

**BOARD OF SELECTMEN MEETING MINUTES
TOWN OF EPPING, NEW HAMPSHIRE
December 30, 2019**



ATTENDANCE

Chairman Adam Munguia; Selectmen Mike Yergeau, Cody Belanger and Joe Trombley; Town Administrator Gregory C. Dodge; Executive Secretary Joyce Blanchard; Selectman Jordan was excused.

CALL TO ORDER

Chairman Munguia called the public session to order at 6:30 pm at the Epping Town Hall.

ENTER IN TO NON-PUBLIC 91:A II. (a) Compensation

Motion by Selectman Belanger to enter in to Non-Public Session. Seconded by Selectman Twombly. Motion carried 4-0. Roll call vote was taken and carried unanimously.

Motion by Selectman Belanger to exit the Non-Public Session. Seconded by Selectman Twombly. Motion carried 4-0.

PUBLIC SESSION

Chairman Munguia called the public session to reconvene at 7:00 pm at the Epping Town Hall.

PLEDGE ALLEGIANCE TO THE FLAG

MINUTES

Minutes from December 16, 2019 Selectmen's meeting was submitted for approval.

Motion by Selectman Yergeau to accept the minutes from the December 16, 2019 Selectmen's meeting. Seconded by Selectman Belanger. Motion carried 4-0.

PAYROLL MANIFEST

Payroll manifest for the pay period ending December 26, 2019 in the amount of \$128,631.15 was submitted for approval.

Motion by Selectman Belanger to approve the payroll manifest for the pay period ending December 26, 2019 in the amount of \$128,631.15. Seconded by Selectman Trombley. Motion carried 4-0.

ACCOUNTS PAYABLE MANIFEST

Accounts payable manifest for the week ending December 26, 2019 in the amount of \$307,757.13; \$2,883.84 for the Library Addition and \$304,873.29 for the town was submitted for approval.

Motion by Selectman Belanger to approve the accounts payable manifest for the week ending December 26, 2019 in the amount of \$307,757.13; \$2,883.84 for the library addition and \$304,873.29 for the town. Seconded by Selectman Trombley. Motion carried 4-0.

POLICE

Purchase Order to Axon for 2 Tasers, cartridges and holsters in the amount of \$2,149.20 was submitted for approval. Police Chief Wallace explained there are not many businesses to buy Tasers from.

Motion by Selectman Trombley to approve the purchase order to Axon for 2 Tasers, cartridges and holsters in the amount of \$2,149.20. Seconded by Selectman Belanger. Motion carried 4-0.

TOWN ADMINISTRATOR

Town Administrator Gregory C. Dodge employment contract was submitted for approval. Chairman Munguia explained there needs to be some modifications made to the agreement and this will be discussed in the future. Selectman Belanger added his comments.

ENCUMBRANCES

The following encumbrance's from 2019 was submitted for approval:

PO #0221 Blum Shapiro - \$28,257.00 – FA – New Software

PO #0231 Fire & Tech - \$999.00 – FD

PO #0234 Feld Fire.com - \$1,554.95 – FD

PO #0235 Ben's Uniforms - \$1,767.00 – PD

PO #0236 Sig Sauer - \$1,764.24 – PD

PO #0239 Exeter Roofing - \$17,450.00 – SF

PO #0240 Catskill Castings - \$1,234.00 – Cemetery

PO #0241 Wolcott - \$1,200.00 – REC

PO #0242 Tighe & Bond - \$955.94 – FD

PO #0243 Proformance East - \$907.38 – FD

PO #0244 Axol - \$2,100.00 – PD

PO #0246 Forrest True - \$375.00 – Cemetery

PO #0247 DFC Maintenance - \$990.00 – Cemetery
PO #0248 Topographix - \$500.00 – Cemetery

Motion by Selectman Belanger to approve the submitted encumbrances from 2019. Seconded by Selectman Trombley. Motion carried 4-0.

NE SOLAR AGREEMENT

New England Solar Agreement being a Solar Farm on Town Property was submitted for approval.

Chairman Munguia described the solar farm will be built on the “Keefe Site” on Route 27. The land has been damaged with chemicals and this is a good use for the property. The town will be making money from the lease and NH Solar will be maintaining the property. Town Administrator Gregory C. Dodge stated if this is approved by the Board of Selectmen a warrant article will be written for the town to vote on. Mr. Dodge explained there have been several meetings and work done to come to this agreement. Legal counsel has reviewed the contract and the document is available to the public. Selectman Trombley says this just makes sense for the town to make money from this land.

Motion by Selectman Yergeau to approve the New England Solar Agreement. Seconded by Selectman Belanger. Motion carried 4-0.

POLE LICENSE

A Petition and Pole License from Public Service of New Hampshire dba Eversource Energy will be installing a pole on Echo Farm Drive. Road Supervisor Dave Reinhold has been notified of the pole placement.

Motion by Selectman Belanger to approve the Petition and Pole License from Public Service of New Hampshire dba Eversource Energy to install a pole on Echo Farm Drive. Seconded by Selectman Yergeau. Motion carried 4-0.

SUPPLEMENTAL TAX BILL WARRANT

Supplemental Tax Bill Warrant for MPH Holdings, LLC in the amount of \$31,821.76 was submitted for approval.

Motion by Selectman Yergeau to approve the Supplemental Tax Bill Warrant for MPH Holdings, LLC in the amount of \$31,821.76. Seconded by Selectman Belanger. Motion carried 4-0.

LAND USE CHANGE TAX

Land Use Change Forms for map and lots 035-025-007 + 008 in the amount of \$3,333.00 each was submitted for approval.

Motion by Selectman Belanger to approve the Land Use Change Forms for map and lots 035-025-007 + 008 in the amount of \$3,333.00 each. Seconded by Selectman Yergeau. Motion carried 4-0.

INTENT TO CUT

Intent to Cut for Wayne Downs on 26 Hedding Road, map and lot 016-054 was submitted for approval.

Motion by Selectman Belanger to approve the Intent to Cut for Wayne Downs on 26 Hedding Road, map and lot 016-054. Seconded by Selectman Yergeau. Motion carried 4-0.

ABATEMENT

Abatement Recommendation for Pearson 03833, 84 Exeter Road, map and lot 030-080 in the amount of \$5,105.11 was submitted for approval. This was previously approved but for the wrong amount.

Motion by Selectman Belanger to approve the abatement recommendation for Pearson 03833, 84 Exeter Road, map and lot 030-080 in the amount of \$5,105.11. Seconded by Selectman Trombley. Motion carried 4-0.

ADMINISTRATOR'S REPORT

Chairman Munguia thanked the members of the Board of Selectman and the Town Administrator for all their hard work this past year. He wished everyone a Happy New Year!

Town Administrator

Town Administrator Gregory C. Dodge explained the phone system from Twin State is obsolete and the company will no longer have parts available. There is an offer from Twin State for a

new phone system at no cost, paying for the phone lines with a 5 year contract. The decision needs to be made by December 31st though. Comments and discussion continued with a decision to wait and send out to bid this next year after talking to the school about their phone system.

Town Administrator Gregory C. Dodge asked the board if Candidates night could be moved from February 26th to February 19th at the moderator's request. It was agreed to move Candidates night to February 19th.

Town Administrator Gregory C. Dodge thanked Road Supervisor David Reinhold and his crew for fixing the front stairs at the library.

Town Administrator Gregory C. Dodge thanked the Board of Selection for their support through the year and with his employment negotiations. Mr. Dodge wished everyone a Happy New Year.

INDIVIDUAL SELECTMEN'S REPORTS

Selectman Belanger

Selectman Belanger wished a Happy New Year and Happy Holidays to everyone. He thanked the board for all the hard work and it's been a pleasure working with them and the staff. He hasn't been able to attend all the budget meetings and thanked the board for filing in for him.

Selectman Belanger mentioned updating the Town Seal, making it sharper and new.

Selectman Yergeau

Selectman Yergeau wished everyone a Happy New year and thanked the board for all the hard work.

Selectman Trombley

Selectman Trombley has a punch list for the library he will be sending to the Building Inspector Dennis Pelletier. Mr. Pelletier will be giving the library a temporary CO so they may open. The state needs to inspect the lift, no issue of payment will be given until the lift is inspected. A retainer will be held to assure the scheduling of the inspection. Selectman Trombley explained the punch list and most of the items are outside. There is money being held to make sure the punch list is accomplished.

Town Administrator Gregory C. Dodge thanked Selectman Trombley for all of his assistance and guidance through the library addition process. Mr. Dodge believes the open house will be on January 6th.

Selectman Jordan

Excused

Selectman Munguia

Selectman Munguia thanked the Town Administrator for keeping the Town Hall and Board of Selectmen heading in the right direction. He thanked all the employees in the town Hall, the Police and Fire Department for all the hard work and dedication. Everyone have a safe and Happy New Year!

ADJOURN

Motion by Selectman Belanger to adjourn. Seconded by Selectman Trombley. Motion carried 4-0.

Meeting adjourned at 7:55 PM.

Respectfully Submitted,

**Joyce Blanchard
Executive Secretary**

Adam Munguia, Chairman

Mike Yergeau, Selectman

Cody Belanger, Selectman

Joe Trombley, Selectman

Dated: January 13, 2020

