

**BOARD OF SELECTMEN MEETING MINUTES
TOWN OF EPPING, NEW HAMPSHIRE
February 10, 2020**



ATTENDANCE

Chairman Adam Munguia; Selectmen Bob Jordan and Joe Trombley; Town Administrator Gregory C. Dodge; Executive Secretary Joyce Blanchard; Selectman Yergeau and Belanger were excused.

CALL TO ORDER

Chairman Munguia called the public session to order at 7:00 pm at the Epping Town Hall.

PLEDGE ALLEGIANCE TO THE FLAG

MINUTES

Minutes from January 27, 2020 Selectmen's meetings was submitted for approval.

Motion by Selectman Jordan to accept the minutes from the January 27, 2020 Selectmen's meeting. Seconded by Selectman Trombley. Motion carried 3-0.

PAYROLL MANIFEST

Payroll manifest for the pay period ending February 6, 2020 in the amount of \$123,381.97 was submitted for approval.

Motion by Selectman Trombley to approve the payroll manifest for the pay period ending February 6, 2020 in the amount of \$123,381.97. Seconded by Selectman Jordan. Motion carried 3-0.

ACCOUNTS PAYABLE MANIFEST

Accounts payable manifest for the week ending February 6, 2020 in the amount of \$1,229,956.98; \$1,000,000 is for the school, \$2,375.05 is for the Library Addition and \$227,581.93 is for the town was submitted for approval.

Motion by Selectman Jordan to approve the accounts payable manifest for the week ending February 6, 2020 in the amount of \$1,229,956.98. Seconded by Selectman Trombley. Motion carried 3-0.

CONSERVATION

A donation to the Epping Conservation Commission from Erica and Bill McPhee in the amount of \$200.00 was submitted for approval.

Motion by Selectman Jordan to accept the \$200.00 donation from Erica and Bill McPhee. Seconded by Selectman Trombley. Motion carried 3-0.

VETERAN CREDIT

Veteran Credit for Healy Robert at map and lot 003-001-015 was submitted for approval.

Motion by Selectman Jordan to approve the Veteran Credits for Healy Robert at map and lot 003-001-015. Seconded by Selectman Trombley. Motion carried 3-0.

RENTAL OF TOWN FACILITIES

Rental of town facilities for Melling Glenn Woodlands HOA on March 25th 6:30-8:30 PM to meet in the auditorium was submitted for approval.

Motion by Selectman Jordan to approve the rental of town facilities for Melling Glenn Woodlands HOA on March 25th 6:30-8:30 PM to meet in the auditorium. Seconded by Selectman Trombley. Motion carried 3-0.

ADMINISTRATOR'S REPORT

Town Administrator

Town Administrator Gregory C. Dodge requested permission to replace the recently retired maintenance man. Mr. Dodge has discussed cleaning the town hall with 3 companies and would like to recommend the hiring of Becca Haggerty from her company named Handled. She will be a 1099 employee versus being hired by the town.

Town Administrator Gregory C. Dodge announced tomorrow is Election Day at the Middle School Gym from 8 AM – 7 PM.

Town Administrator Gregory C. Dodge publicized Candidates Night on February 19th, here at the town hall at 7 PM.

Town Administrator Gregory C. Dodge asked the Board of Selectmen if they wanted to discuss Presque Isle Maine being a “sister city” to Epping? Selectman Jordan explained he is a friend of the Chairman of the City Council, Kevin Freeman. When having discussions they have discovered the same issues within the communities. Although they call themselves a city and have an airport they are having the same growing pains as Epping. Mr. Jordan thinks it would be beneficial for Department Heads to compare and share notes.

7:15 2020 Census – Richard Perrin

Mr. Perrin presented a power point presentation explaining the importance of responding to the 2020 Census. The information given determines the number of seats each state has in the US House of Representatives. The census defines congressional and state legislative and school districts, along with voting precincts. Federal funding spending is decided through numbers of population regarding Medicaid, lunch program, foster care and others.

Mr. Perrin explained the 2020 Census is safe and information is never shared as doing so is a serious federal crime. There are 4 ways to respond in 2020; online, phone, paper or a personal visit. Residents will never be asked for Social Security numbers, money or donations, political party or bank information.

Town Administrator con't

Town Administrator Gregory C. Dodge asked about the Selectmen covering the Primary Voting. Chairman Munguia and Selectman Trombley will be available all day. Selectman Jordan will arrive in the afternoon. Town Clerk Erika Robinson will appoint volunteers to serve as election officials. There will be 6 ballot clerks with a new polling set up.

INDIVIDUAL SELECTMEN'S REPORTS

Selectman Belanger

Excused

Selectman Yergeau

Excused

Selectman Trombley

Selectman Trombley had further questions on regarding the hiring of a cleaner. The quotes do not have a specific list of job duties. Discussion followed regarding comparison pricing, hours and job descriptions. Mr. Dodge will create a contract for the selectman's review.

**Motion by Selectman Munguia to move forward with hiring Handled cleaning services with a short term contract that includes more information. Seconded by Selectman Jordan.
Motion carried 3-0.**

Selectman Trombley gave a report on the library budget. There is \$20,000 being held for spring to finish the exterior punch list. Some of the smaller punch list items on the inside are being done. The library is holding a fundraiser by selling engraved bricks to fund project related items. Mr. Trombley suggested to hire an insured contractor to screen the gable ends.

Selectman Jordan

Selectman Jordon stated the 2020 Presidential Primaries are tomorrow from 8AM-7PM in the Middle School Gym. Your vote counts, so please vote.

Selectman Munguia

Selectman Munguia broadcast Candidates Night is on February 19th, here at the town hall at 7PM. The Budget Committee and Library Trustees have one opening each. Please vote tomorrow at the Presidential Primary.

Selectman Munguia would like to thank the city of Presque Isle Maine for reaching out to the Town of Epping.

ENTER IN TO NON-PUBLIC 91:A II. (c) Reputation

**Motion by Selectman Jordan to enter in to Non-Public Session. Seconded by Selectman Trombley.
Motion carried 3-0. Roll call vote was taken and carried unanimously.**

**Motion by Selectman Jordan to exit the Non-Public Session. Seconded by Selectman Trombley.
Motion carried 3-0.**

ADJOURN

Motion by Selectman Jordan to adjourn. Seconded by Selectman Trombley. Motion carried 4-0.

Meeting adjourned at 8:25 PM.

Respectfully Submitted,

**Joyce Blanchard
Executive Secretary**

Adam Munguia, Chairman

Bob Jordan, Selectman

Joe Trombley, Selectman

Dated: February 24, 2020