

**BOARD OF SELECTMEN MEETING MINUTES
TOWN OF EPPING, NEW HAMPSHIRE
April 20, 2020**



**MEETING OF THE BOARD OF SELECTMEN
VIA ZOOM FOR BUSINESS
MEETING ID #96198060589
PASSCODE #469486**

ATTENDANCE

Chairman Adam Munguia; Selectmen Bob Jordan, Mike Yergeau, Cody Belanger and Joe Trombley. Town Administrator Gregory C. Dodge. Executive Secretary Joyce Blanchard.

CALL TO ORDER

Chairman Adam Munguia called the public meeting to order at 7:05 PM via Zoom.

MINUTES

Minutes from the April 13, 2020 Selectmen's meeting were submitted for approved.

Motion by Selectman Bob Jordan to approve the minutes from the April 13, 2020 Selectmen's meeting. Seconded by Selectman Cody Belanger. Motion carried 5-0. Roll Call Vote; Selectmen Bob Jordan, Joe Trombley, Mike Yergeau, Cody Belanger and Chairman Adam Munguia all voting aye.

PAYROLL MANIFEST

Payroll manifest for the pay period ending April 16, 2020 in the amount of \$129,185.73 was submitted for approval.

Motion by Selectman Jordan to approve the payroll manifest for the pay period ending April 16, 2020 in the amount of \$129,185.73. Seconded by Selectman Belanger. Motion carried 5-0. Roll Call Vote; Selectmen Bob Jordan, Mike Yergeau, Cody Belanger, Joe Trombley, and Chairman Adam Munguia all voting aye.

ACCOUNTS PAYABLE MANIFEST

Accounts payable manifest for the week ending April 16, 2020 in the amount of \$121,693.50 for the town was submitted for approval.

Motion by Selectman Jordan to approve the accounts payable manifest for the week ending April 16, 2020 in the amount of \$121,693.50. Seconded by Selectman Belanger. Motion carried 5-0. Roll Call Vote; Selectmen Bob Jordan, Mike Yergeau, Cody Belanger, Joe Trombley, and Chairman Adam Munguia all voting aye.

VETERAN'S CREDIT

Veteran Tax Credits for Leonard Fitton at map and lot 023-039-008-A and John Childs at map and lot 027-019 was submitted for approval.

Motion by Selectman Belanger to approve the Veteran Tax Credits for Leonard Fitton at map and lot 023-039-008-A and John Childs at map and lot 027-019. Seconded by Selectman Jordan. Motion carried 5-0. Roll Call Vote; Selectmen Bob Jordan, Mike Yergeau, Cody Belanger, Joe Trombley, and Chairman Adam Munguia all voting aye

Service connected total disability for Suzanne Tetreault map and lot 023-039-009-B was submitted for approval.

Motion by Selectman Belanger to approve the Veteran Tax Credit for John Childs at map and lot 027-019. Seconded by Selectman Jordan. Motion carried 5-0. Roll Call Vote; Selectmen Bob Jordan, Mike Yergeau, Cody Belanger, Joe Trombley, and Chairman Adam Munguia all voting aye.

DPW

Paving Contract for Wolcott Construction was submitted for approval. Road Supervisor David Reinhold spoke on behalf of the contract. The town has worked with Wolcott Construction for years. It does show \$1.00 increase from last year. After a short discussion a motion to table was made.

Motion by Selectman Belanger to table the decision of the paving contract for one week. Seconded by Selectman Jordan. Motion carried 5-0. Roll Call Vote; Selectmen Bob Jordan, Mike Yergeau, Cody Belanger, Joe Trombley, and Chairman Adam Munguia all voting aye.

Purchase Order for Mike Sanborn Excavating to screen 4,000 yards of winter sand from the West Epping sandpit in the amount of \$14,000 was submitted for approval.

Motion by Selectman Yergeau to approve the purchase order for Mike Sanborn Excavating to screen 4,000 yards of winter sand from the West Epping sandpit in the amount of \$14,000. Seconded by Selectman Jordan. Motion carried 5-0. Roll Call Vote; Selectmen Bob Jordan, Joe Trombley, Mike Yergeau, Cody Belanger and Chairman Adam Munguia all voting aye.

TOWN CLERK & TAX COLLECTOR

Town Administrator Gregory C. Dodge presented 2 proposals for the 3 work stations at the Town Clerk & Tax Collector's Offices for discussion. Mr. Dodge suggested the quote from Glass Routes for ½ inch tempered glass in the amount of \$840.00. Both Glass Routes and Glass Pro representatives came in and talked to David Reinhold and Town Clerk & Tax Collector Erika Robinson about their safety and health needs. Plexiglas was not suggested by these businesses as it scratches and is hard to maintain. Mr. Reinhold explained how he would install the windows and the measurements. Mr. Dodge said these will be paid for from the Town Hall Maintenance Budget. After a lengthy discussion a motion was made.

Motion by Selectman Jordan to use plexiglas for the 3 work stations at the Town Clerk & Tax Collector's Offices. Seconded by Selectman Belanger. Motion carried 5-0. Roll Call Vote; Selectmen Bob Jordan, Mike Yergeau, Joe Trombley, Cody Belanger and Chairman Adam Munguia all voting aye.

OTHER

The annual application for permit to sell fireworks for Joker Fireworks Inc. on 9 Elm Street was submitted for approval. Paul St. Cyr from the Fire Department conducted an inspection.

Motion by Selectman Belanger to approve the application for permit to sell fireworks for Joker Fireworks Inc. on 9 Elm Street. Seconded by Selectman Yergeau. Motion carried 5-0. Roll Call Vote; Selectmen Joe Trombley, Cody Belanger, Mike Yergeau, Bob Jordan and Chairman Adam Munguia all voting aye.

Fire Chief Joe Lombardo reported on how COVID 19 is affecting the State of New Hampshire. The Town of Epping is holding our own by following guidelines. There will be new guidelines as bans are lifted and trying to get back to normal.

Emergency Management Don DeAngelis reported the numbers of patients in New Hampshire are comparatively low due to the aggressive moves the towns and government has made.

Restricting, closing and people staying at home has been key. Recreation/Nicole Bizzaro has been helping the seniors shop so they don't have to go in stores and collecting donations.

As NH sees a downward curve and starts to open stores, beaches and etc. the state report is they will be seeing an uptick quickly. The scheduling for the department has been heavy. The normal 2 hour ambulance call to the hospital has turned into a 3 hours trip due to disinfecting the ambulance at the hospital and then again at the home station.

Selectman Belanger asked for an update on the 101 gas spill incident. Mr. DeAngelis has not had an update from the state. They are handling that project now.

Selectman Trombley asked if we could possibly buy fuel now as the rates are low.

A phone call from resident Ann Riel asking why the Town Clerk & Tax Collector's Office isn't getting the same consideration and precautions that the Police and Fire Department are given was answered. Chairman Munguia answered that the plexiglas is a cheaper short term fix while the research is done for better windows and pricing.

ADMINISTRATOR'S REPORT

Town Administrator

Town Administrator Gregory C. Dodge sent his condolences to the Sutcliffe and Harvey families.

INDIVIDUAL SELECTMEN'S REPORTS

Selectman Cody Belanger

Selectman Belanger sent his condolences also to the Sutcliffe and Harvey families. It was very sudden for Tom Sutcliffe and Pat seems to be doing OK.

Selectman Belanger thanked the Fire Department for their update and everything they and the Police are doing.

Selectman Mike Yergeau

Selectman Yergeau sent his condolences to both the Sutcliffe and Harvey families.

Selectman Joe Trombley

Selectman Trombley would like Town Administrator Gregory C. Dodge to research prebuy agreements for propane and heating fuel as the rates are low right now. It may be early but as a municipality we might be able to.

Selectman Bob Jordan

Selectman Jordan shared his condolences with the Sutcliffe and Harvey families. Dan Harvey was a past Selectman and close to 100 years old. He will be missed by many.

Selectman Adam Munguia

Chairman Munguia is very sorry that the town lost 2 great gentlemen. Even though Mr. Sutcliffe never held a town office he was always interested in town politics.

Chairman Munguia gave Dan Harvey a small dedication by reading parts of his obituary adding he holds the Boston Post Cane. There will be a gathering this summer in his honor.

ADJOURN

Motion by Selectman Cody Belanger to adjourn. Seconded by Selectman Bob Jordan. Motion carried 5-0. Motion carried 5-0. Roll Call Vote; Selectmen Bob Jordan, Mike Yergeau, Cody Belanger, Joe Trombley and Chairman Adam Munguia all voting aye.

Meeting adjourned at 8:15 PM.

Respectfully Submitted,

**Joyce Blanchard
Executive Secretary**

Adam Munguia, Chairman

Bob Jordan, Vice-Chairman

Mike Yergeau, Selectman

Cody Belanger, Selectman

Joe Trombley, Selectman

Dated: April 27, 2020