

**BOARD OF SELECTMEN MEETING MINUTES
TOWN OF EPPING, NEW HAMPSHIRE
December 16, 2019**



ATTENDANCE

Chairman Adam Munguia; Selectmen Mike Yergeau, Cody Belanger and Joe Trombley; Town Administrator Gregory C. Dodge; Executive Secretary Joyce Blanchard; Selectman Jordan was excused.

CALL TO ORDER

Chairman Munguia called the public session to order at 6:30 pm at the Epping Town Hall.

ENTER IN TO NON-PUBLIC 91:A II. (b) hire

Motion by Selectman Belanger to enter in to Non-Public Session. Seconded by Selectman Twombly. Motion carried 4-0. Roll call vote was taken and carried unanimously.

Motion by Selectman Belanger to exit the Non-Public Session. Seconded by Selectman Twombly. Motion carried 4-0.

PUBLIC SESSION

Chairman Munguia called the public session to reconvene at 7:00 pm at the Epping Town Hall.

PLEDGE ALLEGIANCE TO THE FLAG

NON-PUBLIC MINUTES

Motion by Selectman Belanger to seal the non-public minutes from December 16, 2019. Seconded by Selectman Yergeau. Motion carried 4-0.

MINUTES

Minutes from November 18, 2019 Selectmen's meeting was submitted for approval.

Motion by Selectman Yergeau to accept the minutes from the November 18, 2019 Selectmen's meeting. Seconded by Selectman Belanger. Motion carried 3-1. Selectman Trombley abstained.

Minutes from December 2, 2019 Selectmen's meeting was submitted for approval.

Motion by Selectman Trombley to accept the minutes from the December 2, 2019 Selectmen's meeting. Seconded by Selectman Belanger. Motion carried 3-1. Selectman Yergeau abstained.

Minutes from December 9, 2019 Selectmen's meeting was submitted for approval.

Motion by Selectman Yergeau to accept the minutes from the December 9, 2019 Selectmen's meeting. Seconded by Selectman Belanger. Motion carried 4-0.

POLICE

Request to Hire Full Time Police Officers Alexander McDuffie and Cam Cundy were submitted for approval. Police Chief Michael Wallace gave a brief biography of each officer. They will both start tomorrow, December 17th and will be attending the spring police academy.

Motion by Selectman Yergeau to hire the recommended Police Officers Alexander McDuffie and Cam Cundy. Seconded by Selectman Belanger. Motion carried 4-0.

7:10 APPOINTMENT – NEW ENGLAND DRIVEWAY

Joe Lombardo reported the schedule for 2020 at New England Dragway as being mostly the same as last year except a June event that has been eliminated.

Motion by Selectman Yergeau to accept the 2020 New England Dragway Race Schedule. Seconded by Selectman Belanger. Motion carried 4-0.

FIRE

Request to Hire Benjamin Stergiou as an EMT/Recovery Coach at \$7.25 on call, \$13.00 on a call and \$18.00 as a recovery coach was submitted for approval. The Recovery coach payment will be coming from grant funds.

Motion by Selectman Yergeau to hire Benjamin Stergiou as an EMT/Recovery Coach at \$7.25 on call, \$13.00 on a call and \$18.00 as a recovery coach as recommended contingent on the background check. Seconded by Selectman Belanger. Motion carried 4-0.

7:15 PUBLIC HEARING

Chairman Munguia read the Public Hearing Notice regarding the Home Occupation for Cody Belanger at 35 North River Road, map and lot 023-058.

Mr. Belanger explained his proposal to operate "Sky Coach & Transportation LLC", Limo Service/Airport Service. Mr. Belanger would like to waive to the maximum of 2 cars as well as the 2 employee minimum. A lengthy discussion regarding the Planning Board rules that might apply or a variance from the Zoning Board might be in order occurred.

Motion by Selectman Yergeau to approve the home occupancy according to the applications with no variances. Seconded by Selectman Trombley. Motion carried 3-0. Selectmen Belanger recused himself while he presented his Home Occupancy.

Chairman Munguia opened the Public Hearing to the community as there was no one in the audience, the Public Hearing was closed.

DRA SALES RATIO

MRI assessor Scott March came before the board to answer any questions regarding the Sales Ratio Survey. The new ratio will be 74.6 for 2019 taxes. There will be a town revaluation in 2020 that will bring the assessing in line and close to 100%. The assessing values have gone up 20% since the last revaluation 5 years ago.

SUPPLEMENTAL TAX BILL

Supplemental Tax Bill for MPH Holdings, LLC in the amount of \$31,821.76 was submitted for approval. Town Administrator Gregory Dodge assured the Board of Selectmen that no money was lost from this error.

Motion by Selectman Belanger to approve the Supplemental Tax Bill for MPH Holdings, LLC in the amount of \$31,821.76. Seconded by Selectman Trombley. Motion carried 4-0.

ABATEMENTS

Abatement Recommendation for Pearson 03833, 84 Exeter Road, map and lot 030-080 in the amount of \$5,274.08 was submitted for approval. The assessment was entered incorrectly.

Motion by Selectman Belanger to approve the abatement recommendation for Pearson 03833, 84 Exeter Road, map and lot 030-080 in the amount of \$5,274.08. Seconded by Selectman Yergeau. Motion carried 4-0.

Abatement Recommendation for Catherine Pichette, 20 Center Court, map and lot 022-130 in the amount of \$850.83 was submitted for approval. The assessment was entered incorrectly.

Motion by Selectman Yergeau to approve the abatement recommendation for Catherine Pichette, 20 Center Court, map and lot 022-130 in the amount of \$850.83. Seconded by Selectman Belanger. Motion carried 4-0.

Abatement Recommendation for Second Empire Home, LLC, 104 Olde Bridge Lane, map and lot 020-026-007 in the amount of \$4,886.28 was submitted for approval. The assessment was entered incorrectly.

Motion by Selectman Yergeau to approve the abatement recommendation for Second Empire Home, LLC, 104 Olde Bridge Lane, map and lot 020-026-007 in the amount of \$4,886.28. Seconded by Selectman Trombley. Motion carried 4-0.

POLICE CON'T

Purchase Orders to Sig Sauer for 2 Sigm400 in the amount of \$1,764.24 and to Ben's Uniform for 19 Blauer detail shirts in the amount of \$1,767 were submitted for approval.

Motion by Selectman Belanger to approve the purchase order to Sig Sauer for 2 Sigm400 in the amount of \$1,764.24 and to Ben's Uniform for 19 Blauer detail shirts in the amount of \$1,767. Seconded by Selectman Trombley. Motion carried 4-0.

FIRE CON'T

Purchase Order to Feld Fire for 1 Pro saw ventilation rescue chainsaw in the amount of \$1,554.95 was submitted for approval.

Motion by Selectman Belanger to approve the purchase order to Feld Fire for 1 Pro saw ventilation rescue chainsaw in the amount of \$1,554.95. Seconded by Selectman Yergeau. Motion carried 4-0.

Purchase Order to Exeter Roofing for the Safety Complex roof repair in the amount of \$17,450 was submitted for approval. This amount will be encumbered and the roof will be completed next spring.

Motion by Selectmen Trombley to approve the purchase order to Exeter Roofing for the Safety Complex roof repair in the amount of \$17,450. Seconded by Selectman Belanger. Motion carried 4-0.

PAYROLL MANIFEST

Payroll manifest for the pay period ending December 12, 2019 in the amount of \$136,256.15 was submitted for approval.

Motion by Selectman Belanger to approve the payroll manifest for the pay period ending December 12, 2019 in the amount of \$136,256.15. Seconded by Selectman Trombley. Motion carried 4-0.

ACCOUNTS PAYABLE MANIFEST

Selectmen Belanger left the meeting.

Accounts payable manifest for the week ending December 12, 2019 in the amount of \$1,194,199.47; \$1,000,000 for the School, \$23,936.70 for the Library Addition and \$170,262.77 for the town was submitted for approval. There were questions regarding the library addition payments.

Motion by Selectman Yergeau to table accepting the accounts payable manifest until the library payments could be explained. This motion was later rescinded with no action taken on this motion.

Motion by Selectman Yergeau to approve the accounts payable manifest for the week ending December 12, 2019 in the amount of \$1,194,199.47; \$1,000,000 for the School, \$23,936.70 for the library addition and \$170,262.77 for the town. Seconded by Selectman Trombley. Motion carried 3-0.

Town Administrator Gregory C. Dodge announced a gas tank truck rolled over near exit 6 and Route 101 was closed. Please avoid the area.

VETERAN CREDITS

Veteran Tax Credit applications for Chester Butcher at Map and Lot 023-141-012 and Leah Read at Map and Lot 028-002 were submitted for approval.

Motion by Selectman Trombley to approve the Veteran Tax Credit applications for Chester Butcher at Map and Lot 023-141-012 and Leah Read at Map and Lot 028-002. Seconded by Selectman Yergeau. Motion carried 3-0.

PARANORMAL ODYSSEY INVESTIGATIONS

Town Administrator Gregory C. Dodge explained the interest by Paranormal Odyssey Investigations LLC on the recent unexplained paper movement in front of him at a recent meeting. They would like to spend the night and check things out. The paranormal team is asking permission to conduct an investigation in the town hall. They will be locked in and the police will be notified to conduct checks on the town hall.

Motion by Selectman Munguia to allow Mr. Dodge to call and set up a time for a paranormal study to be done with the appropriate waivers. Seconded by Selectman Trombley. Motion carried 3-0.

ADMINISTRATOR'S REPORT

Town Administrator

Town Administrator Gregory C. Dodge announced the hour changes for the town hall. This Friday is the employee Christmas Party at noon. The Town Hall will close at noon for the day. Next Tuesday on Christmas Eve the town hall will close a 2.

Selectman Belanger rejoined the meeting.

Town Administrator Gregory C. Dodge asked the Board of Selectmen for permission giving Epping Employees the option to join a Vision Plan offered thru Delta Dental at their own expense.

Motion by Selectman Munguia to allow Epping Employees join a Vision Plan offered thru Delta Dental at their own expense and no cost to the town. Seconded by Selectman Trombley. Motion carried 4-0.

Town Administrator Gregory C. Dodge will have the list for monies to be encumbered at the next and last meeting of the year, December 30th.

Town Administrator Gregory C. Dodge wished everyone a Merry Christmas and/or Happy Holidays.

INDIVIDUAL SELECTMEN'S REPORTS

Selectman Yergeau

Selectman Yergeau said the town will need to support the warrant article regarding the treatment plant. The community needs to help rectify the situation. He then explained the state funds, grants and who is covering what cost.

Town Administrator Gregory C. Dodge explained the Library Meeting has been postponed to Wednesday at 7 PM. They will meet in the small meeting room while the Budget Committee meets in the larger meeting room.

Selectman Belanger

Selectman Belanger thanked the board and appreciates his approved Home Occupancy Permit. He asked to let the record show that he followed procedure and didn't get any special treatment because he is a selectman. He will see the Zoning Board next.

Selectman Trombley

No Report.

Selectman Jordan

Excused

Selectman Munguia

Selectman Munguia wished everyone Happy Holidays and be safe next Wednesday.

Selectman Munguia wants the town hall employees to have a great Christmas Party so he won't attend. Merry Christmas!

ADJOURN

Motion by Selectman Belanger to adjourn. Seconded by Selectman Trombley. Motion carried 4-0.

Meeting adjourned at 8:45 PM.

Respectfully Submitted,

**Joyce Blanchard
Executive Secretary**

Adam Munguia, Chairman

Mike Yergeau, Selectman

Cody Belanger, Selectman

Joe Trombley, Selectman

Dated: December 30, 2019