the amount of \$14,400. The ceiling has been completed. A debate about the best way to handle the pipe coming in from the road that shakes continued and should be addressed by the NH Fire Protection. The flooring change order for Moreau regarding interior work and lighting were discussed.

**Motion by Selectman Jordan to accept the AIA contract for the painting of the library interior. Seconded by Selectman Belanger. Motion carried 5-0.**

Selectman Trombley discussed securing the work place. Different opinions regarding taking the fence down ensued. A controlled safe work space should be the goal. The warranty date from the contractors is October 15<sup>th</sup> which is when the project is 90% completed. The completion date for the CO is October 28<sup>th</sup>. There are 9 pallets of brick leftover, hopefully Spaulding will take them back.

Selectman Trombley said he has the scope of work finalized for the front steps of the library. He thinks it will cost \$6,000-\$10,000 depending on what the selectmen decide to use for building materials. The RFP will need to be sent out soon.

## ASSESSING

State of NH Department of Revenue Administration form MS-1 was submitted for approval. This is used to help set the tax rate.

**Motion by Selectman Jordan to approve the MS-1 and send it to the State of NH Department of Revenue Administration. Seconded by Selectman Belanger. Motion carried 5-0.**

## **INTENT TO CUT**

Intent to Cut for Applehurst Farm LLC at Rundlett Road, maps and lots 001-001, 008-003 & 009-004 was submitted for approval.

**Motion by Selectman Belanger to approve the Intent to Cut for Applehurst Farm LLC at Rundlett Road, maps and lots 001-001, 008-003 & 009-004. Seconded by Selectman Yergeau. Motion carried 5-0.**

Intent to Cut for Farmsteads of New England at 38 Plumer Street, map and lot 22-071 was submitted for approval.

**Motion by Selectman Belanger to approve the Intent to Cut for Farmsteads of New England at 38 Plumer Street, map and lot 22-071. Seconded by Selectman Yergeau. Motion carried 5-0.**

## **STORAGE TANK UPDATE**

Chairman Munguia is concerned with the best way to educate the public on the proposed storage tank. He is very interested in doing what the residents of Epping want. He spoke of a non-binding resolution but when, what would it say and etc. was discussed. Selectmen Belanger would like to have some discussions on how Epping decides what is best. Selectman Jordan said this tank will be on state property, commercially zoned and will have tax incentives but agrees we should do all we can to find out more information. A lengthy discussion continued about social media, propane issues, opinions, and informational sessions along with format of meetings and when to ask the voters their desires.

State Representative Mark Vallone from 252 Blake Road believes the town has a right to speak its mind. A simple yes or no question should be asked about whether the voters are for or against the storage tank in Epping during when there is a maximum amount of people to answer the question. Mike Vose from Olde Bridge Lane believes there is more to this subject than yes or no. That question will leave out all the context of the issues that might lead to other complex implications. Naomi Andrews from 80 Woodland Drive strongly supports a vote by the town after an educational session. She trusts the voters to vote after an educational session. Barbara Perry from Cate Street explained the Citizens for Local Control was started to educate the town and to choose on what is good for NH. Epping voters should be educated so they can decide what they want to be allowed in Epping that effects our health, safety and welfare. She thinks a simple yes or no question is appropriate. Mark Vallone reminded the board that yes or no questions are the basis of democracy. Bruce Gatchell from 7 Prescott Road relayed choices other than natural gas, oil or coal and they are renewable energy in wind and solar. Mr. Vose said he did not have a problem with yes or no question as long as the question is accurate. Chairman Munguia commented we really need to get the message out on the pros and cons of the project. ETV Assistant Glen Frederick asked the board not to schedule any educational forums until after ETV gets their upgrades and training.

## **ADMINISTRATOR'S REPORT**

### **Town Administrator Gregory C. Dodge**

Town Administrator Gregory C. Dodge needs Selectmen Representation at the October 8<sup>th</sup> special election. Chairman Munguia, Selectman Belanger and Trombley will be available all day.

Town Administrator Gregory C. Dodge will start budget reviews with the department heads on September 20<sup>th</sup>. What is the consensus of the board for budget reviews? The board agreed to meet on September 30, Oct 15<sup>th</sup> and October 28<sup>th</sup> for budget reviews.

Town Administrator Gregory C. Dodge announced the Household Hazardous Waste Collection Day will be on October 19 from 8am-1pm at the Exeter Public Works Garage.

Town Administrator Gregory C. Dodge said the open house for Epping Waste Water Treatment Facility will be on October 5<sup>th</sup> from 10am – 2 pm.

Town Administrator Gregory C. Dodge asked permission from the Board of Selectmen to sit on the Superintendent Search Committee.

**Motion by Selectman Yergeau to approve Mr. Dodge to join the Superintendent Search Committee. Seconded by Selectman Jordan. Motion carried 5-0.**

## **INDIVIDUAL SELECTMEN'S REPORTS**

### **Selectman Belanger**

Selectman Belanger introduced a map of Epping and Fremont regarding Shirking Road and talked about the weight limits on Jenness Road. Discussion on how to best handle the road situation with Fremont continued.

Selectman Belanger stated he was glad to be back.

### **Selectman Yergeau**

Selectman Yergeau congratulated Selectman Belanger on his recent marriage.

### **Joe Trombley**

No report

### **Selectman Jordan**

Selectman Jordan sent his heartfelt sympathies to the Fire Department in Farmington Maine and the Fire Chiefs family.

### **Selectman Munguia**

Selectman Munguia explained the budget season has started. He would like the W&S budget to be voted on separate for better oversight purposes.

## **ADJOURN**

**Motion by Selectman Jordan to adjourn. Seconded by Selectman Belanger. Motion carried 5-0.**

Meeting was adjourned at 9:25 PM.

Respectfully submitted,

Joyce Blanchard  
Executive Secretary

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Adam Munguia, Chairman

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Bob Jordan, Selectman

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Mike Yergeau, Selectman

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Cody Belanger, Selectman

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Joe Trombley, Selectman

Date \_\_\_\_\_10/7/19\_\_\_\_\_