

**BOARD OF SELECTMEN MEETING MINUTES
TOWN OF EPPING, NEW HAMPSHIRE
March 18, 2020**



**EMERGENCY MEETING OF THE BOARD OF SELECTMEN
VIA SKYPE FOR BUSINESS**

RSA 91-A:2 defines an emergency in part "...An emergency shall mean a situation where immediate undelayed action is deemed to be imperative by the chairman or presiding officer of the public board..."

ATTENDANCE

Chairman Adam Munguia; Selectmen; Mike Yergeau, Cody Belanger and Joe Trombley. Town Administrator Gregory C. Dodge. Selectman Bob Jordan and Executive Secretary Joyce Blanchard were excused.

CALL TO ORDER

Chairman Adam Munguia called this emergency meeting to order under the authority of RSA 91-A:2. The meeting was handled via Skype for Business at 2:07 PM. No members of the public attended this meeting.

PARTICIPANTS

Chairman Adam Munguia had each individual identify themselves verbally.

STATE AND LOCAL EOC UPDATES

Chairman Adam Munguia, Town Administrator Gregory C. Dodge and other Board members listened in to the 12:00 PM conference call from the State EOC.

Chairman Adam Munguia reported that he personally met with Director Chief Don DeAngelis at the Town EOC and had nothing new to report. He did say that the Town EOC is running as optimal as possible. He talked briefly about the State of New Hampshire "Continuity of Operations Plan" which is a 77 page document detailing roles and responsibilities of participants. This document will need to be completed and submitted to the State.

REGULAR MEETING UPDATE

Town Administrator Gregory C. Dodge said that he would work with Executive Secretary Joyce Blanchard to scale back on some of the agenda items. He said there were some important documents that needed to be acted on and signed by the Board of Selectmen. Selectmen Mike Yergeau and Joe Trombley said they have used Docu-Sign in their respective work and that was an option. Administrator Dodge said that he would look into that. In the time being the Board will vote to approved manifests and the like giving the authority of the Town Administrator to sign on their behalf.

Administrator Dodge asked if the Board wanted to continue with the NE Solar PILOT agreement public hearing scheduled for Monday March 23, 2020.

Motion by Selectman Mike Yergeau to postpone the NE Solar PILOT Agreement Public Hearing until at least April 6, 2020. Seconded by Selectman Joe Trombley. Motion carried 4-0. Roll Call Vote; Chairman Adam Munguia, Selectmen Mike Yergeau, Cody Belanger and Joe Trombley all voting aye.

TOWN HALL CLOSURE

The Board discussed if Town Hall would be closed for an additional week. Though the Board had already agreed to close "until further notice", Administrator Dodge asked that the Board take a formal vote.

Motion by Selectman Cody Belanger to continue with the closure of Town Hall for an additional week. Seconded by Selectman Mike Yergeau. Motion carried 4-0. Roll Call Vote; Chairman Adam Munguia, Selectmen Mike Yergeau, Cody Belanger and Joe Trombley all voting aye.

TRANSFER STATION

Town Administrator Gregory C. Dodge said that due to the closure of Town Hall the public are not able to purchase solid waste tickets. Dennis Koch and David Reinhold asked that the Board keep both sides open this week and beginning on Wednesday March 25, 2020 the solid waste side would be closed.

Motion by Selectman Joe Trombley to close the solid waste side of the Transfer Station effective Wednesday March 25, 2020. Seconded by Selectman Cody Belanger. Motion carried 4-0. Roll Call Vote; Chairman Adam Munguia, Selectmen Mike Yergeau, Cody Belanger and Joe Trombley all voting aye.

ADMINISTRATOR'S REPORT

Town Administrator

Town Administrator Gregory C. Dodge had nothing further to bring forward at this time.

INDIVIDUAL SELECTMEN'S REPORTS

Selectman Cody Belanger

No report.

Selectman Mike Yergeau

No report.

Selectman Joe Trombley

Selectman Joe Trombley inquired if building permits and other permits are still be handled. Administrator Dodge said that he has been in contact with Denis Pelletier who has reached out to contractors and that he will maintain business as usual to the extent that he can.

He also wanted to know if Water/Sewer and other Boards were meeting. Those scheduled meetings are unknown but the documents for the Water Treatment loan are pending.

It is unknown if and when Conservation will meet next.

Selectman Adam Munguia

Chairman Munguia reiterated that staff at Town Hall who do come in to take care of Town business are limited to two persons per floor at any given time.

ADJOURN

Motion by Selectman Cody Belanger to adjourn. Seconded by Selectman Mike Yergeau. Motion carried 4-0. Roll Call Vote; Chairman Adam Munguia, Selectmen Mike Yergeau, Cody Belanger and Joe Trombley all voting aye.

Meeting adjourned at 2:55 PM.

Respectfully Submitted,

**Gregory C. Dodge
Town Administrator**

Adam Munguia, Chairman

Mike Yergeau, Selectman

Cody Belanger, Selectman

Joe Trombley, Selectman

Dated: March 23, 2020