

**BOARD OF SELECTMEN MEETING MINUTES  
TOWN OF EPPING, NEW HAMPSHIRE  
November 4, 2019**



**ATTENDANCE**

Chairman Adam Munguia; Selectmen Joe Trombley, Mike Yergeau, Bob Jordan and Cody Belanger; Town Administrator Gregory C. Dodge; Executive Secretary Joyce Blanchard.

**CALL TO ORDER**

Chairman Munguia called the public session to order at 7:00 pm at the Epping Town Hall.

**PLEDGE ALLEGIANCE TO THE FLAG**

**MINUTES**

Minutes from October 28, 2019 Selectmen's meeting was submitted for approval.

**Motion by Selectman Jordan to accept the minutes from the October 28, 2019 Selectmen's meeting. Seconded by Selectman Trombley. Motion carried 5-0.**

**PAYROLL MANIFEST**

Payroll manifest for pay period ending 10/31/2019 in the amount of \$127,764.27 was submitted for approval.

**Motion by Selectman Belanger to approve the payroll manifest for pay period ending 10/31/2019 in the amount of \$127,764.27. Seconded by Selectman Jordan. Motion carried 5-0.**

**ACCOUNTS PAYABLE MANIFEST**

Accounts payable manifests for week ending 10/17/19 at \$1,412,067.78 \$1,000,000.00 is for the school, \$25,395.69 is for the library addition and \$386,672.09 is the town was submitted for approval.

**Motion by Selectman Jordan to approve the accounts payable manifest for periods ending 10/17/19 at \$1,412,067.78. Seconded by Selectman Belanger. Motion carried 5-0.**

Accounts payable manifest for payment to the painter at the library in the amount of \$10,000 was submitted for approval.

**Motion by Selectman Belanger to approve the accounts payable manifest for payment to the painter at the library in the amount of \$10,000. Seconded by Selectman Jordan. Motion carried 5-0.**

Town Administrator Gregory C. Dodge asked for clarification on the paint purchased at Exeter Paint store as he received a bill. Selectman Trombley believed the paint was to be purchased at Lowes and only 1 gallon for the gable end. The bill was larger than the cost of 1 gallon so Mr. Dodge will look into the bill further.

## **BUSINESS**

### **DPW UPDATES**

Road Supervisor David Reinhold received bids on an excavator and would like to purchase the CAT M1314F for \$206,900. There is \$100,000 in his budget and Mr. Reinhold asked the Board of Selectmen if they would like to create a warrant article for the other \$100,000 to lease the excavator.

Selectman Yergeau explained his concern regarding having too many articles asking for money the same year the tax rate was so high. He thinks the warrant articles really should be about priority. The W&S Department has a lot coming in front of the voters. Discussion continued.

Mr. Reinhold requested permission to hire a PT/Temp for the Transfer Station. There is an employee out on medical leave which leaves the Transfer Station crew short of personnel. The road crew has been helping but with the snow season around the corner they will be too busy to fill in at the transfer station.

**Motion by Selectman Belanger to approve the hiring of a PT/Temp for the Transfer Station. Seconded by Selectman Jordan. Motion carried 5-0.**

Road Supervisor David Reinhold reported Jannell Court will be grinded and paved on November 11-13<sup>th</sup>. Chairman Munguia thanked the residents for their patience. Selectman Yergeau would like to see a policy created for any contractor that works for the town so we can keep track of proper permits required and responsibility of the project. The town should be getting a bond from the service provider.

Mr. Reinhold asked about storing his equipment in the old fire station. When the floor was painted his equipment was stored in several places. He is hoping he can use the area for storage this winter. Mr. Reinhold is hoping he can add onto the garage for next year. The general sentiment was after the floor was painted his equipment will be stored in the old fire station again.

## **RECREATION**

Request to hire Jesse Krueger as a Part Time after school program lead staff at \$12.00 an hour was submitted for approval.

**Motion by Selectman Jordan to approve the hiring of Jesse Krueger as a Part Time after school program lead staff at \$12.00 an hour pending background check. Seconded by Selectman Belanger. Motion carried 5-0.**

## **CYCLICAL REVALUATION**

The Cyclical Revaluation Contract was submitted for signatures. The payment has been made within the MRI contract. This is a revaluation where only a portion of the properties are viewed during the tax year.

## **INTENT TO CUT**

Intent to Cut for Lloyd Perkins at 216 Pleasant Street, map and lot 028-047 was submitted for approval.

**Motion by Selectman Yergeau to approve the Intent to Cut for Lloyd Perkins at 216 Pleasant Street, map and lot 028-047. Seconded by Selectman Belanger. Motion carried 5-0.**

## **LARGE ASSEMBLY PERMIT**

Large Assembly Permit for Sig Sauer 233 Exeter Road to hold a Business Sale on November 30, 2019 8 AM – 7 PM was submitted for approval. The Police Chief and Fire Chief have not signed the approval form. Town Administrator Gregory C. Dodge spoke to both chiefs and they are aware of the sale day.

**Motion by Selectman Belanger to approve the Large Assembly Permit for Sig Sauer 233 Exeter Road to hold a Business Sale on November 30, 2019 8 AM – 7 PM pending the chiefs signing the approval form. Seconded by Selectman Yergeau. Motion carried 5-0.**

## **TOWN ADMINISTRATORS REPORT**

Town Administrator Gregory C. Dodge announced the tax bills will be mailed out tomorrow.

Town Administrator Gregory C. Dodge would like to have the warrant articles to review at the next meeting in 2 weeks. Warrant Articles that he knows about are the police will have one about changes to their locker room, an addition to the highway shed and W&S will be having a warrant article. He hasn't seen any of those articles yet so he can't share any information with the board yet.

Town Administrator Gregory C. Dodge stated the Town Hall will be closed Monday, November 11, 2019 in honor of Veterans Day.

Town Administrator Gregory C. Dodge reported a complaint by a resident that has Unitil stakes through his yard along Route 27. The post office also can't deliver the mail if there is a stake in the middle of a driveway. Mr. Dodge has called Unitil several times with no return phone calls.

Town Administrator Gregory C. Dodge just found out that the Veteran's Total Disability Credit could be raised to \$4,000 instead of the \$2,000 the town offers. He will write a warrant article for that as well as the regular Veteran Credit increase.

## **INDIVIDUAL SELECTMEN'S REPORTS**

### **Selectman Belanger**

Selectman Belanger would like to discuss hiring a town engineer to review town construction issues. We could have a sub-committee to search the feasibility of splitting the cost and salary with the Water and Sewer Commission.

Selectman Belanger thanked all the men and women who have served our great country.

### **Selectman Yergeau**

Selectman Yergeau doesn't think we need an engineer as the water and sewer cannot supply water so there will not be any development in town. Selectman Trombley discussed the type of engineer that would add value to all the town issues.

### **Selectman Trombley**

Selectman Trombley reviewed the provided updated library list. He added his own list to include toilets and sinks which need to be purchased, 1 window needs to be framed, exterior lighting, screen installed on the gable end, rubber stair treads on the stairs and landing along with the exterior trim to be painted next year. He will be creating his own punch list.

### **Selectman Jordan**

Selectman Jordan is glad that the children were able to go trick or treating on Thursday. Sounds like a good time was had by all.

Town Administrator Gregory C. Dodge was glad the Police Chief stuck to the original plan of trick or treating on October 31<sup>st</sup>. It was a perfect night for it.

### **Selectman Munguia**

Selectman Munguia wished a Happy Veteran's Day to all his fellow Veteran's.

### **ADJOURN**

**Motion by Selectman Belanger to adjourn. Seconded by Selectman Trombley. Motion carried 5-0.**

Meeting was adjourned at 8:05 PM.

**Respectfully submitted,**

**Joyce Blanchard  
Executive Secretary**

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**Adam Munguia, Chairman**

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**Mike Yergeau, Selectman**

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**Cody Belanger, Selectman**

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**Joe Trombley, Selectman**

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**Bob Jordan, Selectman**

**Date** \_\_\_\_\_ 11/18/19 \_\_\_\_\_