

**BOARD OF SELECTMEN MEETING MINUTES
TOWN OF EPPING, NEW HAMPSHIRE
January 27, 2020**



ATTENDANCE

Chairman Adam Munguia; Selectmen Bob Jordan, Cody Belanger and Joe Trombley; Town Administrator Gregory C. Dodge; Executive Secretary Joyce Blanchard; Selectman Yergeau was excused.

CALL TO ORDER

Chairman Munguia called the public session to order at 6:30 pm at the Epping Town Hall.

ENTER IN TO NON-PUBLIC 91:A II. (a)promotion (b) hire

Motion by Selectman Jordan to enter in to Non-Public Session. Seconded by Selectman Twombly. Motion carried 4-0. Roll call vote was taken and carried unanimously.

Motion by Selectman Belanger to exit the Non-Public Session. Seconded by Selectman Jordan. Motion carried 4-0.

PUBLIC SESSION

Chairman Munguia called the public session to reconvene at 7:00 pm at the Epping Town Hall.

CALL TO ORDER

Chairman Munguia called the public session to order at 7:00 pm at the Epping Town Hall.

PLEDGE ALLEGIANCE TO THE FLAG

MINUTES

Minutes from January 13, 14 & 15, 2020 Selectmen's meetings was submitted for approval.

Motion by Selectman Belanger to accept the minutes from the January 13, 14 & 15, 2020 Selectmen's meeting. Seconded by Selectman Trombley. Motion carried 4-0.

PAYROLL MANIFEST

Payroll manifest for the pay period ending January 23, 2020 in the amount of \$132,005.10 was submitted for approval.

Motion by Selectman Belanger to approve the payroll manifest for the pay period ending January 23, 2020 in the amount of \$132,005.10. Seconded by Selectman Jordan. Motion carried 4-0.

ACCOUNTS PAYABLE MANIFEST

Accounts payable manifest for the week ending January 23, 2020 in the amount of \$1,160,685.94; \$1,000,000 is for the school, \$5,000 is for the Library Addition and \$155,685.94 is for the town was submitted for approval.

Motion by Selectman Jordan to approve the accounts payable manifest for the week ending January 23, 2020 in the amount of \$1,160,685.94. Seconded by Selectman Belanger. Motion carried 4-0.

NON PUBLIC

Motion by Selectman Belanger to seal the non-public meeting minutes from January 27, 2020. Seconded by Selectman Jordan. Motion carried 4-0.

ACCOUNTS PAYABLE MANIFEST con't

Accounts payable manifest for New England Lift in the amount of \$6,045 was submitted for approval.

Motion by Selectman Belanger to approve the accounts payable manifest for New England Lift in the amount of \$6,045. Seconded by Selectman Jordan. Motion carried 4-0.

FIRE

Request for pay rate increases for Mark Proulx from \$15.50 to \$16.00 per hour as he is promoted to Captain, William Nagle from \$14.50 to \$15.00 per hour as he is promoted to rank of

Lieutenant and for Adinara Challinar from \$15.00 to \$15.50 per hour as she is promoted to rank of Lieutenant was submitted for approval.

Motion by Selectman Jordan to approve the request for pay rate increase for Mark Proulx from \$15.50 to \$16.00 per hour as she is promoted to Captain, William Nagle from \$14.50 to \$15.00 per hour as he is promoted to rank of Lieutenant and for Adinara Challinar from \$15.00 to \$15.50 per hour as he is promoted to rank of Lieutenant. Seconded by Selectman Belanger. Motion carried 4-0. Chief Don DeAngelis commented that these promotions will start immediately.

POLICE

Purchase Order to AAA Police Supply for Ammunition in the amount of \$3,643.00 was submitted for approval.

Motion by Selectman Jordan to approve the purchase order to AAA Police Supply for Ammunition in the amount of \$3,643.00. Seconded by Selectman Belanger. Motion carried 4-0.

DPW

Request to hire Seth Gillen as a plow truck driver as needed at \$25.00 was submitted for approval.

Motion by Selectman Jordan to hire Seth Gillen as a plow truck driver as needed at \$25.00. Seconded by Selectman Trombley. Motion carried 4-0.

ADMINISTRATION

The Town Administrator's employment agreement was submitted for approval.

Motion by Selectman Jordan to approve the Town Administrator's employment agreement. Seconded by Selectman Trombley. Motion carried 4-0.

RESIGNATION

Resignation from Paul Clements as the town hall janitor was submitted for approval. His last day will be February 6, 2020.

Motion by Selectman Belanger to accept the resignation from Paul Clements as the town hall janitor with regret. Seconded by Selectman Jordan. Motion carried 4-0.

VETERAN CREDITS

Veteran Credits for Peter Watson at map and lot 003-016-016 and Thomas Stanek at map and lot 017-006-009 was submitted for approval.

Selectman Jordan left the meeting.

Motion by Selectman Belanger to approve the Veteran Credits for Peter Watson at map and lot 003-016-016 and Thomas Stanek at map and lot 017-006-009. Seconded by Selectman Trombley. Motion carried 3-0.

LUCT

Land Use Change Taxes for maps and lots 003-001-015/15 Echo Farm Drive, 003-001-021/4 Drake Lane, 003-001-028/11 Echo Farm Lane, 003-001-028/11 Echo Farm Drive, 003-001-029-/5 Kennard Road, 009-001-016/Drake Lane, 009-001-017/Drake Lane and 014-014-059/9Apple Way in the amount of \$8,500 each was submitted for approval.

Motion by Selectman Belanger to approve the Land Use Change Taxes for maps and lots 003-001-015/15 Echo Farm Drive, 003-001-021/4 Drake Lane, 003-001-028/11 Echo Farm Lane, 003-001-028/11 Echo Farm Drive, 003-001-029-/5 Kennard Road, 009-001-016/Drake Lane, 009-001-017/Drake Lane and 014-014-059/9Apple Way in the amount of \$8,500 each. Seconded by Selectman Trombley. Motion carried 3-0.

INTENT TO CUT

Intent to Cut for Jerry Thayer on Dimond Hill Road map and lot 11-15 & 16 was submitted for approval.

Motion by Selectman Belanger to approve the Intent to Cut for Jerry Thayer on Dimond Hill Road map and lot 11-15 & 16. Seconded by Selectman Trombley. Motion carried 3-0.

Selectman Jordan rejoined the meeting.

ADMINISTRATOR'S REPORT

Town Administrator

Town Administrator Gregory C. Dodge brought forward the Emergency Operations Plan for Chairman Munguia's signature.

Motion by Selectman Belanger to accept the Emergency Operations Plan having Chairman Munguia sign the document. Seconded by Selectman Jordan. Motion carried 4-0.

Town Administrator Gregory C. Dodge announced the schools "Meet and Greet" the 2 candidates for the superintendent position on Tuesday at 6:30. There will be introductions at 6:30 followed by questions and answers after at middle school. The 2 candidates will be taking a tour of the town starting at 1 at the town hall.

Town Administrator Gregory C. Dodge stated the filing for town board openings have started and will end Friday at 5PM. Candidate's night will be on Wednesday Feb 19th at 7 PM with moderator Katherine Cooper. The town deliberative session will be on Feb 4th at 7 PM here at the town hall. There will be a posted meeting in case any changes are made. Town Counsel will be sitting with the board. The board should deliberate which articles they will discuss and which talking points they want to cover.

INDIVIDUAL SELECTMEN'S REPORTS

Selectman Belanger

Selectman Belanger explained he would be out of town from Feb 5th-10th. He will be present for the deliberative session but leaving after that.

Selectman Yergeau

Excused

Selectman Trombley

Selectman Trombley feels good about his recent library walk through regarding the punch list. There is a strategy in place to get punch list items fixed. He thanked the building inspector for working with the library and issuing the temporary certificate of occupancy. The permanent CO won't be given before May due to the site work that needs to be finished in the spring.

Selectman Jordan

Selectman Jordan gave a shout out to the fire personnel that were promoted tonight. They have worked hard and achieved the high standards the Fire Department has.

Selectman Munguia

Selectman Munguia said there were many positions open for those that would like to serve the community. Please come or watch the candidates night on Feb 19th.

ENTER IN TO NON-PUBLIC 91:A II. (a) Compensation

Motion by Selectman Belanger to enter in to Non-Public Session. Seconded by Selectman Jordan. Motion carried 4-0. Roll call vote was taken and carried unanimously.

Motion by Selectman Belanger to exit the Non-Public Session. Seconded by Selectman Jordan. Motion carried 4-0.

ADJOURN

Motion by Selectman Belanger to adjourn. Seconded by Selectman Jordan. Motion carried 4-0.

Meeting adjourned at 8:10 PM.

Respectfully Submitted,

**Joyce Blanchard
Executive Secretary**

Adam Munguia, Chairman

Bob Jordan, Selectman

Cody Belanger, Selectman

Joe Trombley, Selectman

Dated: February 10, 2020